



C. P. & Berar Education Society's College, Mahal, Nagpur

Internal Quality Assurance cell (IQAC)

SESSION 2023-24

Name of Activity: Capacity Enhancement program

Brief Report

Realizing the importance of technology in teaching learning process, Internal Quality Assurance Cell (IQAC) of C. P. & Berar Education Society's College Nagpur has initiated steps. As part of initiation, the institute organized capacity enhancement program for Non Teaching staff members on 12 April 2024. This training program was intended for the non-teaching staff. In the program, Shri. Ghansham Bagde (Mastersoft) and his team were the resource persons and all non teaching staff members attended the program with full enthusiasm thereby creating the environment of peer - learning.

The objectives of the program are as follows:

- 1) To empowering non teaching staff members with overall office activities.
- 2) To achieving updated knowledge of Master software.
- 3) To learn online admission process through Master soft.

In the program, 12 non teaching staff members attended the sessions. Principal Dr. Aravind Joshi, Vice Principal Dr. J. K. Mahajan wear presented the program. The entire program was coordinated by Dr. Vinod Dongarwar and was assisted by Shri. Adhar Rahate.

Permission Letter

Permission Letter

To Principal, C. P. & Berar Education Society College, Mahal, Nagpur.

Subject: Permission to Conduct "Capacity Enhancement Training Program for Non-Teaching Staff" from 12th April 2024.

Respected Sir,

As per planning of Internal Quality Assurance Cell (IQAC) for the session 2023-24, I plan to conduct "Capacity Enhancement Training Program for Non-Teaching Staff" from 12th April, 2024. I plan to invite Mr. Ghanshyam Bagde- Master software as the trainer.

Kindly permit and oblige. Thanking You.

Date: 6/04/2024

Principal

Berar E. S College

NAGPUR.

Program Notice

C. P. & Berar Education Society's College, Mahal, Nagpur

Internal Quality Assurance Cell (IQAC)
Session 2023-24

Notice

All Non teaching staff of are hereby informed that, Internal Quality Assurance Cell (IQAC) is going to organize "Capacity Enhancement Training Program for Non-Teaching staff" on 12 April 2024 in the Seminar hall from 9:30 am to onward. Main trainer of program is Mr. Ghanshyam Bagde - Master software.

Therefor it will be mandatory for to attend the Program.

Date: 08/02/2024

1) A-T. Rochete - Superfronter - Winod Dongarwar

2) A. C. Rorokar - Lib. Attend. Date: 10/1948 Coordinator ator

3) R. B. Dubey - Scholarship. C.P. & Berar College Nagpur

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Brochure



C. P. & BERAR EDUCATION SOCIETY'S COLLEGE, NAGPUR



Internal Quality Assurance Cell (IQAC)



"Capacity Enhancement Training Program for Non-Teaching Staff"

Date: 12 April 2024

Participant List



C. P. & Berar Education Society's College, Mahal, Nagpur Internal Quality Assurance Cell (IQAC)



Capacity Enhancement Training program for Non - Teaching Satff

12th April 2024

Participant list

Sr. No.	Name of Participant	Mobile No.	Signature
1	Adhar T Rahale, Supriport	1 1421805914	all
2	Archana L. Jackar	1823033119	Julh
3	Shelchor S. Ration	9+65949466	Que .
4	D. V Kemple_	8999528361	&
5	A. N. Acharya	9403375635	de
6 :	A.C. Rarokar	8446016964	Boll
-7	Dr Pradnya alinawe	9881136373	Ria
8	Dr. Walini Devlale	822(81729)	Mari
9	Dr. Rupali Bhave	9975747027	Poshare
10.	Dr. Devyani A. Aptc	9922109802	Zuft.
110	Mayo I. Dakaha	9823633667	1 Dekala
12-	Shita) c Kodape	8767632582	-Sundape
13	Rishikesh B. Debey	8888609353	(out shy

Sr. No.	Name of Participant	Mobile No.	Signature
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	Dr. Vined Dongarwar IQAC Co-ordinator C.P. & Berar Education	PRINCIP PRINCIP C.P. & Bernt E.S Nagpu	S. College
	Society's College, Nagpur		
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Photographs



Shri. Adhar Rahate (Superintendence) given introduction speech



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Certificate



C. P. & Berar Education Society's College, Nagpur



(Accredited by NAAC with B++ Grade)

Internal Quality Assurance Cell (IQAC)
Capacity Enhancement Training programe

Certificate of Participation

This is to certify that Mr./Ms. Archana L. Jadhav of C. P. & Berar

Education Society's College, Nagpur has participated in the Capacity Enhacement

Training program for Non - Teaching staff on 12th April 2024.

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Dr. Aravind Joshi

Offi. Principal

C. P. & Berar Education Society's

College, Nagpur

Sim

Dr. Vinod Dongarwar

IQAC - Coordinator

C. P. & Berar Education Society's College, Nagpur



C. P. & Berar Education Society's College, Nagpur



(Accredited by NAAC with B++ Grade)

Internal Quality Assurance Cell (IQAC)
Capacity Enhancement Training programe

Certificate of Participation

This is to certify that Mr./Ms. Shekhar S. Rathod of C. P. & Berar

Education Society's College, Nagpur has participated in the Capacity Enhacement

Training program for Non – Teaching staff on 12th April 2024.

Dr. Aravind Joshi

Offi. Principal C. P. & Berar Education Society's College, Nagpur Sim

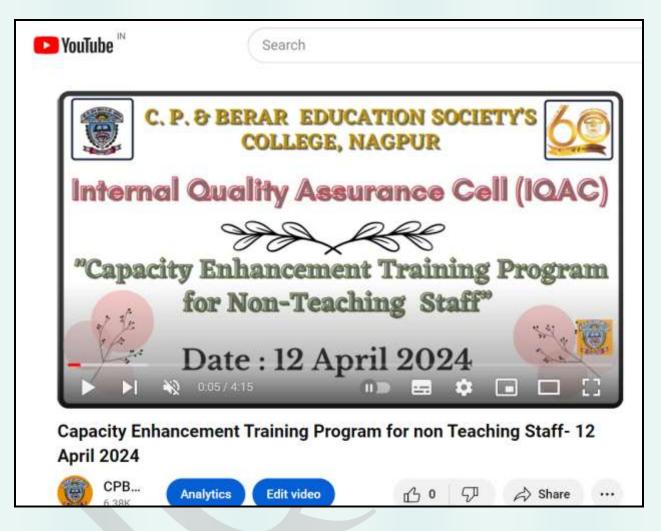
Dr. Vinod Dongarwar

IQAC — Coordinator C. P. & Berar Education Society's

College, Nagpur

YouTube link

https://youtu.be/ji5PlAWzRJ4?si=ELnIgrOguSuuXWjm



Feedback Form

C. P. & Berar Education Society's College, Nagpur Internal Quality Assurance Cell "Capacity Enhancement Program" Date: 12th April 2024 Feedback Form Thank You Attending the Program Name of Participant: Shri. Ajay N. Aeharyg Class Jr. derk Mobile No.: 94033 75635
Email id: gay acharya @ & also com Please tick () the appropriate box 1 being poor, 5 being the best Very Good Excellent Feedback Good Poor Fair Schedule of program Topic of program Provided Information Presentation , of Resource Person Overall Evolution of What topic would interested you in future Program. All work For Student online made Any other Comment? Signature of Participant

C. P. & Berar Education Society's College, Nagpur

Internal Quality Assurance Cell
"Capacity Enhancement Program"

Date: 12th April 2024

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Name of Participant:- Class: Mobile No.: 844 Email id: ashw Please tick () the a	Ashe 16016 Inirar	oloj C 964 okar I	984@	shekhar gmail.com	
Feedback	Poor	Fair	Good	Very Good	Excellent
Schedule of program			Good		
Topic of program					~
Provided Information					
Presentation of Resource Person					V.
Overall Evolution of program					
What topic would inte		in future P	rogram.		
Any other Comment?					
	-			Signature of P	articipant

Outcomes

The outcomes of the program are as follows:

- 1) All non teaching staff understand the important of technology.
- 2) Understand the online admission process through Master software.
- 3) Understand all function of Master softwear.