



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>C.P. AND BERAR EDUCATION SOCIETY'S COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Milind Barhate</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>07122722329</b>
• Mobile no	<b>9823140032</b>
• Registered e-mail	<b>berar.iqac@gmail.com</b>
• Alternate e-mail	<b>arvindsovani2019@gmail.com</b>
• Address	<b>C.P.&amp; Berar Education Society's College, Tulsibag, Nagpur, Maharashtra.Pin - 44032</b>
• City/Town	<b>Nagpur</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>440032</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	R.T.M. Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr. Arvind P. Sovani				
• Phone No.	9823105883				
• Alternate phone No.	9552229292				
• Mobile	9823105883				
• IQAC e-mail address	berar.iqac@gmail.com				
• Alternate Email address	arvindsovani2019@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://cpberar.co.in/">http://cpberar.co.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://cpberar.co.in/university-academic-calendar-2020-21/">http://cpberar.co.in/university-academic-calendar-2020-21/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.40	2004	16/02/2004	15/02/2009
Cycle 2	B++	2.76	2017	12/09/2017	11/09/2022
<b>6.Date of Establishment of IQAC</b>			15/04/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
C.P. AND BERAR EDUCATION SOCIETY'S COLLEGE	nil	nil	nil	00	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Conducted Webinar on IPR &amp; Guided faculty for filing of Patents by faculty 2. Guided faculty to produce podcasts and audiobooks 3. Seven day beginners workshop on Career in Acting 4. Co-ordinated Skill Development by Home Economics - Ceramic Jewellery Making Workshop 5. Post Graduate Students Online Seminar</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To improve digital content for teaching aid	digital content produced
To conduct more online programmes	every department and every faculty conducted online programme
to create awareness on IPR	Webinar on IPR conducted
To develop research orientation in PG students	research orientation in PG students created through webinar

To produce a calendar on historical theme	calendar published
To conduct seven day yoga training workshop	workshop conducted
To organise a webinar on Challenges before Affiliated Collegess	Webinar organised - Finding Solutions for Challenges before Affiliated Colleges
To organise FDP and Non Teaching Staff Training Programme	FDP and Training organised
To conduct online student survey on Swacha Bharat Abhiyan	Survey conducted
To register Alumni Association	Alumni Association Registered
To organise Cycle rally on the Occasion of National Unity Day	Cycle rally organized
To organise webinar on open access e resources	webinar organised
To organise Webinar by placement Cell	webinar organised
To organise Webinar on Cracking Competitive Exams	webinar organised
To organise blood donation Camp in collaboration with NGO	Blood donation camp organised
To organise Seven day Student Development Programme	Programe organised
To organise Programme on - Ek Bharat Shresht Bharat Scheme	Programe organised
To conduct free Distribution of Medicines through Women's Cell	Programe organised
To organise Faculty interaction with Management Members by IQAC	Programe organised
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	08/03/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
yes	09/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1 150

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 1547

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 765

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 442

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 26

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 27

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>150</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1547</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>765</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>442</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>26</b>
File Description	Documents
Data Template	No File Uploaded

3.2	27
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	1547031
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Departmental Heads, in consultation with their colleagues, decide upon a plan for curriculum delivery based on the academic calendar of the Nagpur University. This ensures coordination between members of any given department particularly for those times when activities are held in common for all sections together. This plan gets reflected in the academic calendar of the institution and care is taken to see that the plan is followed meticulously. This respond suability of monitoring whether the plan is adhered to is that of the IQAC. Formal meetings of the IQAC with Heads of Departments are also used to plan, monitor, and evaluate the teaching and learning process of each department. Planning was done for the academic year 2020-2021too; however, much of the plan got disrupted due to the online nature of classes and programs held for students.



File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://cpberar.co.in/university-academic-calendar-2020-21/">http://cpberar.co.in/university-academic-calendar-2020-21/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to its academic calendar fairly strictly. In case there are any problems in implementation, the same program/initiative is undertaken at the next available date at the earliest. There are very rare times when something has to be cancelled entirely. However, during the year 2019-20, the disruption caused by Covid was not something that was short term and could be circumvented. Even university examination dates were uncertain; so it was difficult to gauge how long classes can be held and how to space out internal assessment. Care was taken though to ensure that classes were conducted online and so were assignments for continuous evaluation. The timeline could not be adhered to because of the uncertainty.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Human Values: A Webinar on 'Neglected Human Rights in the Pandemic Period' was held through our Political Science Department. The pandemic has thrown normal life completely out of gear, and an important area like human rights got relegated to the background in the fight for daily survival. This issue was brought in sharp focus by Chief Guest Dr. Mohan Kashikar, the Head of the Department of Political Science, Nagpur University.

2. Professional Ethics: A webinar on Career Opportunities for Girls was organised by the Women's Cell under Dr. Rashmi Paraskar. Entrepreneur Vishakha Rao guided students on what they could do in the pandemic period, and what ethics they should follow in order to make their business successful.

3. Environment and Sustainability: A Green Initiative was undertaken by the institution wherein five teachers came to college by bicycle for a week.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

85

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://cpberar.co.in/feedback-analysis-2020-21/">http://cpberar.co.in/feedback-analysis-2020-21/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://cpberar.co.in/feedback-analysis-2020-21/">http://cpberar.co.in/feedback-analysis-2020-21/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**1547**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1368**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**. The college takes special care to ensure that slow learner are not left behind. Individual teachers identify students who are**

weak in their respective subjects and hold separate classes for them. These classes are more interactive than normal classes. This is possible because of the small size of the class. These students are given more tests and more practice in order to bring them on par with the rest of the class. This Covid period has been a blessing in disguise for our slow learners because classes could be held even after college hours.

<http://cpberar.co.in/slow-learners/>

File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/slow-learners/">http://cpberar.co.in/slow-learners/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1547	26

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Workshops, seminars, assignments are continuously held for students particularly in areas where they are weak. These usually form part of classroom activities. However, this year, it got included in our Best Practice of the English Department. Two workshops - one on Vocabulary Enrichment, and another on Grammar based Crossword Solving as a means to improve English skills - were held for all students who were interested

How to Write a Resume (English Deptt)

<https://youtu.be/QdH7r-EwPRs>

How to Prepare for Global Competition (Commerce)

<https://youtu.be/O8zUQSH2adk>

Open Access Resources (Library)

<https://youtu.be/iQp76eEYsZQ>

I Want to Be an Officer (Economics and Competitive Exams)

<https://youtu.be/d6Q6te-4L4g>

Soft Skills Devpt (Commerce)

<https://youtu.be/jFmrYldOaB4>

Use of Marathi in Media

[https://youtu.be/P71w4i\\_Ayac](https://youtu.be/P71w4i_Ayac)

Office Manners

<https://youtu.be/5ocQPIf3jUY>

Competitive Exam Guidance

<https://youtu.be/bGp0UsOvgyw>

English for Employability

<https://youtu.be/eylEn7zDph0>

Career Opportunities in Research and Statistics

<https://youtu.be/GXU4lzIsUo4>

Career Opportunities for Girls

<https://youtu.be/wP51c8xMz80>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

100% of all teachers of the college used ICT enabled tools like Zoom, Google Meet, video lectures, video lectures, audio books, educational videos, online quiz, blogs, google classroom. The current Covid situation has made us dependant heavily upon ICT and teachers used as many tools as they could in order to get across to the students. Links for Zoom have not been given as it is now considered a new normal and since classes were conducted, it is assumed that they were conducted on Zoom.

In order to acquaint teachers with these new technologies and avenues provided by them, a webinar was also held by the college wherein information about them was given. This was done to encourage the use of more platforms in accordance with the given need. A series of lectures about Moodle and how to utilise it was also held and videos were uploaded on the college YouTube channel:

<https://www.youtube.com/channel/UC3TgvRg7pahIyVJoBedWSEg/videos>

Audio Books:

<http://cpberar.co.in/ebook-medha-kanetkar/>

<https://kanetkars.com/audio-banking-system/>

<http://cpberar.co.in/audio-book-by-vibha-kshirsagar/>

<http://cpberar.co.in/audio-book-by-rekha-wadikhaye/>

Online Quiz:

<http://cpberar.co.in/covid-19-quiz-contest-by-cpberar-college/>



[https://docs.google.com/forms/d/e/1FAIpQLSfbyPddV\\_OIabsOFJKHRkKwae0VBgGrBLHxLzFNBe\\_RJNjM0g/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfbyPddV_OIabsOFJKHRkKwae0VBgGrBLHxLzFNBe_RJNjM0g/viewform)

Google Classroom:

<https://classroom.google.com/c/MTE2NTkwODU3NzY3?cjc=zhvqdwo>

Video Lectures

[https://youtu.be/ZP\\_LxEq33fg](https://youtu.be/ZP_LxEq33fg)

<https://youtu.be/HxmLkYkGMWM>

<https://youtu.be/W7HfOfm3qGY>

<https://youtu.be/emmzHML9H2Y>

<https://youtu.be/JIzb3LLvOas>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
26	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
24	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
463	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is well defined in normal times. The IQAC decides the dates for cyclical assessment (written tests, oral examinations, team assignments, etc.) in consultation with heads of departments. These are adhered to and students are made aware of their performance by a discussion in class. This ensures complete transparency. This year, the smooth flow of the process was interrupted by the lack of physical presence of students due to Covid. Assessment continued to happen online, but with limitations as not all our students are properly equipped with the means to complete these tasks. Group assignments had to be done away with entirely, while there were limitations to written tests too. The best way out was to orally assess students when they were attending a class.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

. Not only internal examination, but even the university examination was held by the college during the changed circumstances of Covid times. The mechanism to address grievances, take action and maintain records is robust. The Examination Grievance Redressal Committee, under the stewardship of Dr. D.N. Jadhao, ensures timely assistance to students in case of any hurdles and provides satisfactory solutions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cpberar.co.in/exam-grievance-redressal/">http://cpberar.co.in/exam-grievance-redressal/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

. Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution.

<http://cpberar.co.in/wp-content/uploads/2019/12/BA.pdf>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://cpberar.co.in/wp-content/uploads/2019/12/BA.pdf">http://cpberar.co.in/wp-content/uploads/2019/12/BA.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

. Attainment of program outcomes and course outcomes is evaluated by the college through its mechanism of continuous evaluation. Care is taken to design tests, tasks, assignments, student seminars, etc. with these outcomes in mind. If the desired result is not being attained, changes are made to the existing framework and methodologies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

403

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://cpberar.co.in/wp-content/uploads/2022/05/SSS2020-21\\_compressed.pdf](http://cpberar.co.in/wp-content/uploads/2022/05/SSS2020-21_compressed.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

25000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

08

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are conducted through N.S.S., N.C.C. and Womens' Cell of the college. Activities are conducted for neighbourhood community sensitization on current health issues, issues like voter awareness, Covid Sensitization etc. Womens'm Cell does the work of gender sensitization, women empowerment and womens' rights etc. N.C.C. undertakes 'Respect National Flag drive', National Unity Day, Blood Donation etc. N.S.S. conducts Swaccha Bharat Abhiyan thus the studens come to know about the issues is society, thrust areas of work and priorities of society.

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/watch?v=YUL4FE4IvYk">https://www.youtube.com/watch?v=YUL4FE4IvYk</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded



**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

531

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

06

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has its own campus area of 47000 sq.ft.
- The institution has spacious 33 Classrooms of the size 30 ft x 20 ft.
- The institution is running UG and PG in Arts and Commerce. There are 9

departments 7 in Arts and 2 in Commerce and a Physical Education.

- In the institution has Principal's Cabin, Administrative Office, IQAC, Common Staff Room, all the independent departments are well equipped with LAN and internet facilities.

- NCC Department, Girls Common Room attached with toilet, Women Cell Health Centre equipped with functional Sanitary Napkin Vending Machine, Toilets for Staff and Boys.
- There are three laboratories. one each of Psychology laboratory, Home Economics laboratory and Computer laboratory equipped with requisite instruments for UG
- Seminar Halls: known as 'Divan Hall/ Kaksha' with a seating capacity of 50 persons equipped with white smart board
- One Multi Purpose Hall with a seating capacity of 200 persons equipped with modern electronic gadgets, ultra modern sound system, LCD Projector, sound system, mike and with wi-fi facility.
- The institution has 'Computer Lab' equipped with internet facility for the students.
- The institution runs independent Study Centre for 'Competitive Exams' 'Entry in Services'. The Centre has a vast collection of competitive exam books and reading room runs from 7.00 am. to 7.00 pm
- The entire premises is under surveillance of CCTV cameras.
- Generator (5 KVA) and Roof Top Solar Panel
- Since the last 26 years the institution has Open University Centre. (YCMOU)

Laboratories: there are 3 laboratories. Home Economics Department; Psychology Department and Computer Lab.

#### File Description

- Upload any additional information
- Paste link for additional information

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://cpberar.co.in/physical-facilities/">http://cpberar.co.in/physical-facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (Indoor Outdoor) gymnasium, yoga centre etc.

Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words

#### Facilities for Sports and Games

The college situated in the down town of Nagpur city and established in the year 1960. The institution has a multipurpose Hall of the size 1800 sq. ft. which is used for yoga, indoor games and cultural activities. The college has its own huge Play Ground of 2,58,540, sq. ft. or 24021.90 sq. mt. at Reshimbagh Ground with 400 meter running track. Well equipped Gym for students. The Physical Education Department organizes inter - collegiate and University level competitions. On 30th October 2021 Bicycle Rally was organized as a mark of National Sports Day.

Sr. No.

Outdoor Games

Indoor Games

1

Volleyball

Multi-gym

2

Football

Carrrom

3

Handball

Chess

4

Khoko

**Boxing**

5

**Kabaddi**

6

**Badminton**

7

**Athletics**

As per the instruction of Government of India , the college observes International Yoga Day on 21st June. Seven day online Yoga Training Workshop was conducted from 18/08/2021 to 23/08/2021. 29th August is observed as National Sports Day. In memory of the Founder members of the C.P. & Berar Education Society and other honorable persons who contributed in the development of the College, 4 a series of lectures are organized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://cpberar.co.in/department-of-sports/">http://cpberar.co.in/department-of-sports/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://cpberar.co.in/ict-facilities/">http://cpberar.co.in/ict-facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS Software : 'SLIM21'
- Nature of automation (fully or partially) partially
- Version 'SLIM21'

The Institution has been using SLIM 21 software for Library automation it helps the library for

- It is a bilingual software and having facility for other Indian languages. Index of books can be generated in devnagari script and other Indian languages.
- Follow all library latest standards such as MARC-21, Library of Congress Standards AACR-2.
- Supports latest technologies smart phone, sms, email, bar code and RFID.

- Best backup and recovery.
- Reports /data export to word, excel, PDF, text. Etc.
- Supports e-book download & reading through N-LIST
- Fully documented user manual

OPAC : On-line Public Access Catalogue offers powerful on-line search facilities to search through library catalogue. It saves valuable time, labour and money to access any reading resources.

#### File description

#### Documents

Upload any additional information

View file

Paste link for additional information

<https://www.cpberar.co.in>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://cpberar.co.in/department-of-library/">http://cpberar.co.in/department-of-library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****96533**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****5**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has well established mechanism for the upgradation and deployment of information technology infrastructure. Considering the need of the students, teaching and supporting staff , the institution makes provision in the budget for annual budget for Annual Maintenance Contract at the very beginning of every academic year. Thus IT facilities are update through various systems. All the classrooms have continuous power supply. The entire campus has free wi-fi facilities with 200 MBPS internet connection. Two laboratories have essential IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



4.3.2 - Number of Computers	
32	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
405772	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
It has been the policy to regulate both academic and non-academic work of the college through different committees constituted on	

this behalf. Meetings of the different 20 committees are held at regular intervals to ensure smooth functioning of the college. Internal work of the college is regulated subject to superintendence, direction, control and recommendation of the respective committee to whom the work has been assigned.

Chartered Accountant has been appointed to get audited the different statement of accounts and Receipt and payments in accordance with the law.

Library - library is regulated subject to superintendence, direction, control and recommendation of the library committee. Learning resources are allowed to use

to both students and teaching and non teaching staff members. Separate reading room with exclusive competitive examination books is kept open for students who appear for NET, SET and other competitive examinations from 8.00 a. m. to 8.00 pm.

Laboratories - equipments and facilities in the laboratories attached to the Home Economics and Psychology Departments are used for students admitted in this departments and the external students to whom this college is allotted for practical examination of the RTM Nagpur University, Nagpur.

Computer Lab - is well equipped with ICT facilities. Wi-fi facility is available.

Sport equipments and facilities are allowed to use by the students of this college only

External Users - infrastructure and facilities are allowed to use for external students who appeared for competitive examination such as MPSC, UPSC, Railway Recruitment Board , Banks etc. on holidays only and for the following activities-

1. Election for Loksabha, State Legislative Assembly and Local bodies,
2. Meeting for Alumni Association

Distance Education- infrastructure and facilities are allowed to use for students of Yeshwantrao Chavan Maharashtra Open University, Nashik on holidays and Sundays.

Infrastructure and other facilities are being developed out of from the grants received from University Grants Commission and

State Government.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://cpberar.co.in/physical-facilities/">http://cpberar.co.in/physical-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

766

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>822</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>822</b>	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>B. Any 3 of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Our institution has a Students' Quality Assurance Cell wherein we have students' representatives in various committees of the college like the Cultural Committee, extra-curricular activities committee, sports committee, Rotaract Club, Students' English Literary Association, Students' Grievance Cell, Sexual Harassment and Anti-Ragging Cell, Admission and Examination Committee, Internal Quality Assurance Cell(IQAC), Canteen Committee etc where there is a representation from B.Com, B.A, M.A. , M.Comequally. We have elections for the Students' Council and college representative (CR), Cultural Representative and Sports representative is elected from amongst the students of the college. These names are forwarded for the University representations also. In all the committee meetings the students' representatives are invited and opinions of the students are also sought. This enables the various committees to understand the problems of implementation of any activity from the students' point of view. The students also understand the logic, vision, system and insights behind the execution of any activity, programme or policy. The students take initiatives in organising the cultural programme curricular and extra-curricular activities and help constructively in planning and implementation. No programme is successful without the active participation from students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is registered with Charity commisssioner.

There is a registered Alumni Association with 260 members. There are elected office bearers who run the association along with the coordinators from the college. The Alumni association arranges programmes for college sudents from skill improvement and placement point of view.

The co-ordinator is responsible for alumni registration.



File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/alumni-association/">http://cpberar.co.in/alumni-association/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **Vision:**

We envisage a generation of youth sound of knowledge, competent in their chosen profession, and confident of their ability to steer society towards ever better values.

#### **Mission Statement:**

We at C.P. & Berar E.S. College strive for a continuous improvement of all processes and for providing an environment conducive to the pursuit of knowledge and overall personal growth. We aim at grooming future citizens with good employability skills and sound values that knit the fabric of society.

In keeping with these vision and mission statements, we believe that the achievement of all these goals is not possible without a model of collaborative efforts between the management, principal, teachers, students, parents., and alumni. The CP & Berar College has a College Development Committee on which all these stakeholders find representation.

File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/college-development-committee/">http://cpberar.co.in/college-development-committee/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The biggest example of decentralisation and participative management in the college is the IQAC. This body, in consultation with the principal, chalks out the academic calendar for every session and also follows up on the decided programs. Heads of departments are responsible for the governing of the department and timely delivering of content. The IQAC is a monitoring agency; however, even the IQAC has decentralised its work.

Case Study: For the first time in the history of the college, the university examination was to be held at an institutional level. An examination committee was formed, and the committee took over the entire work. The examination was conducted flawlessly, and whatever grievances did come up were addressed promptly to the satisfaction of the concerned students. This is an excellent example of decentralization of work where the Principal, who is the head of the institution, had no role to play in the conduct of this vital function.

Yet another example is WhatsApp groups formed by teachers for their respective students. Whether classes, assignments, mentor-mentee related work, or important notices, they all reach our students instantly. These groups bypass the traditional route to offer greater efficiency and speed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Covid era was also an era that ushered in online learning in a big way. Hence, it was decided in the perspective plan that the digital footprint of the institute must be enhanced. This meant that the programs held by the college not only had to be on the Zoom platform, but also had to accommodate a large number of students over the standard 40 minute limit. This necessitated the purchase of a plan that allowed more. This purchase was part of the strategic plan and was effectively carried out. It allowed the college to hold a number of student centric activities. All of them are available on the college YouTube channel.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.youtube.com/channel/UC3TgvRg7pahIyVJoBedWSEg/videos">https://www.youtube.com/channel/UC3TgvRg7pahIyVJoBedWSEg/videos</a>
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The hierarchy of the college is well defined and is set up in such a way as to ensure maximum cooperation among staff members. Coordination between teaching and non teaching staff is also well defined.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://cpberar.co.in/organogram/">http://cpberar.co.in/organogram/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The CP & Berar College is not just an institution but also a close knit family. It has always been a practice for the staff to come together as one to provide aid to their members in need. This year, there were three such cases:

1. Shri Sanjay Appalwar: Having served in the college canteen for over two decades, Shri Sanjay Appalwar decided to quit as both his children are now well settled. At his retirement, the college held a farewell function in his honour, and gave him a cheque of Rs. 25000/-
2. Shri Sahastrabuddhe: The clerk of our Credit Co-operative Society, Shri Sahastrabuddhe contracted Covid and his family incurred a sizeable financial loss. In an effort to partly ease their condition, the staff of the college collected Rs. 80000/- and donated the sum for his treatment.
3. Sangita Bai: College peon Sangita Bai's son has a heart condition that made frequent hospitalisation necessary. With her meagre resources, she was struggling single handedly. Here too, the staff of the college stepped in and aided her to the tune of Rs. 10000/-
4. Sri Nemichand Rathod: Our staff member, Shri Rathod, suffered from cancer and his family was unable to meet all the expenses of the treatment. The college staff once again stepped in to donate a sum of Rs. 16000/- to his wife, Mrs. Sulochana Rathod.

It is the endeavour of the institute to provide assistance to our members whenever needed and this practice will continue in the

coming years.

File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/financial-assistant-to-staff/">http://cpberar.co.in/financial-assistant-to-staff/</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the college staff is given a performance appraisal form to fill on the last day of the academic session. The form includes information on various heads like regularity of classes taken, evaluation/paper setting work, conduct of staff member,

number of publications, co and extra curricular activities, etc. This is verified and endorsed by both the head of the concerned department as well as the Principal.

File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/self-appraisal-for-teachers/">http://cpberar.co.in/self-appraisal-for-teachers/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and External Financial Audit is conducted every year in order to maintain transparency in the financial affairs of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds in the form of salary grant, UGC grant and fees for the courses run on no-grant basis. These funds are utilized in accordance with their purpose.

The College makes full use of its building by utilizing it in two shifts. In the morning the building is used by senior college and in the afternoon, by the junior college.

The college also receives grants or sponsorship for seminars or conferences from time to time and those are utilized for the said purpose.

The Students' Welfare Fund is run by the college staff. Every year, the staff members contribute a certain amount of money to aid in the admission of deserving but economically challenged students with a view to not deprive any student of an education.

Other resources like cycle stand, seminar hall also generate revenue; however, the pandemic put a pause on those resources.

The Principal decides on the method of disbursement of these funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is involved in planning and implementation of the various activities in the college which involve the quality enhancement measures in teaching, learning and assessment. The IQAC suggests infrastructural requirements, research initiatives, funding, training and placement.

The IQAC has slowly but surely steered the institute towards a system of functioning that is more streamlined, efficient, and in keeping with the times.

1. **Emphasis on ICT resources:** The initiative of the IQAC of moving



towards more and more ICT based platforms that was started more than 5 years ago gave the institute a great advantage when Covid hit the education sector. Our staff and students were already conversant with these resources and the shift, although by no means seamless, was easier.

2. Program wise feedback: The IQAC has always insisted on taking feedback of students after every activity. This has resulted in more specific student centric activities over the years.

3. Decentralisation - The University Exams, which were held at an institutional level during Covid, were initially guided by the IQAC; however, the Exams Committee soon became independent and no inputs were needed from the IQAC for the smooth conduct of the exams. There have been no serious issues relating to exams.

On the recommendation of the IQAC, a virtual platform -ZOOM has been purchased by the college. All important programmes of the college are run on this platform. The college has a YouTube channel where all the programmes are broadcasted and recorded. The IQAC assists the departments in preparing the link for the programme and uploading videos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The reforms instituted by the IQAC can literally be traced as an upward trajectory since the time it was formed. Two specific examples where institutional reviews impacted the teaching-learning process are:

1. Among the various meetings held by the IQAC, an important one is the yearly meeting of IQAC for teaching-learning process. Typically, this meeting is held towards the beginning of the session for better planning. Results and feedback are analysed and corrective actions are suggested and implemented.

2. Yet another crucial meeting of the IQAC deals with methodologies. With each year, various teaching methodologies are reviewed and the latest and most effective ones for each subject are discussed. These are then employed, and again reviewed to decide if their need to be further improvements in them. (A prime example is the Best Practice of the English department. The Vocabulary Development workshops and Grammar workshops have steadily improved in quality and effectivity in successive years.)

Pandemic Covid- 19 made it essential for each and every one to get familiar withonline teaching. Teachers taught using various internet applications, prepared their videos and uploaded them on their YouTube channel and website of the college. The IQAC conducted training programmes for teachers and reviewed the teaching and learning of the various subjects. Teachers gave a presentation and performance appraisal of their activities in the presence of the Principal.

File Description	Documents
Paste link for additional information	<a href="http://cpberar.co.in/vocabulary-development-workshop/">http://cpberar.co.in/vocabulary-development-workshop/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://cpberar.co.in/agar-report-2017-18/">http://cpberar.co.in/agar-report-2017-18/</a> , <a href="http://cpberar.co.in/agar-report-2018-19/">http://cpberar.co.in/agar-report-2018-19/</a> , <a href="http://cpberar.co.in/?s=AQAR+Report+2019-20">http://cpberar.co.in/?s=AQAR+Report+2019-20</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution takes care of gender equity in all the activities of the college. Equal opportunities are given in admissions, curricular, co-curricular activities, training and placement etc. We have an academic calendar and an action plan is chalked right at the beginning of the session.

The college campus is safe for women. There are guards to control the unwanted outside elements. The college professors also have a close monitoring of students along with the discipline committee. There is robust mentor -mentee system which handles all the student related issues by personal counselling. There is a counselling cell too in the college. There is a girls' common room, with sanitary napkin vending machine and an incinerator. Inclusion of girls and women in all committees is mandatory in our college.

The issue of Gender Equity is dealt with a multipronged approach every year.

This year in post corona period, considering the job loss and unemployment of young women an online workshop on career opportunities was organised by the women's cell.

An online webinar titled Webinar Titled - Women Change Makers was also organised.

Another important activity was distribution of medicines to needy girl students.

File Description	Documents
Annual gender sensitization action plan	<a href="http://cpberar.co.in/naac-important-links/">http://cpberar.co.in/naac-important-links/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is an Arts & Commerce college hence there is no question of bio-medical waste management, hazardous chemical and radioactive waste management.

The municipal corporation regularly collects garbage from the college. There are dust bins placed in corridors, in offices and near departments. The solid waste is collected and handed over to the municipal corporation collection van.

An MOU is in place for e-waste disposal. The designated company ensures that the e-waste is

disposed off in an eco- friendly way.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>E. None of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution has a rich heritage of tolerance and harmony**

towards cultural, regional, linguistic, communal socio-economic, and other diversities right from its establishment. The admitted students in the institution are local and from tribal areas. Notably, most of the students belong to backward categories. The institution regularly organizes a variety of cultural activities for inculcating the values of tolerance, harmony towards cultural diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strives hard to develop the students' over allr personality by organizing various activities on values, rights, duties and responsibilities of citizens among them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://cpberar.co.in/naac-important-links/">http://cpberar.co.in/naac-important-links/</a>
Any other relevant information	<a href="http://cpberar.co.in/naac-important-links/">http://cpberar.co.in/naac-important-links/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international days with full fervour to inculcate moral values and human spirit. Independence Day and Republic day has flag hoisting along with a motivational speech from the Principal of the Institution commemorating the great deed of our freedom fighters. Swachchata Abhiyan is carried out on the occasion of Gandhi Jayanti. Gurupournima, Teachers' day, Dr. Babasaheb Ambedkar Mahaparinirvan Din, Swami Vivekananda Jayanti are celebrated to make the students aware of the great contribution of these great personalities. International Women's Day is celebrated to sensitize the students. NSS Day- for the service towards society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: AROGYA SAMPADA CLINIC FOR GIRL STUDENTS**

**Objective : better health and freedom of girl students from malnutrition**



The Practice The clinic Arogya Sampada started in 2012. Dr. Sandeepa Paraskar, Dr. Vrushali Ujede agreed to come as honorary doctor once a week.

Problems Encountered and Resources Required- It is really hard to monitor if the students take medicines regularly. There is difficulty in monitoring whether the supplements are distributed to every girl student. Resources Required The chief resource required was the availability of space. A small room (Room no. B20) has been allotted to the Women's Cell.

In the year 2020-21 this best practice could not be conducted due to Covid -19 pandemic Protocol. (Data for 20-21 - NIL)

#### Best Practice II: Research Methodology Workshop

Objectives of workshop - to provide new and original insights into the problems are the area under investigation

The practice Contents of the workshop - Research Topic Research Design Research management Questionnaire preparation Hypothesis Formation Procedure of Research Proposal Sampling Method

Resources Required: Resource persons, seminar hall, ICT facilities

In the year 2020-21 this best practice could not be conducted due to Covid -19 pandemic Protocol. (Data for 20-21 - NIL)

File Description	Documents
Best practices in the Institutional website	<a href="http://cpberar.co.in/best-practices/">http://cpberar.co.in/best-practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Research orientation has been our area of distinctiveness in the

field of higher education in vidarbha. Accordingly the college has been conducting Research Methodology Workshops, has been publishing Student research journal and promoting research orientation, aptitude as well as promoting quality in research for past many years.

This year college faculty Dr. Prerana Ratnaparkhi filed application for design patent. this is a leap ahead in the field of intellectual property rights.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To produce more audio-books/podcasts and video lectures

to organise at least one ICSSR sponsored National Seminar

To conduct at least five life skills / skill oriented one week training programmes

to install more LED bulbs in premises

To conduct more programmes by Placement Cell

To organise at least one programme by Alumni Association

To conduct blood donation camp and other offline extension activities.