

Yearly Status Report - 2019-2020

Part A				
Data of the Institution				
1. Name of the Institution	C.P. AND BERAR EDUCATION SOCIETY'S COLLEGE			
Name of the head of the Institution	Dr. Milind A. Barhate			
Designation	Principal			
Does the Institution function from own campus	Yes			
Phone no/Alternate Phone no.	07122722329			
Mobile no.	9823140032			
Registered Email	berar.iqac@gmail.com			
Alternate Email	arvindsovani2019@gmail.com			
Address	C.P.& Berar Education Society's College, Tulsibag, Nagpur, Maharashtra.Pin - 44032			
City/Town	Nagpur			
State/UT	Maharashtra			

Pincode			440032			
2. Institutional Sta	tus					
Affiliated / Constitue	ent		Affiliated			
Type of Institution			Co-education	L		
Location			Urban			
Financial Status			state			
Name of the IQAC of	co-ordinator/Directo	r	Dr. Arvind P	. Sovani		
Phone no/Alternate	Phone no.		07122722329			
Mobile no.			9823105883			
Registered Email			berar.iqac@gmail.com			
Alternate Email			arvindsovani2019@gmail.com			
3. Website Addres	s					
Web-link of the AQA	AR: (Previous Acad	emic Year)	<u>http://cpberar.co.in/agar-</u> report-2018-19/			
4. Whether Academic Calendar prepared during the year			Yes			
if yes,whether it is uploaded in the institutional website: Weblink :			http://cpberar.co.in/academic-calendar/			
5. Accrediation De	tails		·			
Cycle	Grade	CGPA	Year of	Vali	dity	
			Accrediation	Period From	Period To	
1	В	73.40	2004	16-Feb-2004	15-Feb-2009	

6. Date of Establishment of IQAC

2

15-Apr-2005

2017

12-Sep-2017

11-Sep-2022

7. Internal Quality Assurance System

B++

Quality initiatives by IQAC during the year for promoting quality culture

2.76

Item /Title of the quality in IQAC	itiative by	Date &	Duration	Numbe	er of partici	pants/ beneficiaries
conception and publication of			n-2020 30			12
L::asset('/'),'public/').'/public/i d_special_status)}}	ndex.php/admin/	get_file?file_	path='.encry	pt('Postacc/Sp	ecial_Statu	s/'.\$instdata->uploa
		<u>View Up</u>	loaded Fi	<u>le</u>		
8. Provide the list of fund Bank/CPE of UGC etc.	s by Central/ S	tate Goverr	nment- UGC	CSIR/DST/D	BT/ICMR/	TEQIP/World
Institution/Departmen t/Faculty	Scheme		g Agency	Year of awar duratior		Amount
	No Data		Not Appli			
		<u>View Up</u> .	loaded Fi	<u>le</u>		
9. Whether composition on NAAC guidelines:	of IQAC as per l	latest	Yes			
Upload latest notification of	formation of IQA	С	<u>View</u>	<u>Link</u>		
10. Number of IQAC mee year :	tings held duri	ng the	5			
The minutes of IQAC meetin decisions have been upload website	•		Yes			
Upload the minutes of meet	ing and action ta	ken report	<u>View</u>	Uploaded F	<u>ile</u>	
11. Whether IQAC receive the funding agency to su during the year?	•	•	No			
12. Significant contribution	ons made by IQ	AC during	the current	year(maximu	ım five bu	llets)
Conception and publi	cation of Ca	lendar o	n Histori	cal Theme b	oy Histo	ry Department
	View Upload	ed File			7	
13. Plan of action chalked Enhancement and outcom	-	-			year towa	rds Quality
Plan of	Action			Achivemen	its/Outcom	es
Conception and publi on Historical Theme Department.	ication of C	alendar	calendar	published		

institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary	View Up	loaded File
body(s) visited IQAC or interacted with it to assess the functioning ?16. Whether institutional data submitted to AISHE:YesYear of Submission2020Date of Submission23-Jan-202017. Does the Institution have Management Information System ?YesIf yes, give a brief description and a list of modules currently operational (maximum 500 words)Management Information System (MIS) is the use of information technology, people, and business processes to produce information that decision makers can use to make daytoday decisions. • The college use MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization are able to 		No
AISHE: Year of Submission 2020 Date of Submission 23-Jan-2020 17. Does the Institution have Management Information System ? Yes If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) Management Information System (MIS) is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization. employees within the organization are able to access the required information and academic information 1 institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary	body(s) visited IQAC or interacted with it to	No
Date of Submission 23-Jan-2020 17. Does the Institution have Management Information System ? Yes If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) Management Information System (MIS) is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization are able to access the required information easily for the daytoday operations. • MIS provides staffing information and academic information in Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary		Yes
17. Does the Institution have Management Information System ? Yes If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) Management Information System (MIS) is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization. employees within the organization. employees within the organization are able to access the required information and academic information • Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary	Year of Submission	2020
Information System ?If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)Management Information System (MIS) is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization are able to access the required information easily for the daytoday operations. • MIS provides staffing information and academic information is Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary	Date of Submission	23-Jan-2020
currently operational (maximum 500 words) the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization. employees within the organization are able to access the required information easily for the daytoday operations. • MIS provides staffing information and academic information • Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary	-	Yes
available. MIS is used for online data submission regarding academic and administrative information to the portal of Director of Higher Education, Pune. Modules Administration Finance and Accounts Student Admission and Support Examination		the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make daytoday decisions. • The college uses MIS to make effective decisions. • MIS systems facilitate communication within and outside the organization. employees within the organization are able to access the required information easily for the daytoday operations. • MIS provides staffing information and academic information • Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary during the financial year is easily available. MIS is used for online data submission regarding academic and administrative information to the portal of Director of Higher Education, Pune. Modules Administration Finance and Accounts Student Admission and

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Taking a cue from the academic calender, the heads of departments determine the pace of curriculum delivery. Each teacher chalks out plans for the semester and submits it to the head. This is vetted during a departmental meeting and changes, if necessary, are made. There are some activities that are held in common over all sections regardless of who teaches them. At this departmental meeting, such activities are also chalked out. This plan is submitted to the IQAC which takes regular stock of whether the schedule is being followed as per plan. Formal meetings of the IQAC with Heads of Departments are also used to plan, monitor, and evaluate the teaching and learning process of each department.

			departı			
1.1.2 –	Certificate/	Diploma Courses int	roduced during the	academic year		
Ce	ertificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
	Enabled rvices	NIL	23/09/2020	180	Yes	Yes
l.2 – Ao	cademic Fl	exibility				
1.2.1 –	New progra	mmes/courses intro	duced during the ac	ademic year		
	Programm	ne/Course	Programme Sp	pecialization	Dates of Int	roduction
	No I	Data Entered/No	t Applicable			
			<u>View Uplo</u>	<u>aded File</u>		
		es in which Choice Ba if applicable) during t		(CBCS)/Elective	e course system imple	emented at the
Nan		ammes adopting BCS	Programme Sp	pecialization	Date of impler CBCS/Elective C	
	N	īill	IN	[L	Ni	.11
1.2.3 –	Students er	nrolled in Certificate/	Diploma Courses in	troduced during	the year	
			Certific	cate	Diploma	Course
	Number o	of Students	3	4	N	il
.3 – Cı	urriculum l	Enrichment				
			transferable and life	skills offered du	iring the year	
	Value-adde	Enrichment	transferable and life Date of Intr		uring the year Number of Stud	lents Enrolled
	Value-adde Value Add	Enrichment		oduction	Number of Stud	lents Enrolled
	Value-adde Value Add	Enrichment ed courses imparting ed Courses	Date of Intro	oduction 11	Number of Stud	
1.3.1 –	Value-adde Value Add	Enrichment ed courses imparting ed Courses	Date of Intro Ni <u>View Uplo</u>	oduction 11 aded File	Number of Stud	
1.3.1 -	Value-adde Value Adde I Field Projec	Enrichment ed courses imparting ed Courses NIL	Date of Intro Ni <u>View Uplo</u>	oduction 11 aded File /ear	Number of Stud	.11 nrolled for Field
1.3.1 -	Value-adde Value Addo I Field Project Project/Prog	Enrichment ed courses imparting ed Courses NIL cts / Internships under	Date of Intro Ni <u>View Uplo</u> er taken during the y Programme Sp	oduction 11 aded File /ear pecialization	Number of Stud	.11 nrolled for Field

1.4.1 – Whether structured feedback received fro	om all the stakeholders.
Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A Student Satisfaction Survey is conducted to obtain feedback of students. To ensure that feedback is obtained from maximum students, it is taken during the practice exam before the actual semester exam. Since the IQAC realised that the second semester exam may not be held as there were talks of a lockdown, the feedback was obtained in early March, resulting in fewer students responding than usual. The collected feedback forms were analysed by a committee designated by the IQAC. Findings were submitted to the Principal and also shared with the staff like every year. Feedback from staff is also taken every year at the end of each academic session. The feedback form for this is designed by the IQAC. Similarly, feedback from alumni was taken by the Feedback Committee of the college. Because of the difficulties of coordinating with such a wide array of people, and the reluctance of many to fill out online forms, feedback was taken on the phone.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

4		tio during the year							
	Name of the Programme	Programn Specializat		Number avail			umber of ation received	S	tudents Enrolled
	BA	ARTS	5	3	320		278		278
			7	<u>/iew Upl</u>	oaded Fi	le			
2	2.2 – Catering to Student Diversity								
2	2.2.1 – Student - Full time teacher ratio (current year data)								
	Year	Number of students enrolled in the institution (UG)	students in the i	nber of s enrolled nstitution PG)	Numbe fulltime tea available instituti teaching or course	achers in the on nly UG	Number of fulltime teache available in th institution teaching only F courses	ie	Number of teachers teaching both UG and PG courses
	2019	1488		373	6		2		25
2	2.3 – Teaching - Learning Process								
	2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E- learning resources etc. (current year data)								
	Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	resc	ools and ources iilable	Number o enable Classroo	ed	Numberof sma classrooms	art	E-resources and techniques used
	25	25	1	Nill	4		2		Nill
		Viou	r Eilo	of TOT	Toola and	d road			

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

In order to create an atmosphere of approachability, and to help students address their academic needs where they are weak, a mentor-mentee programme was introduced in the college a few years ago. Under the programme, each full time teacher selects five students from among his/her classes who they think will benefit from mentoring. The criteria for selecting such students is very vast and varied - students who show promise but need motivation, differently abled students, maladjusted students, those with personality problems, those with personal problems, slow learners, first-time hostelites who show signs of being home sick - all such students are identified and given the benefit of mentorship. After having identified such students, they are asked to fill out a form with their contact details as well as their scores in the last academic year. A file of these forms is maintained by the respective teachers. The teacher makes sure to talk to each of these students at least once every two weeks. After a session, the teacher makes notes based on the conversation, and decides upon the appropriate line of action. Quite often, having a teacher to talk to is sufficient to motivate these students to perform better. But if the teacher feels that further intervention is needed, they are given counselling through the department of Psychology. If the mentor teacher feels that even more intervention is required, parents are informed and called for a meeting. Efforts are taken to find out more about what prevents these students from performing better and whether there is anything the college can do to address the situation. In rare cases where none of these measures have been beneficial, all such cases are referred to a counsellor from outside the college once a semester. The counsellor is appraised of the situation, and students receive counselling from the expert. On an informal level, these students can talk to their mentor teacher at any time during the day, because we believe that approachability is of prime importance when it comes to helping these students. It may be noted that not every student comes under the Mentor-Mentee scheme. Only those that are felt to be in need of the scheme are taken on. Covid times have been especially difficult for implementing the Mentor-Mentee scheme. Phone calls and WhatsApp were the two ways of keeping in touch with mentor students and these were used with more frequency to compensate for the lack of personal contact

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1503	25	1:60

2.4 – Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	24	2	0	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies			
2019 NIL Nill NIL						
View Uploaded File						

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination	
BA	Nill	I	08/01/2020	17/02/2020	
View Uploaded File					

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is necessary if students are to be motivated to perform better, and if the result of the institution as a whole is to be improved. Regular tests are taken in each class for this purpose. The earlier policy was to evaluate these papers and give them back to the students for them to study their mistakes and areas where they could have done better. In the year 2018-19, it was noticed that sometimes students are unable to do this on their own. For this, once the papers were handed over post evaluation, a new system of holding a session with all students in class discussing their common mistakes was started. Tips were given on how to better approach and understand the topic as well as increase their score. In 2019-20, this was taken further by helping students solve the same paper in class giving them model answers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar for the coming year is prepared at the end of the each academic year. The reference for this is the academic calendar of the university. The IQAC is responsible for this activity. The various curricular and co-curricular activities to be organised throughout the year are chalked out. Teachers are asked to convey if they are planning any activities that are not yearly in nature and that too is taken into consideration. In addition, other stake holders like the non teaching staff and the Librarian is also asked to convey their schedules (days on which library cards are handed out or fees are collected or exam forms are filled so as to avoid these days for other activities) and these are taken into consideration. The finalised calendar is circulated among staff members for reference throughout the year. Due to the lockdown following the pandemic, much of the activities planned post March could not be executed. As many activities as possible were held online, but compromises had to be made because of the lack of physical presence of students and teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://cpberar.co.in/courses-2/

2.6.2 - Pass percentage of students

Code	Name	Programme Specialization	students appeared in the final year examination	students passed in final year examination	Pass Percentage
Nill	BA	ARTS	46	44	Nill

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://cpberar.co.in/feedback-2019-20/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	f the Project Duration		Name of thage	-		otal grant anctioned		Amount received during the year
Nill	Nill		N	IIL		Nill		Nill
	oaded Fi	le						
.2 – Innovation Ecos	system							
3.2.1 – Workshops/Ser practices during the yea		ed on In	tellectual P	roperty Righ	its (IPR) and Industry	-Acad	demia Innovative
Title of workshop/seminar Name of the Dept. Date								ate
NIL			NI	Ľ				
3.2.2 – Awards for Inno	ovation won by I	nstitutio	on/Teachers	/Research s	cholars	/Students dur	ing th	ie year
Title of the innovation	Name of Awa	ardee	Awarding	g Agency	Dat	e of award		Category
NIL	NIL		N	IIL		Nill		NIL
			View Upl	oaded Fi	le		-	
3.2.3 – No. of Incubation	on centre create	d, start-	ups incubat	ed on camp	us duri	ng the year		
Incubation Center	Name	Spon	sered By	Name of Start-u		Nature of St up	art-	Date of Commencemer
NIL	NIL		NIL	NI	L	Nill		Nill
			<u>View Upl</u>	oaded Fi	le			
.3 – Research Public	cations and A	wards						
3.3.1 – Incentive to the	teachers who r	eceive ı	ecognition/a	awards				
State			Natio	onal		l	nterna	ational
00			0	00			0	0
3.3.2 – Ph. Ds awarded	d during the yea	r (applie	cable for PG	Gollege, R	esearch	n Center)		
Name	of the Departme	ent			Nun	nber of PhD's	Awar	ded
	ENGLISH			1				
	HISTORY			1				
3.3.3 – Research Publi	cations in the Jo	ournals	notified on l	JGC websit	e duriną	g the year		
Туре	D	epartm	ent	Number of Publi		lication Average		e Impact Factor (any)
Internationa	al	SOCIOI	LOGY		1			Nill
Internationa	al Pa	SYSCHO	DLOGY		1			Nill
Internationa	al HOM	HOME ECO			1			Nill
Internationa	al	COMME	RCE		1			Nill
			<u>View Upl</u>	oaded Fi	le		<u></u>	
3.3.4 – Books and Cha Proceedings per Teach	•		s / Books pu	blished, and	d paper	s in National/I	ntern	ational Conferen
	Department			Number of Publication				
	SOCIOLOGY			3				
			<u>View Upl</u>	oaded Fi	le			
3.3.5 – Bibliometrics of	the publications	s durina	the last Ac	ademic yea	based	on average c	itatior	n index in Scopus

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Paper		me of uthor	Title of journ	al Yea public		itation Index	affiliatio mention	nstitutional Nu ffiliation as c entioned in excl e publication c	
NIL		NIL	NIL	2	020	0	0	0	0
			•	No file	uploade	d.			
3.6 – h-Index c	of the Ir	nstitutiona	al Publications	during the	year. (base	ed on Scopus/	Web of s	cience))
Title of the Paper				Title of journal Year publica		h-index	Number of citations excluding self citation		Institutional affiliation as mentioned ir the publicatio
NIL		NIL	NIL	2	020	0	0)	00
				No file	uploade	d.			
3.7 – Faculty p	articipa	ation in S	eminars/Confe	erences and	l Symposia	during the ye	ear :		
Number of Fa	culty	Inte	rnational	Natio	onal	Stat	е		Local
Attended/ nars/Worksl			1	1	02	C)		0
Resourc			1		0	C)		0
				TT	and a Ti	-			
4 – Extension				View Uplo					
4 – Extension 4.1 – Number o on- Governmen Title of the a	of exter nt Organ	nsion and nisations	d outreach pro	grammes co NCC/Red c	onducted ir ross/Youth Numbe particij	n collaboration Red Cross (N er of teachers pated in such	(RC) etc.,	during lumber articipa	the year of students ated in such
4.1 – Number on- Governmen	of exter at Organ	nsion and nisations s (d outreach prog through NSS/ Drganising unit	grammes co NCC/Red ci t/agency/ agency	onducted ir ross/Youth Numbe particij	n collaboration Red Cross (\ er of teachers	(RC) etc.,	during lumber articipa	the year of students
4.1 – Number of on- Governmen Title of the a	of extent of Organ activitie	nsion and nisations s (d outreach prog through NSS/ Drganising unit collaborating	grammes co NCC/Red co t/agency/ agency CAL	onducted ir ross/Youth Numbe particij	n collaboration Red Cross (N er of teachers pated in such activities	(RC) etc.,	during lumber articipa	the year of students ated in such tivities
4.1 – Number of on- Governmen Title of the a INTERNA	of extent of Organ activitie	nsion and nisations s (d outreach pro through NSS/ Drganising unit collaborating	grammes co NCC/Red co t/agency/ agency CAL	onducted ir ross/Youth Numbe particij	n collaboration Red Cross (N er of teachers pated in such activities	(RC) etc.,	during lumber articipa	the year of students ated in such tivities
4.1 – Number of on- Governmen Title of the a INTERNA	of extent at Organ activitie	nsion and nisations s (L	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI	grammes co NCC/Red co t/agency/ agency CAL CON	onducted ir ross/Youth Numbe particip a <u>v File</u>	n collaboration Red Cross (N er of teachers pated in such activities 2	(RC) etc., N P	during lumber articipa ac	the year of students ated in such tivities 40
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a	of extent activitie	nsion and nisations s (ut ognition i	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI	grammes co NCC/Red co t/agency/ agency CAL CON <u>View</u> ctension acti	onducted ir ross/Youth Numbe particip a <u>v File</u> ivities from	n collaboration Red Cross (N er of teachers pated in such activities 2	(RC) etc., N p and other	during lumber articipa ac recogr	the year of students ated in such tivities 40
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a ring the year	of extent at Organ activitie ATIONA DAY and rec	nsion and nisations s (ut ognition i	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI	grammes co NCC/Red co t/agency/ agency CAL CON View ctension action	onducted ir ross/Youth Numbe particip a <u>v File</u> ivities from	n collaboration Red Cross (N er of teachers pated in such activities 2 Government	(RC) etc., N p and other	during lumber articipa ac recogr	the year of students ated in such tivities 40 nized bodies
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a ring the year Name of the	of extent at Organ activitie ATIONA DAY and rec	nsion and nisations s (ut ognition i	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI received for ex Award/Recog	grammes co NCC/Red co t/agency/ agency CAL CON View ctension action	onducted ir ross/Youth Numbe particip a v File ivities from Awar	a collaboration Red Cross (N er of teachers pated in such activities 2 Government ding Bodies NIL	(RC) etc., N p and other	during lumber articipa ac recogr	the year of students ated in such tivities 40 hized bodies of students nefited
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a ring the year Name of the	of extent activitie activitie activitie and rec e activit iL	nsion and nisations s (11 ognition 1 y y pating in	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI received for ex Award/Recog NII extension activ	grammes co NCC/Red ci t/agency/ agency CAL CON View ctension acti gnition No file vities with G	onducted ir ross/Youth Numbe particip a v File ivities from Awar uploaded	a collaboration Red Cross (N er of teachers pated in such activities 2 Government ding Bodies NIL d. t Organisation	(RC) etc., N p and other N	during umber articipa ac recogr lumber Be	the year of students ated in such tivities 40 nized bodies of students nefited 0
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a ring the year Name of the NI 4.3 – Students	of extent activitie activitie activitie and rec and rec e activit iL partici d progr	nsion and nisations s (ut ognition i y y pating in rammes s Organis cy/co	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI received for ex Award/Recog NII extension activ	grammes co NCC/Red ci t/agency/ agency CAL CON View ctension acti gnition No file vities with G	onducted ir ross/Youth Numbe particip a v File ivities from Awar uploadee Governmen	a collaboration Red Cross (N er of teachers pated in such activities 2 Government ding Bodies NIL d. t Organisation	(RC) etc., N p and other and other N s, Non-Go Issue, etc teachers d in such	during umber articipa ac recogr umber Be overnm . during	the year of students ated in such tivities 40 nized bodies of students nefited 0 nent g the year ber of students
4.1 – Number of on- Governmen Title of the a INTERNA YOGA 1 4.2 – Awards a ring the year Name of the NI 4.3 – Students ganisations an	of extent activitie activitie activitie and rec and rec e activit iL partici d progr	nsion and nisations s (uL ognition i y y pating in rammes s Organis cy/co a NSS	d outreach pro through NSS/ Drganising unit collaborating PHYSIC EDUCATI received for ex Award/Recog NII extension activ such as Swach ing unit/Agen llaborating	grammes co NCC/Red co t/agency/ agency CAL CON View ctension acti gnition No file vities with G oh Bharat, A Name of th	onducted ir ross/Youth Numbe particip a v File ivities from Awar uploaded Governmen Aids Awaren	a collaboration Red Cross (N er of teachers pated in such activities 2 Government ding Bodies NIL d. t Organisation ness, Gender Number of t participated activit	(RC) etc., N p and other and other N s, Non-Go Issue, etc teachers d in such	during umber articipa ac recogr umber Be overnm . during	the year of students ated in such tivities 40 nized bodies of students nefited 0 nent g the year ber of students

3.5.1 – Number of C	Collaborat	ive activiti	ies for research, fac	culty exchange, stud	dent exch	ange duri	ng the year	
Nature of activ	tivity Participant		Source of financial	support	Duration			
NIL			NIL	NIL			00	
			No file	uploaded.				
3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research acilities etc. during the year								
Nature of linkage	Title of the linkage				Durati	on To	Participant	
NIL	N	IIL	NIL	Nill	N	i11	00	
			View	<u>v File</u>				
3.5.3 – MoUs signed houses etc. during the		titutions o	f national, internatio	onal importance, oth	ner univer	sities, ind	ustries, corporate	
Organisatio	n	Date	of MoU signed	Purpose/Activities		Number of students/teachers participated under MoUs		
1.Bajaj Fin Co. Ltd			5/07/2019	To Impart Practical Knowledge and essential Skills to final year students especially those belonging to economically weaker section of the society.			25	
			View	<u>v File</u>				
CRITERION IV -	INFRAS	TRUCT	URE AND LEAR	NING RESOUR	CES			
4.1 – Physical Fac	ilities							
4.1.1 – Budget alloc	ation, exc	cluding sa	lary for infrastructu	re augmentation du	ring the y	ear		
Budget allocate	ed for infra	astructure	augmentation	Budget utilize	d for infra	structure	development	
	40	5772		405772				
4.1.2 – Details of au	igmentatio	on in infra	structure facilities of	luring the year				
	Facil	ities		Existing or Newly Added				
	Campu	ıs Area		Existing				
	Class	rooms		Existing				
	Labora	atories		Existing				
		r Hall:				sting		
			acilities			sting		
Seminar ha			facilities			sting		
	Video	Centre	1		Exi	sting		

Value of the equipment purchased during the year (rs. in lakhs)					Existing							
dur	ing the	year Oth		in lak	ns)		Existing					
Nur	mber of	0.011	010	equipm	ants	Existing						
Number of important equipments purchased (Greater than 1-0 lakh) during the current year					Existing							
C	lassroom	s witl	h Wi	-Fi OR I	LAN				Existi	Ing		
					No file	upload	led	•				
4.2 – Librar	y as a Lea	rning F	Reso	urce								
4.2.1 – Libra	ry is autom	ated {Ir	ntegra	ated Librar	y Managem	ent Syst	em	(ILMS)}				
	of the ILMS oftware	۲ (Nature	e of autom or patial	· ·		V	ersion		Year of	autor	mation
S	LIM 21			Partia	lly			21			201	2
4.2.2 – Libra	ry Services	6										
Library Service Ty	Library Existing Newly Added Tota Service Type				tal							
Text Books	: 7	73620		Nill	:	217		64598	7	73837 64598		
					View	<u>v File</u>						
4.2.3 – E-co Graduate) S\ (Learning Ma	NAYAM oth	ner MO	OCs p	platform NI								
Name of	the Teach	er	Na	me of the l	Module	Platform on which module is developedDate of launching e- content				-		
NIL			NI	L		NIL Nill						
					No file	upload	led	•				
4.3 – IT Infra	astructure	!										
4.3.1 – Tech	nology Upę	gradatio	on (ov	erall)			_					
Туре	Total Co mputers	Compu Lab		Internet	Browsing centers	Comput Center		Office	Departm nts	e Availa Band h (MB GBF	widt 8PS/	Others
Existin g	40	1		40	1	1		6	10	20)	0
Added	0	0		0	0	0		0	0	0		0
Total	40	1		40	1	1		б	10	20)	0
4.3.2 – Band	dwidth avail	able of	interr	net connec	tion in the I	nstitution	Le	eased line)				
					20 MBI	PS/ GBE	PS					
4.3.3 – Facil	ity for e-cor	ntent										
Nam	e of the e-c	ontent	devel	opment fac	cility	Provide the link of the videos and media centre and recording facility						
		YOUT	TUBE			https://www.youtube.com/channel/UC3TgvR g7pahIyVJoBedWSEg/videos						
						1				-		

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
142969	142969	224354	224354

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

It has been the policy to regulate both academic and non-academic work of the college through different committees constituted for this purpose. Meetings of the different 20 committees are held at regular intervals to ensure smooth functioning of the college. Internal work of the college is regulated subject to superintendence, direction, control and recommendation of the respective committee to whom the work has been assigned. Chartered Accountant has been appointed to get audited the different statements of accounts and Receipt and Payments in accordance with the law. Library - library is regulated subject to superintendence, direction, control and recommendation of the library committee. Learning resources are allowed to use to both students and teaching and non-teaching staff members. Separate reading room with exclusive competitive examination books is kept open for students who appear for NET, SET and other competitive examinations from 8.00 a.m to 8.00 p.m. Laboratories equipments and facilities in the laboratories attached to the Home Economics and Psychology Departments are used for students admitted in this departments and the external students to whom this college is allotted for practical examination of the RTM Nagpur University, Nagpur. Sport equipments and facilities are allowed to use by the students of this college only. External Users- infrastructure and facilities are allowed to use for external students who appear for competitive examinations such as MPSC, UPSC, Railway Recruitment Board, Banks etc on holidays only and for the following activities 1)Election for Loksabha, State Legislative Assembly and Local Bodies, 2) Meetings for Alumni Association, Distance Education- infrastructure and facilities are allowed to use for students of Yeshwantrao Chavan Maharashtra Open University, Nashik on holidays and Sundays. Infrastructure and facilities are being developed from the grants received from University Grants Commission and grants from Central / State Government.

http://cpberar.co.in/facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOI	546	848337
b)International	NIL	0	0
	View	<u>/ File</u>	

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial

Name of the cap enhancement so		f implemetation	Number of stud enrolled	dents Age	ncies involved		
ONE DAY YOGA 2 DEMONSTRATION SESSION		25/06/2019	45	Edu	Physical acation Dpt		
		<u>Vie</u> v	<u>v File</u>				
1.3 – Students be titution during the		e for competitive ex	aminations and car	eer counselling off	ered by the		
Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp place		
2020	Nill	255	255	80	20		
		View	<u>v File</u>				
	mechanism for trar ging cases during t	nsparency, timely re he year	edressal of student	grievances, Prever	ition of sexual		
Total grievan	ces received	Number of grieva	ances redressed	Avg. number of d redre	lays for grievance essal		
	0	0		0			
2 – Student Prog	gression			-			
2.1 – Details of ca	ampus placement d	uring the year					
	On campus		Off campus				
Nameof organizations visited	Number of students participated	Number of Nameof stduents placed organizations visited		Number of students participated	Number of stduents placed		
00	0	0 00		0	30		
		View	<u>v File</u>				
2.2 – Student pro	gression to higher	education in percen	tage during the yea	ar			
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to		
2019	34	B.com	Commerce	C.P. Berar E.S. College, Nagpur	M.Com		
		View	<u>v File</u>				
2 3 – Students au		tional/ international /GRE/TOFEL/Civil \$					
			Number of students selected/ qualifying				
	Items		Number of	f students selected/	[/] qualifying		
			Number of	f students selected/ 4	qualifying		

	Activity pur Universit		Level	-	Number of Pa			
	ollege Kabadd: 1) Tournamen		abaddi(Women Iournament	.)				
<u>View File</u>								
.3 – Student Participation and Activities								
5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international evel (award for a team event should be counted as one)								
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student		
2019	Winner RTM Nagpur University Inter College Tournament	Nill	13	0	Nill	Ganesh Jadhav 12		
			<u>View File</u>					
<pre>View File 5.3.2 - Activity of Student Council & amp; representation of students on academic & amp; administrative codies/committees of the institution (maximum 500 words) C.P. Berar College has a long standing tradition of student participation in all relevant activities. Many activities are student driven activities and many relevant committees like the programme committee have student representatives. In cocurricular, extracurricular, extension, visits, NSS/NCC activities etc. the students remain the part of planning, implementation and execution. The major activities pursued by the students in 201819 are as follows: 1. International Yoga Day 2.Swachh Bharat Pandharwada' organised by NSS. 3.Celebration of 'Independence Day' by Students Development Council 4. Blood Donation Camp. 5.Homage to Dr B R Ambedkar on 'Mahaparinirwan Din' 6.Celebration of 'Youth Day' (Birth anniversary of Swami Vivekananda) 7. Celebration of 'Republic Day'. 8.Varied activities organised by NSS like: • Tree Plantation • Cleanliness of the campus and the adopted village. • 'Voters Awareness Programme'. • 'Road Safety Traffic Rules Awareness Programme'. 9. Organizing annual gathering. 10. Publication of Students' research Journal.11</pre>								
the stud major Inter 3.Celebra Dona 6.Celeb Celebrat Tree Plant Awarenes Organizin	ents remain t activities p national Yoga ation of 'Ind ation Camp. 5 pration Camp. 5 vration of 'Y ion of 'Reput cation • Clear s Programme'. g annual gath	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day'. 8 nliness of to . • `Road Sa hering. 10.	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic	visits, NS mplementatio in 201819 a andharwada' nts Develop kar on 'Mah rsary of Sw ivities orga nd the adop c Rules Awan of Students	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Dona 6.Celebrat Tree Plant Awarenes Organizin	ents remain t activities p national Yoga ation of 'Ind ation Camp. 5 pration of 'Y ion of 'Repuk cation • Clear s Programme'. g annual gath	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day' (1 olic Day'. 8 nliness of to . • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic Publication on of College	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Dona 6.Celebrat Tree Plant Awarenes Organizin	ents remain t activities p national Yoga ation of 'Ind ation Camp. 5 pration Camp. 5 vration of 'Y ion of 'Reput cation • Clear s Programme'. g annual gath	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day' (1 olic Day'. 8 nliness of to . • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic Publication on of College	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Dona 6.Celebra Celebrat Tree Plant Awarenes Organizin	ents remain t activities p national Yoga ation of 'Ind ation Camp. 5 pration of 'Y ion of 'Repuk cation • Clear s Programme'. g annual gath	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day' (1 olic Day'. 8 nliness of to . • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic Publication on of College	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Oona 6.Celebrat Tree Plant Awarenes Organizin .4 - Alumni E 5.4.1 - Whethe	ents remain t activities p national Yoga ation of 'Ind ation Camp. 5 pration of 'Y ion of 'Reput cation • Clear s Programme'. g annual gath	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day' (1 olic Day'. 8 nliness of to . • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic Publication on of College	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Oona 6.Celebrat Tree Plant Awarenes Organizin .4 - Alumni E 5.4.1 - Whethe	ents remain to activities p national Yoga ation of 'Ind ation Camp. 5 pration of 'Y ion of 'Repub cation • Clear s Programme'. g annual gath ngagement r the institution has	the part of oursued by to a Day 2.Swace ependence Da .Homage to Douth Day' (1 outh Day' (1 olic Day'. 8 nliness of to . • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive Varied act: the campus a fety Traffic Publication on of College	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
the stud major Inter 3.Celebra Oona 6.Celeb Celebrat Tree Plant Awarenes Organizin .4 - Alumni E 5.4.1 - Whethe No	ents remain to activities p national Yoga ation of 'Ind ation Camp. 5 pration of 'Y ion of 'Repub cation • Clear s Programme'. g annual gath ngagement r the institution has	the part of pursued by t a Day 2.Swac ependence Da .Homage to D outh Day' (1 olic Day'. 8 nliness of 4 • `Road Sa hering. 10. Publicatio	, extension, planning, in the students thh Bharat Pa ay' by Stude Dr B R Ambed Birth annive the campus a fety Traffic Publication on of College mni Association?	visits, NS mplementation in 201819 a andharwada' nts Develop kar on 'Mah trsary of Sw ivities organd the adop c Rules Awan of Students e Magazine	S/NCC activi on and execu are as follo organised b ment Council aparinirwan ami Vivekana anised by NS ted village. ceness Progr	ities etc. tion. The ws: 1. y NSS. 4. Blood Din' anda) 7. S like: • . • `Voters amme'. 9.		
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CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The IQAC is the biggest example of decentralisation and participative management in the college. It con-sists of one coordinator and three members who have the powers to decide a plan of action regarding academic and co- and extra-curricular activities. This body, in consultation with the principal, chalks out the academic calendar for every session and also follows up on the decided programs. Apart from this, heads of departments are given a fair amount of autonomy in governing the department. Delivering the curriculum is the responsibility of the department. A larger pattern is followed, but unexpected adjust-ments (arising from absence of staff on account of leave taken) is left to the heads of departments. Having once decided what activities to undertake, they have the authority to conduct them according to their convenience and conviction. Although the monitoring agency is the IQAC, even the IQAC has decentralised its work. The College Council is a body that consists of all teaching staff of the college along with the Principal. It has an elected head and meetings are held twice a year to discuss matters pertaining to the day to day running of the institution but those that may not necessarily come under the purview of the IQAC. Teachers raise issues that need to be addressed and a course of action is decided in consultation with the Principal. Follow up on the decided course of action is taken in the next meeting.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The academic calendar is an important tool in encouraging curriculum development. In addition to it, the annual teaching plan helps keep track of how much has been covered in each class, and whether it is happening in a timely fashion. Teachers also prepare calendars of their own in order to plan curriculum delivery in an organized way. Their lesson plans help them to streamline their time during the lecture in the classroom. A record of all this is reflected in the daily diary.
Teaching and Learning	<pre>Planning in teaching and learning is done in a fashion that is most beneficial to students. Each teacher designs activities to be held in class that are specifically tailored to aid the teaching of their subject. Departmental activities are also held from time to time. These are typically not part of the syllabus, but are designed as a scaffolding measure in</pre>

	<pre>learning. The use of ICT has been shown to be effective in such activities. The college as a unit too arranges several extra- and co-curricular activities that contribute to the overall development of the students.</pre>
Examination and Evaluation	Regular examinations are held in the college both in a centralized manner as well as on the level of individual teachers. Class tests, pop quizzes, assignments, presentations, group activities, all help teachers in the process of continuous evaluation. Two semester end exams are held along the lines of the University exam for giving practice to students. For each exam, students are given feedback on their performance so that they may improve. Adherance to the Academic calendar is strict here too. This gives students adequate time to prepare.
Research and Development	A culture of research is encouraged in students through assignments, seminars and presenta-tions. Topics given are of a nature that allows them to explore beyond their prescribed syllabus. Specific research projects are also assigned from time to time. The college serves as a recognised research centre for Commerce and several staff members have guided Ph.D. students.
Library, ICT and Physical Infrastructure / Instrumentation	The college has two smart classrooms and four ICT enabled classrooms. Curriculum delivery as well as co curricular content is delivered through these whenever possible. The library is also equipped with modern software that is useful in better dispensation of services to students. The college also has a fully functional computer lab where students are given training in how to operate emails and surf the web. Communication with students happens via bulk messaging or through WhatsApp groups teachers have created. The only two labs of the college, Psychology and Home Economics, are well equipped with all the necessary instruments needed as teaching aids.
Human Resource Management	Annual appraisals as well as feedback is instrumental in identifying the strong points of each member of the staff. According to their strength, they are given responsibilities pertaining to vari-ous activities of

	the college. Teachers are also encouraged to pursue orientation, refresher, and short term courses for their academic growth. They are similarly encouraged to enhance their qua-lification thorough degree, diploma or certificate courses offered either by universities or other recognised institutions.
Industry Interaction / Collaboration	The college ensures a steady interaction with the Industry by inviting persons from the field to interact with students. Alumni are roped in to provide opportunities to students. In addition, stu-dents are offered internships through the college in industries to give them a hands on experience. The Career Guidance Cell is very active and helps students find gainful employment.
Admission of Students	The University has a specific procedure that is to be followed at the time of admissions. This is rigorously followed by the college. Students from weaker sections of society are given due con-cessions. Benefits of other government schemes are also passed on to them. Deserving students who are not eligible for any of these schemes but are too weak economically are sponsored by the college through a fund generated by the teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Nill
Administration	The software has modules for academic monitoring, leave management, staff attendance, and the establishment section.
Finance and Accounts	Modules for fee collection, payroll processing, and central purchase. Allows complete book keeping, record of all kind of vouchers, structuring fee, list of students who have paid/not paid, daily collection report, etc.
Student Admission and Support	Modules for admission dealing with form collection, admission confirmation, seat availability, etc. The module for the student section deals with general information about admitted students, student list (class wise, section wise, faculty wise), automatic roll number generation, etc.
Examination	Module for examinations giving

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support			
2020	Nil	NIL	NIL	0			
<u>View File</u>							

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

2020Collabor ative Qual itative teaching- Learning in Post COVID EraNill19/11/202020/11/202060Nill2020Onluine Admissions , Exam Reforms and Library SoftwareNill12/12/202012/12/2020Nill8	Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Admissions12/12/202012/12/2020, ExamReforms12/12/2020andLibrary12/12/2020	2020	ative Qual itative teaching- Learning in Post	Nill	19/11/2020	20/11/2020	60	Nill
	2020	Admissions , Exam Reforms and Library	Nill	12/12/2020	12/12/2020	Nill	8

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration					
Online Refresher Course by UGC HRDC DAVV Indore	1	01/11/2020	30/11/2020	30					
	<u>View File</u>								
6.3.4 – Faculty and Sta	6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):								

Г		Non-teaching					
Permanent		Full Time	Permanent		Full Time		
0		0	0		0		
6.3.5 – Welfare schemes	for						
Teaching Non-teaching Students							
00 0			00		00		
6.4 – Financial Manage	ment and Re	esource Mobilizat	tion				
6.4.1 – Institution conduc	ts internal and	d external financial	audits regularly (wit	h in 100 words	s each)		
The institute co college has appo exter	inted a Cl	hartered Accou		internal	audit while the		
6.4.2 – Funds / Grants re /ear(not covered in Criteri		nanagement, non-g	overnment bodies,	individuals, ph	ilanthropies during the		
Name of the non government funding agencies /individuals Funds/ Grnats			received in Rs.		Purpose		
00			0		00		
		No file	uploaded.				
6.4.3 – Total corpus fund	generated						
			•				
		0	0				
6.5 – Internal Quality A	ssurance Sy	-	0				
-	-	vstem					
-	-	vstem		Inte	ernal		
6.5.1 – Whether Academ	-	strative Audit (AAA) has been done?	Inte Yes/No	ernal Authority		
6.5.1 – Whether Academ	ic and Admini	strative Audit (AAA External Age) has been done?		1		
6.5.1 – Whether Academ	ic and Admini Yes/No	strative Audit (AAA External Age) has been done?	Yes/No	Authority		
6.5.1 - Whether Academ Audit Type Academic Administrative	ic and Admini Yes/No No No	vstem strative Audit (AAA External Age N) has been done? ency ill ill	Yes/No No No	Authority Nill		
6.5.1 - Whether Academ Audit Type Academic Administrative	ic and Admini Yes/No No No	vstem strative Audit (AAA External Age N) has been done? ency ill ill Association (at least	Yes/No No No	Authority Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup	ic and Admini Yes/No No No port from the	vstem strative Audit (AAA External Age N Parent – Teacher A) has been done? ency ill ill Association (at least	Yes/No No No	Authority Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup	ic and Admini Yes/No No No port from the	vstem strative Audit (AAA External Age N Parent – Teacher A) has been done? ency ill ill Association (at least il st three)	Yes/No No No	Authority Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog	ic and Admini Yes/No No port from the grammes for s	vstem strative Audit (AAA External Age N Parent – Teacher A N support staff (at lea) has been done? ncy ill ill Association (at least il st three) il	Yes/No No No	Authority Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog	ic and Admini Yes/No No Port from the grammes for s n initiative(s) (rstem strative Audit (AAA External Age N Parent – Teacher A N support staff (at lea N mention at least the ncorporation of LMS by faculty) has been done? ency ill ill Association (at least il st three) il ree) of ICT materia	Yes/No No No three)	Authority Nill Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog 6.5.4 – Post Accreditation a. Promotion of encouragement fo	ic and Admini Yes/No No No port from the grammes for s n initiative(s) (better in more num	vstem strative Audit (AAA External Age N Parent – Teacher A N support staff (at lea N mention at least the ncorporation of LMS by faculty mber of interco) has been done? ncy ill ill Association (at least il st three) il ree) of ICT materia. y development of	Yes/No No No three)	Authority Nill Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog 6.5.4 – Post Accreditation a. Promotion of encouragement fo	ic and Admini Yes/No No No port from the grammes for s n initiative(s) (better in more num ssurance Sys	vstem strative Audit (AAA External Age N Parent – Teacher A N Support staff (at lea N mention at least the ncorporation of LMS by faculty mber of intercontects) has been done? ncy ill ill Association (at least il st three) il ree) of ICT materia. y development of	Yes/No No No three)	Authority Nill Nill		
6.5.1 – Whether Academ Audit Type Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog 6.5.4 – Post Accreditation a. Promotion of encouragement fo 6.5.5 – Internal Quality As a) Submission c	ic and Admini Yes/No No No port from the grammes for s n initiative(s) (better in more num ssurance Sys	vstem strative Audit (AAA External Age N Parent – Teacher A N support staff (at lea N mention at least the ncorporation of LMS by faculty mber of intero tem Details SHE portal) has been done? ncy ill ill Association (at least il st three) il ree) of ICT materia. y development of	Yes/No No No three)	Authority Nill Nill		
Academic Administrative 6.5.2 – Activities and sup 6.5.3 – Development prog 6.5.4 – Post Accreditation a. Promotion of encouragement for 6.5.5 – Internal Quality Action a) Submission of b)Partic	ic and Admini Yes/No No No port from the grammes for s n initiative(s) (better in more nu ssurance Sys of Data for AIS	vstem strative Audit (AAA External Age N Parent – Teacher A N support staff (at lea N mention at least the ncorporation of LMS by faculty mber of intero tem Details SHE portal) has been done? ncy ill ill Association (at least il st three) il ree) of ICT materia. y development of	Yes/No No No three)	Authority Nill Nill		

	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants	
2020	Conception and publication of Calendar on Historical Theme by History Department.	30/01/2020	01/01/2020	30/01/2020	12	
		<u>Vie</u>	<u>w File</u>			
RITERION VII -	- INSTITUTIONA	L VALUES AND	BEST PRACTI	CES		
.1 – Institutional	Values and Socia	I Responsibilitie	S			
7.1.1 – Gender Equ ear)	uity (Number of gene	der equity promotio	on programmes org	anized by the institu	ution during the	
Title of the programme			od To	Number of Part	icipants	
				Female	Male	
NATIONAL LEV WEBINAR ON RC OF COLLEGES PREVENTING VIOLENCE	DLE IN		07/2020	850		
Perce Coming to	ntal Consciousness ntage of power requ college by bil	uirement of the Uni ke atleast on awareness for	versity met by the r	enewable energy so		
7.1.2 - Environmer Perce Coming to 7.1.3 - Differently a	ntal Consciousness ntage of power requ college by bil	uirement of the Uni ke atleast on awareness for riendliness	versity met by the r ce a year by s	enewable energy so staff Water con		
7.1.2 – Environmer Perce Coming to 7.1.3 – Differently a Item fa	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students	enewable energy so staff Water con Number of b	nservation	
7.1.2 – Environmer Perce Coming to 7.1.3 – Differently a Item fa Physical	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students	enewable energy so staff Water con Number of b	nservation	
7.1.2 – Environmer Perce Coming to 7.1.3 – Differently a Item fa Physical Provisio	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f acilities facilities	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students s/No Yes	enewable energy so staff Water con Number of b N	nservation peneficiaries	
7.1.2 – Environmer Perce Coming to 7.1.3 – Differently a Item fa Physical Provisio Ramp Bra	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f acilities facilities on for lift	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students s/No Yes No	enewable energy so staff Water con Number of b N	nservation peneficiaries ill	
7.1.2 – Environmer Perce Coming to 7.1.3 – Differently a Item fa Physical Provisio Ramp Bra Software/f	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f acilities facilities on for lift o/Rails aille	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students s/No Yes No Yes	enewable energy so staff Water con Number of b N N	Deneficiaries Fill 15	
7.1.2 - Environmer Perce Coming to 7.1.3 - Differently a Item fa Physical Provisio Ramp Bra Software/f Rest	ntage of power requ college by bil abled (Divyangjan) f acilities facilities on for lift o/Rails aille facilities	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students s/No Yes No Yes No	enewable energy so staff Water con Number of b N N	nservation peneficiaries ill ill is ill is ill is ill is ill	
7.1.2 - Environmer Perce Coming to 7.1.3 - Differently a Item fa Physical Provisio Ramp Bra Software/i Rest Scribes for Specia developr different	ntal Consciousness ntage of power requ college by bil abled (Divyangjan) f acilities facilities on for lift /Rails aille facilities . Rooms	uirement of the Uni ke atleast on awareness for riendliness Yes	versity met by the r ce a year by s NCC students s/No Yes No Yes No	enewable energy so staff Water con Number of b N N	nservation Deneficiaries Till Till T5 Till 10	

	Number of initiatives to address locational advantages and disadva ntages	Number initiative taken t engage v and contribute local commun	es :o with e to	Date	Duration		ne of ative	Issues addressed	Number of participating students and staff
2020	0	0		Nill	00		00	00	0
			No file	uploaded.					
7.1.5 – Humar	Values and P	rofessiona	al Eth	ics Code of co	onduct (handbo	ooks) fo	or variou	is stakeholder	S
Title			Date of publication			Follow up(max 100 words)			
	NIL			N	ill		NIL		
7.1.6 – Activiti	es conducted f	or promoti	ion of	funiversal Val	ues and Ethics	I			
-	ivity			n From	Durati			Number of	narticinants
	eshwari			9/2019		9/201	.9		95
-	han				,	-,	-	35	
				No file	uploaded.				
7.1.7 – Initiativ	es taken by the	e institutio	n to r	make the cam	ous eco-friendl	ly (at le	east five))	
Sampada pediatr weight and to talk and oth issues. they c social Encour regula distribute the succes	actice I: started i ician agre d height of to male do er family m That worse open up gra ly acceptak ntered It i rly. There ed to every ssrate of to com to check ts. The oth in girl stu	n 2012. ed to c f every ctors. nembers ns thei dually ole. Pro- is real? is dif y girl s the pro- ck if the her diff	Dr some stu Many and oble and oble ly h ficu stud ject he t	Sandeepa as honora: dent. It i y of them a prefer to ealth cond boldly as ms Encount ard to mor ulty in mor lent. Howev by mainta here are s lties are	Paraskar, ry doctor o s found th are not con o remain si itions. But k questions ered and R nitor if th nitoring w rer, we tri ining pers come studen	a re once hat gi mfort lent t in s whi esour hethe .ed ou sonal hts wh	gular a week irl st able w regar front ch the ccs R udents or the ur lev conta ho hav	practition c. She cher udents don with their ding their of a lady by think an equired Pr take medi supplement rel best to cts, visit ren't recei	ner and cks the it prefer parents thealth doctor, re not coblems cines ts are increase cing every

statistical Analysis Skills of Viva Presentation and Group Presentations The workshop aims at training professionals and researchers in the skill and competence related to the systematic investigation of various issues and problems in the area of their study. At this level the workshop is expected to provide new and original insights into the problems are the area under investigation. Our research Methodology workshops include Research Methodology, Quantitative methods and computer application. The workshop is organized by our place for higher learning and research and invites the experts in the relevant field depending upon the requirement and background of the participants. The duration of the workshop is one week (60 hours) which is equivalent to one semester and it is distributed as per the guide lines of RTM Nagpur University. In the year 201819 total number of participants was twenty and the duration of workshop was seven days (1st June 2019 - 7th June 2019)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://cpberar.co.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Research Methodology Workshops Our vision envisages our students to be knowledgeable and Competent in their chosen profession and our mission is continuous improvement of all processes for providing the students an environment conductive to their professional development. In the light of our Vision and Mission competence of teachers becomes highly important to enable them to make the students competent in the fast changing world. With this view the college started conducting research methodology workshop from 2011 onwards to make the teachers competent to equip the students with proprer research aptitude. Research methodology workshops are seven day long and the participants are faculty members of the college as well as from other institutions. The activity has received a tremendous response from other Institutions also. With Passage of time these workshops have emerged as our Best Practice and have earned a wide acclaim in regional academia. Since the college has also established the Place for Higher Learning and Research approved by R.T.M. Nagpur University the workshops have gone popular among faculty from far off areas. A research journal for PG students in commerce faculty is also brought out by the commerce department. This gives the students an opportunity to focus and explore a particular issue in detail. This focus on research for a college which is located in in the urban area, gives the teachers and students an opportunity to adapt with the changing Times. This activity was initiated during the last cycle of assessment and is still continuing. The coordinator of research methodology workshops is Dr. Medha Kanetkar while the coordinator of student research journal is Dr. Rita

Sontakkey

Provide the weblink of the institution

http://cpberar.co.in/institutional-distinctiveness/

8. Future Plans of Actions for Next Academic Year

more funding from ICSSR for organising Seminars Conducting FDP every year Conducting skill development programmes conducting gender equity programmes uploading video lectures on important parts of syllabus promoting MOOCS and MOODLE NPTL etc. certificate/diploma courses for students Conducting skill oriented activities through plaement cell internships for students with cooperative banks/societies organising anchoring skills workshops organising debate competitions continuing college research journal - Sanshodhan conducting collaborative seminars for students and faculty promotion of sanskrit language in society by Sanskrit Dpt.