

**Submission of Annual Quality Assurance Report
(AQAR) in Accredited Institutions**

2017-2018

**Internal Quality Assurance Cell (IQAC)
C.P.& Berar Education Society's College, Nagpur**

AQAR for the year (*for example 2013-14*)

2017-18

I. Details of the Institution

1.1 Name of the Institution

C.P.& Berar E.S. College

1.2 Address Line 1

Tulsibag

Address Line 2

Mahal

City/Town

Nagpur

State

Maharashtra

Pin Code

440032

Institution e-mail address

info@cpberar.co.in

Contact Nos.

Name of the Head of the Institution:

Dr. MilindBarhate

Tel. No. with STD Code:

0712-2722329

Mobile:

09823140032

Name of the IQAC Co-ordinator:

Arvind P. Sovani

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.40	2004	5 yrs
2	2 nd Cycle				
3	3 rd Cycle	B++	2.76	2017	5 yrs
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR _____ (DD/MM/YYYY)4

ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central emed Private

Affiliated College yes

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-ed tion Men Women
 Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UG C 2(f) UGC 1 2B

Grant-in-aid + Self Financing totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Rashtra Santa Tukdoji Maharaj
 Nagpur University, Nagpur

1.12 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

NO

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme DST-FIST

NO

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

Six including Principal

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

1

Faculty

2

Non-Teaching Staff

1

Students

1

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

Yes

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State
 Institution Level

(ii) Themes

Improvement in Office Administration with focus on daily transactions

2.14 Significant Activities and contributions made by IQAC

Facilitation of Research Workshop organized by The Place of Higher Learning and Research.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Printed notes as per new syllabus of Compulsory English to be distributed to slow learners	Notes distributed
To offer best internet facility to students during summer holidays	Net facility offered in through special scheme of GIO Services
To organize Seminar by Psychology Department on Health Behaviour.	Seminar organized.
Publication of Seventh volume of Research Journal – Sanshodhan.	Seventh Volume published.
Publication of fourth volume of Student Research Journal	Fourth Volume published.
To Celebrate Marathi Bhasha Gaurav Din	Marathi Bhasha Gaurav Din Celebrated
Better Performance of SET/NET/Competitive Exams Centre	14 students got employment, 33 students cleared Mains of various exams, three students cleared SET/NET
Organisation of various University level tournaments by Sports Department	Could not be organized
Use of various digital net based applications by faculty	Initiative could not be started

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body C.D.C

Provide the details of the action taken

C.D.C. and Management approved the AQAR

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4	Nil		
UG	2	Nil		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	00			
Others	00			
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	Nil
Annual	00

1.3 Feedback from stakeholders*Alumni

(On all aspects)

Parents Employers Students

Mode of feedback :Online

Manual

Co-operat schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per Rashtra Santa Tukdoki Maharaj Nagpur University, Nagpur

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	15+ 1 Librarian	07 + 1 Principal	NA	14 Contributory

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	3	0	0	NA	NA	0	4	0	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	03	10	00
Presented papers	00	03	01
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Audio Visual Aids like LCD Projector, Smart Board, etc.
- Industrial visits for real life experience
- Training in the use of Internet
- Remedial classes and extra classes for weak students
- Providing an enriching Library experience to students
- Involving students in surveys to give them a feel of how research is conducted
- Activities under various clubs like Debate Club, Movie Club, Creativity Club, etc.
- Activities initiated by departments to suit the needs of their particular subject like -
 - Vocabulary Enrichment and Implementation of Teaching Tool developed by English Department
 - E-STAR and SQR3 revision programmes by Commerce Department
 - Poetry Writing Workshop by Marathi Department
 - Workshops on Yoga and Pranayam to help improve concentration

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Cannot be initiated by the college since this is under the purview of the University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage : Please see annexure

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. - III	73	00	00%	13.69%	10.95%	24.66%
B.Com - III	120	00	00%	34.16%	22.5%	56.67%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC is instrumental in many ways when it comes to formulating and carrying forward the teaching learning processes:

- Development of Academic Diary
- Planning for implementation of Academic Calendar
- Ensuring the availability of a minimum of 180 teaching days and planning remedial measures if there is any shortfall
- Academic monitoring
- Taking feedback, getting it analysed and suggesting remedial action
- Conducting result analysis and suggesting remedial action
- Ensuring the implementation of at least 90% of the goals set at the beginning of the year

- Brainstorming on various issues like how to increase attendance, how to improve results, how to improve student behaviour on campus, how to motivate students to participate in extra curricular activities, etc. Implementing these findings.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	3
Orientation programmes	
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	04	Nil	Nil
Technical Staff	NA	NA	NA	NA

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC and Research committee gives support to Ph.D. Scholars of the college
- IQAC encouraged faculty members to participate in Workshops on Research Methodology and concerning conferences and seminars.
- For promoting the Research climate in the Institution IQAC provide support to the faculty members for submission of Major and Minor Projects and research publications.
-

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	01	03	08
Non-Peer Review Journals	00	01	02
e-Journals	00	00	00
Conference proceedings	02	02	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and

other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	--	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	01
Sponsoring agencies		--	--	--	College

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total :

3.16 No. of patents received this

Type of Patent		Number	Year
National	Applied	00	
	Granted	00	
International	Applied	00	
	Granted	00	
Commercialised	Applied	00	
	Granted	00	

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS: University level State level
National level International level

3.24 No. of Awards won in NCC: University level State level
University level State level
National level International level

3.25 No. of Extension activities organized:
University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- Blood Donation
- Participation in Smart City Initiative by NSS Department
- Cleaning of Statues by N.C.C. Unit
- De-addiction centre run in collaboration with NGO

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	47000 Sq. ft.	----	----	47000 Sq. ft.
Class rooms	<ul style="list-style-type: none"> ▪ 11 class rooms of 20' x30' = 6600 Sq. ft. ▪ 5 class rooms of 25' x20' = 5000 Sq. ft. ▪ 2 class rooms of 30' x25' = 1500 Sq. ft. 	-----	-----	13100 Sq. ft.
Laboratories	3 Laboratories iii) Psychology 45' x50' = 2250 Sq. ft. ii) Home Economic 75' x90' = 6750 Sq. ft. iii) Computer 30' x40' = 1200 Sq. ft.	----	-----	10200 Sq. ft.
Seminar Halls	3 Seminar Halls Multipurpose Hall i)30' x60' = 1800 Sq. ft. Diwankaksha ii) 30' x20' = 600 Sq. ft. General Seminar Halls iii) 25.5' x15.5' = 395 Sq. ft.	-----	-----	2795 Sq. ft.
No. of important equipments purchased (>1-lakh) during the current year				
Value of the equipment purchased during the year (Rs.in Lakhs)	Rs. 12735/-	Rs. 12735/-		Rs. 54783/-
Others				

4.2 Computerization of administration and library

Office and Library have been fully automated “Office Management Software” is being use in the office of the college and the software namely ‘SLIM21’ is being used for computerized activities of the Library

4.3 Library Services

	Existing		Newly		Total	
	No.	Value	No.	Value	No.	Value
Text Books	70410		1104	234810	71514	234810
Reference Books	1226		10		1236	
e-Books						
Journals	25			6670	25	6670
e-Journals	3	15000			3	15000
Digital Database						
CD & Video	56	27067			56	27067
Others (specify)			1135			290855

4.4 Technology up gradation (overall)

	Total Computers	Comp uters Labs	Internet 1Mbps + 1.5 Mbps 4G Wifi	Browsing	Compute r Centres	Office	Depart ments	Others
Existin g	81	45	49	35 per day				
Added	-----	-----	---	-----				

Total	81	45	49	1715 per day				
-------	----	----	----	--------------	--	--	--	--

4.5 Computer, Internet, training to teachers and students and any other programme for technology upgradation (Networking, e-Government etc)

Every year training is imparted to teachers and students about the use of computer and internet. New versions of micro soft windows are purchased. Also softwares namely 'Office Management Software' and 'SLIM21' are regularly upgraded as and when they are upgraded by the software development company.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs.1,62,607/-
ii) Campus Infrastructure and facilities (Building and Furniture)	5,28,714/-
iii) Equipments	3,44,082/-
iv)Others	5,78,588/-
Total	16,13,991/-

Criterion – V

5. Student Support and Progression- 2014-15

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Principal's Interactive Address at the beginning of session for newly admitted students.
2. Providing information about available student support services in the prospectus.
3. Coordinators deputed for each student support service.
4. Committees of staff members formed to address the issues of students.
5. College Council Meeting twice in a year for discussion on student progression.

5.2 Efforts made by the institution for tracking the progression

1. Students are encouraged to participate in sports, cultural competitions.
2. Computer lab with internet access free of cost.
3. College website for awareness of student support services utilized.
4. Attendance register is maintained.
5. Reading room with library is established and remains open from 7.00 am to 8.00 pm everyday including Sunday.

UG	PG	Ph. D.	Others
1337	270		

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
900	56.41

Men

No	%
707	43.59

Women

Last Year						This Year					
Gen	SC	ST	OBC	Phy. Challenge d	Total	Gen	SC	ST	OBC	Phy. Challenge d	Total
121	205	137	853	00	1316	128	219	232	624	--	1203

Demand ratio 1:1.6

Dropout % 1.2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a UGC supported guidance centre for competitive examinations as well as NET/SET. Guest Lectures are arranged on regular basis for aspirant candidates. The library in the centre provides a good number of books. Workshops for interview techniques are arranged every year.

No. of students beneficiaries

355

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

UGC supported counselling and career guidance centre remains open every day from 7.00 am to 9.00 pm for aspiring students. The attendance register is maintained. A large reading room (well furnished) is available for peaceful readings. Seminars and workshops related to the issue are organised to help students for facing interviews and organized to help students for facing interviews and passing the exams.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	32

5.8 Details of gender sensitization programmes

Orientation programmes by Women's Grievance Redressal Committee for students on gender related issues.

Women's Health Awareness Programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	658	3534099
Financial support from other sources	00	Nil
Number of students who received International/ National recognitions	00	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Issues of Eve Teasing resolved with the help of special police force.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: We envisage a generation of youth sound of knowledge, competent in their chosen profession, and confident of their ability to steer society towards ever better values.

Mission: We at C.P. & Berar E.S. College strive for a continuous improvement of all processes and for providing an environment conducive to the pursuit of knowledge and overall personal growth. We aim at grooming future citizens with good employability skills and sound values that knit the fabric of society.

6.2 Does the Institution has a management Information System

Yes, the institution has a management information system in the form of a software called CMS (College Management System) which is updated every year. All processes including accounts, record keeping, digitization of old records, admission procedure, etc. are computerised and this has been very helpful in retrieval of data, analysis of the same for corrective measures and decision making in day to day activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development falls under the purview of the affiliating University and the college has no role to play in it.

6.3.2 Teaching and Learning

Over the past years the IQAC has proved itself very capable of improving the processes and policies of teaching and learning at the college. The Principal takes a keen interest in the working of the IQAC and has given it a fairly free hand in designing and implementing strategies for improvement of teaching and learning. Besides, the Principal also holds regular review meetings in which aspects of teaching and learning are discussed. To ensure discipline, he also does the rounds of the college and

verifies that not only are classes being held regularly, but there is also sufficient strength in the class. He encourages the use of innovative techniques of teaching.

Examination and Evaluation is once again under the purview of the affiliating University and even internal assessment is only possible in a few select subjects. However, the college does have its own system of class tests, unit tests, practice examinations, etc. These are meticulously held although students tend not to take them very seriously as they have no bearing on their final marks. The IQAC keeps an eye on how these exams impact student performance in their university examination and, if needed, suggests ways to make it more effective.

6.3.4 Research and Development

The College has a well established Research Committee and all teachers holding Ph.D.s are de facto members of the committee. This committee furthers research by helping others complete their doctoral studies and by functioning as a peer committee for guiding paper writing by staff members.

Besides this, the college has always been very encouraging of efforts of staff where research is concerned. This is done by:

- Providing documentary support to any staff member who needs it for sponsorship of any conference, workshop, etc.
- Providing Duty Leave for staff who need to complete their Refresher or Orientation courses or to attend conferences and present papers.
- Passing a congratulatory resolution in college council meetings for any achievement of the staff including the award of a Ph.D. degree

In the presence of such a positive atmosphere, staff is able to conduct research diligently and this is borne out by the high number of Ph.D.s and research papers among the staff.

6.3.5 Library, ICT and physical infrastructure / instrumentatio

The college has a very old and very well stocked library which is regularly upgraded with new books. In recent years, it has been running in a computerised fashion for provision of better services.

The college also has a very good computer lab where students are given training on how to use the internet. Some classes are also held here. All this is at no charge to the students.

The college has a fully functional gym at its Reshimbag ground and students can avail of this facility at a nominal fee.

6.3.6 Human Resource Management

Human resources, whether in the form of students or teaching staff or non teaching staff is the real backbone of any organisation. The C.P. & Berar College is keen to nurture this resource.

- Students are exposed to much more than just the core syllabus in the form of NSS and NCC activities, cultural programmes, guest lectures, etc.
- Teachers are encouraged to constantly upgrade through refresher and orientation courses, undertaking research projects, registering for doctoral research, attending and presenting at conferences, attending workshops, etc.
- Non teaching staff is encouraged to undergo training in office software and keep abreast of upgrades. Their opinion on how best to execute office related processes is sought and valued.

6.3.7 Faculty and Staff recruitment

The precise procedure for faculty and staff recruitment is laid down by the government and the college abides by it at all times. Even regards our vacant positions, the college has diligently been putting up its case with the Joint Director (Higher Education), and plans to fill the vacancies immediately upon approval from the JD office.

6.3.8 Industry Interaction / Collaboration

The college has by now worked out MoUs with five different organisations with a view to provide training and employment to students of C.P. & Berar College.

6.3.9 Admission of Students

The following steps have been initiated by the Principal in quality improvement in the admission process:

- Maintaining transparency in the admission process
- Counselling students for the subjects best suited for their needs and aptitude
- Completing documentation at the earliest so that if a student is in possession of all documents, the entire process does not take more than two hours
- Spreading awareness among students about the various welfare schemes of the government and those initiated by the college

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • All schemes of the government applicable to teaching staff • Quarters to staff: These were occupied by many of our staff over the years. However, in recent years, as most people have been able to purchase homes of their own, they naturally prefer their own residences to staff quarters. One of these quarters is now being used as an office by the current MLA of the teachers' constituency. In this way, the teachers' interest is being served through the initiative of the management. • Credit Co-operative Society: For small short term loans, the management of the college encouraged the founding of a credit cooperative society. Many people have benefitted from the society so far.
Non teaching	<ul style="list-style-type: none"> • All schemes of the government applicable to teaching staff • Credit Co-operative Society: The same facility which is extended to the teaching staff is also extended to the non-teaching staff of the college.
Students	<ul style="list-style-type: none"> • All schemes of the government applicable to students • With the initiative of the Principal, a welfare scheme was started to help students from very poor backgrounds. Teachers collected upwards of one lakh rupees to be used towards students' fees. • Distribution of books to meritorious students

6.5 Total corpus fund generated

X

6.6 Whether annual financial audits has been done

Yes ✓

6.7 Whether Academic and Administrative Audit (AAA) has been done? **NO**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Consultant	Yes	Principal
Administrative	Yes	Consultant	Yes	Registrar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

**According to the norm of the University, the result should be declared within 45 days of the examination and this schedule is usually adhered to except in cases where there are unexpected hurdles.*

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since the examination is conducted entirely by the affiliating university, reforms cannot be initiated by the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University does have a policy for granting autonomy to colleges which fulfil the requisite criteria. However, only technical colleges have so far evinced an interest as autonomy poses a slew of logistical and financial problems to colleges running traditional courses. C.P. & Berar College would also be apprehensive applying for autonomy in the face of these problems.

6.11 Activities and support from the Alumni Association

Help of prominent Alumni was sought for off-campus placement of students.

6.12 Activities and support from the Parent – Teacher Association

The C.P. & Berar College does not have a strong Parent-Teacher Association as most students come from extremely challenging social and financial backgrounds and parents are barely able to make ends meet. Under the circumstances, the response of parents to education and related activities is not very enthusiastic and students are mostly left to fend for themselves.

That said, it is pertinent to point out that the college does try to reach out to parents and holds an annual parent-teacher meet where the progress of their wards is discussed. To make up for the unsatisfactory turnout, teacher guardians stay in touch with parents and keep them updated with the latest developments in college as well as their wards attendance and performance.

6.13 Development programmes for support

staff Yes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Minimised use of generator during summer.

Efforts for enhancing efficiency of solar system are going on

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Barring only one major activity all other planned activities were timely and efficiently organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Health Clinic for Girl-Students
Scholarship for College-Sponsored Needy Students

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Lecture on ground water depletion in association with N.G.O.
Save Water campaign by staff, initiated by Principal Dr. MilindBarhate

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8.Plans of institution for next year

To Establish University Recognised “Place for Higher Learning and Research in Economics
To Organize Inter-Collegiate poster Presentation Competition
To strengthen SET/NET and Competitive Exams Centre
Better implementation of Swaccha Bharat Abhiyan

Name *_Dr.Arvind P. Sovani*

Co-ordinator

Signature of the Coordinator, IQAC

Name *Dr. Milind A. Barhate*

Principal

Signature of the Chairperson, IQAC

Annexure-

C.P.& Berar education Society's College, Tulsibag,Nagpur

Academic Calendar for the session 2017-2018

Month	Date/Period	Activity
June	4 th Week	Planning of curricular and co-curricular Activities Yoga Training Workshop
July	2 nd /3 rd Week	Enrollment for – N.S.S./ N.C. C. /Population Education Club/ Film Club / Heritage Society activities / Short Term/Certificate Courses and other activities
	2 nd /3 rd Week	Rakhi Making Workshop, Rakhi Arpan Ceremomy

August	2 nd Week 3 rd Week 4 th Week	Blood Donation, Ranganathan Day Classroom Seminar/Debate Library Activity
September	2 nd Week 2 nd /3 rd Week	DnyaneshwariPathan & GranthDindiProgramme Class Test
October	1 st Week 2 nd Week	College Test Exam, Gandhi Sapthah Student Centric Activities
November	4 th Week	Constitution Day
December	6 th December 2 nd Week	Ambedkar Jayanti Swacchata Abhiyan
January	12 th January 2 nd Week 4 th Week	Yuva Din Physical Test / Medical Test Classroom Seminar/Debate/Remedial teaching/ Class Test
February	1 st Week 2 nd Week	Annual Gathering, Sports Day, Drama/Acting Workshop/ Prize Distribution/ Book Exhibition /Feedback College Test Exam
March	8 th March	Women's Day
April	1 st /2 nd Week 1 st /2 nd Wek Last Week	Faculty Training/Non Teaching Staff Training College Magazine Distribution to Students Gram jayanti