YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   C.P. AND BERAR EDUCATION
                                         SOCIETY'S COLLEGE, NAGPUR

- Name of the Head of the institution   DR. MILIND A. BARHATE

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   07122722329

- Mobile no   9823140032

- Registered e-mail   milindbarhate@yahoo.com

- Alternate e-mail   info@cpberar.co.in

- Address   Tulsibag Road, Mahal, Nagpur

- City/Town   Nagpur

- State/UT   Maharashtra

- Pin Code   440032

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **The Rashtrasant Tukadoji Maharaj Nagpur, University, Nagpur , Maharashtra**

- Name of the IQAC Coordinator **Dr. Vinod W. Dongarwar**

- Phone No. **07122722329**

- Alternate phone No. **07122722329**

- Mobile **7083847545**

- IQAC e-mail address **milindbarhate@yahoo.com**

- Alternate Email address **info@cpberar.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year) cpberar.co.in

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://cpberar.co.in/wp-content/uploads/2024/04/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.40	2004	16/02/2004	15/02/2009
Cycle 2	B++	2.76	2017	12/09/2017	11/09/2022
Cycle 3	B++	2.9	2023	12/09/2022	11/09/2027

6.Date of Establishment of IQAC **15/04/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Survey under outreach activity for P.G. Students. 2. Conducted Research Methodology Workshop for Research Students 3. Health Checkup Camp for College Girls Students. 4. Conception and publication of Calendar on Historical Theme by History Department. 5. Conducted Webinar on IPR & Guided faculty for filing of Patents.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conception and publication of Calendar on Historical Theme by History Department.	calendar published
To create awareness on IPR	Webinar on IPR conducted
To develop research orientation in PG students	research orientation in PG students created through on field survey

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	C.P. AND BERAR EDUCATION SOCIETY'S COLLEGE, NAGPUR
• Name of the Head of the institution	DR. MILIND A. BARHATE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122722329
• Mobile no	9823140032
• Registered e-mail	milindbarhate@yahoo.com
• Alternate e-mail	info@cpberar.co.in
• Address	Tulsibag Road, Mahal, Nagpur
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440032
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	The Rashtrasant Tukadoji Maharaj Nagpur, University, Nagpur , Maharashtra

• Name of the IQAC Coordinator	**Dr. Vinod W. Dongarwar**
• Phone No.	**07122722329**
• Alternate phone No.	**07122722329**
• Mobile	**7083847545**
• IQAC e-mail address	**milindbarhate@yahoo.com**
• Alternate Email address	**info@cpberar.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	cpberar.co.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://cpberar.co.in/wp-content/uploads/2024/04/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf

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Cycle 2	**B++**	**2.76**	**2017**	**12/09/2017**	**11/09/2022**
Cycle 3	**B++**	**2.9**	**2023**	**12/09/2022**	**11/09/2027**

6.Date of Establishment of IQAC	**15/04/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

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• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**2**
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• If yes, mention the amount	

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To create awareness on IPR	**Webinar on IPR conducted**
To develop research orientation in PG students	**research orientation in PG students created through on field survey**

13.Whether the AQAR was placed before	**No**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	02/05/2022

15.Multidisciplinary / interdisciplinary

In order to provide the holistic academic growth among students, Inter-disciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the RTM Nagpur University. Due to less availability of infrastructure and staff, proposed interdisciplinary curriculum may be the obstacle and thus create hurdles in implementing this freedom to students. This institution has already proposed and started creating enough infrastructures to allow such facilities. Setting of MERU (Multi Disciplinary Education and Research University) is the need to start up incubation center, technological development center, and industry-academia linkages are the thrust area to attain quality education.

16.Academic bank of credits (ABC):

The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university , RTM Nagpur University and Higher Education Department, Maharashtra. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created.

17.Skill development:

The Institution is already conducting the skill courses as designed by affiliating university in Semester 3 program. Also,

under the employ-ability of student in skill courses, the college has already been running courses such as CPBFI (Certificate Programme in Banking Finance and insurance), Soft Skill & Personality Development programme. The institutional preparedness reflects clearly as Bajaj Fiserv has signed MoU for the employ-ability skill development programme with this college. Proper synergy is the need between skill development and industry and to vocationalise education with mainstream education with earned credits in phased manner. For this, proper labs should be set up in the college and the said work has already started creating such lab structures in the college itself.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum has to be added like literary activities etc. and through discussions/interactions/symposiums etc in local languages which will fetch extra credit to the student. These changes will also increase the employability opportunities for the teachers and subject matter experts of these languages. Frequent field trips to local heritage sites/museum shall value their culture and traditions. This college organize Kavi Kulguru Kalidas day as Sanskrit Day to develop interest in Sanskrit language among students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

LOCF (Learning Outcome based Curriculum) aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of RTM Nagpur University. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work , technology enabled learning internship and apprenticeship and research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employ-ability. This institution, being affiliated with concerned university follows the guidelines as and when directed.

20.Distance education/online education:

 Teaching learning process through different online modes likewise Google Classroom, whatsapp, Zoom Platform etc. the whole college campus is wifi enabled hence no hindrance /obstacle in online education. Even slight relaxation in COVID-19 pandemic situation and accordingly visit of students and faculty members to college from different distant areas, helping them to study e-

content for all subjects in all semesters. This institution is preparing to make available all such type of e-content material such as video lectures, Audio books, Digital books etc. prepared by faculty members to all students through online mode to meet the future challenges. For this College has created You tube channel . subscribers of this channel are 6.4k and 350 videos are uploaded on it

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**159**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1187**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**624**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**499**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**37**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2271968**
4.3 Total number of computers on campus for academic purposes	**40**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

C.P. & Berar College has a well-defined policy on curriculum delivery. The college has a well-defined process that involves weekly planning. Different assessment methods are used to evaluate learning. Besides knowledge gain development of skills, and change in attitude and approach is also sought by the institution. The institution ensures effective curriculum delivery through a well-planned and documented process including academic calendar and conduct of continuous internal assessment. The IQAC prepares academic calendar of the institution. It is based on the academic planning of affiliating University.

After workload distribution Faculty members prepare annual teaching plan at the beginning of every academic year. Each teacher prepares academic diary. Principal of the institution monitors working as per the academic diary. The timetable committee prepares a general timetable involving HoDs of concerned departments in the process. Staff council meeting is held in every semester to review the syllabus completion status. For effective delivery of curricula, departments integrate classroom teaching with various ICT tools, unit tests, field projects, students' tutorials, home assignments, college examinations, PPT bank, practical manuals, research projects, field survey etc. For the up-gradation of subject-related knowledge, the institution organizes seminars, conferences.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cpberar.co.in/wp-content/uploads/2024/04/1.1.1-%E2%80%93-The-Institute-ensures-Effective-Curriculum-Delivery-through-a-well-planned-and-documented-process.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the academic year, the IQAC prepares academic calendar of the institution. It is based on the academic planning of affiliating University. In 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation (CIE) process and it is also published on website of the college and displayed in the board. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process.

The examination committee, send the information to the University about the students who are appearing for the examination. After

receiving enrolled list of the students' by the R.T.M. Nagpur University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cpberar.co.in/wp-content/uploads/2024/04/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Taking cognizance of changing scenario in Higher Education the affiliating university has taken efforts to integrate cross cutting issues into the curriculum.

1.Gender : 'Womens Cell' of the college is functional in the college for last ten years. It conducts programmes like health

check up, seminars/webinars on laws against women harassment, webinars for experience sharing of women fighters etc. Free counselling services are provided through a Counselling Cell.

2. Environment and Sustainability : It is a policy of the institute that teachers should brief students on issues like Water, Sanitation and Waste Management, Renewable Energy, etc. Periodically. N.S.S. and N.C.C promotes environmental protection through tree plantation and other sustainable development programs. The college has announced a 'No vehicle day' and only bicycles are allowed inside the campus on that day.

3.Human Values and Professional Ethics : The college takes efforts to undertake in training Human Values and Professional Ethics from time to time. The college takes efforts for integration of ethical and human values through extra-curricular and co-curricular activities also. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Voter's awareness program, Road safety Campaign, Blood donation camps etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

335

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://cpberar.co.in/wp-content/uploads/2024/04/1.4.1-Feedback-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://cpberar.co.in/wp-content/uploads/2024/04/1.4.1-Feedback-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

763

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

624

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

C. P. & Berar Education Society's College use monitoring and mentoring to keep track of slow learners' progress. Revision

classes and counselling sessions are held and additional teaching is taken up if required. Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in Examination. Placement Cell provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

Advanced and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test and internal examinations.

Following activities are done by teachers for students:

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books.

Advance learners: 1. Notes 2. Seminar 3. Participative learning i.e. Teachers Day 4. Experimental learning i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion. In order to enhance their confidence level, the college conducts different activities such as NSS, Cultural, Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.2.1-The-institution-assesses-the-learning-levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1187	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The C.P. & Berar College has always been mindful of the fact that the simple chalk and blackboard method is insufficient in these days where students have to face a great deal of competition in the outside world. The institute has come up with a range of programs/campaigns/initiatives that have helped our students get an extra edge. The methodologies used were

1. Participative Methods: These include seminars, webinars, workshops, etc. where students are able to be active instead of passive participants. Students are encouraged to ask questions during or after seminars or webinars. They are made part of the organising process where a campaign is concerned.

2. Experiential Learning: The institute has also held a number of programs that give students a chance for practical experience These kind of activities primarily include On the Job Training, Internships, Industrial Visits, Educational Tours, etc. Attempt is also made to bring out the creative side of students by holding poetry reading sessions, Oratory Competitions and Quiz Competitions and Rakhi Making Workshop.

3. Problem Solving Methodologies: Students often face practical problems when making their way ahead in their career. The institute makes sure students get support at such times conducting vocabulary development workshop, resume writing etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.3.1.-Students-Centric-Methodology.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. The

following tools are used by the Institute.

ICT Tools:

1. Smart Board, 2. Online Classes through Zoom, Google Meet, Google Classroom. 3. MOOC/ SWAYAM Platform 4. Digital Library resources (SLIM 21)

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS, SOCRETIVE, TEST MOZE, KOHOOT.

D. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.

E. You tube Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.5.1-Mechanism-of-internal-assessment-is-transparent-and.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Continuous evaluation is made through Unit Tests, Assignments Submission, College test, Field Visit / Field Work and Seminars Presentation etc.

Unit tests are conducted regularly as per the schedule given in academic calendar The performance of the students is communicated to the students.

When a student is not satisfied with the marks or he was absent for some reason on the day of internal assessment. e/she has to undergo following procedure

1.The students should submit the written application regarding the grievance to the concern head ofthe department. 2. The head of the department, after verification of the documents will resolve the grievance of the students. 3. If the student is not satisfied with decision of head of the department he/she may approach the Principal. 4. The Principle, after due verification of entire records of internal assessment submitted by the student gives the final judgement.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.5.2Internal-Assessment-URL.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per established norms, Course outcomes are unique knowledge and skills expected to be gained from a given course. Programme outcomes are one step broader statements that describe what students are expected to know and be able to do upon the completion of a specific program.

The graduate and post graduate program outcomes have been displayed on the college website. Every department depending on the program they are offering has stated the programme specific outcome. The program outcomes for every course have been clearly stated. These are available on college website. The course outcome elaborates on the content of the course and the competencies a learner would acquire after successful completion of the course. Along with the course outcomes the learner outcomes are also described.

During the induction program students are made aware about the POs, PSOs and COs which are described and available on the college website. In addition, a hard copy of the same is available with every subject teacher to appraise the students about the expected outcome after completion of the course. The information on PSOs and COs helps students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.6.1.PO-CO-URL.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

C. P. & Berar Education Society's College, Measurement of attainment of POs, and COs is done through formative and summative methods. In the beginning of the session, Programme Outcomes (POs) and Course Outcomes (COs) are explained by concerned faculty members. Class tests are scheduled by the teachers and after the valuation analysis is done after which the strategy for overall improvement of students is made. Group discussions and seminars are organized and each student is encouraged to participate in these. Home assignments and classroom assignments are given to the students in all U.G. & P.G. classes. it helps to measure the

attainment programme specific outcomes. Via Co-curricular activities also behavioural outcome of the students are assessed though the change is not recorded formally. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. Analysis of students' performance in internal tests is done. Analysis of terminal exam results is also done. After the analysis, strategy for improvement is made and implemented. All the assessments are analysed regularly. The analysis of students' performance in semester/annual examination is done to know the levels of attainment of POs, and COs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://cpberar.co.in/wp-content/uploads/2024/04/2.6.2.-Attainment-of-CO-PO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

190

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://cpberar.co.in/wp-content/uploads/2024/04/2.6.3-Pass-percentage-of-Students-during-the-year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/18CmgbAA81bTn0IpsdfLnxpH4kWqj0ePuG-CqU-aoIx4/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institutional ecosystem helps nurture innovative and creative research-oriented minds to develop their skills. To resolve local problems, research facilities with a candid research ambience have been established. A dedicated "Place for Higher learning and Research" with sophisticated equipment is established for research activities for in-house and external students. This encouraging environment has unleashed a significant number of standard research publications in reputed journals. The Centre has also provided a platform for research publication through SANSHODHAN an Annual National Level peer reviewed open accesses indexed Journal.

Inspire : An effective ecosystem cultivates innovative ideas of the students. Various initiatives under the Entrepreneurs development Programmes have been executed in association with the specialized agencies and experts to foster innovative thinking with the prospects to culminate into startups. To execute the projects related to research, pedagogy development, entrepreneurship development, inspire camps, etc., substantial financial support was harvested from various funding agencies.

In addition, As an off-shoot wing of this institute, the college has established a "IPR Cell" in the year 2020-21. This centre helps intellectual property rights awareness and interest among the students of this region & the faculty members have attempted and succeeded in registering patents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/3.2.1-Institution-has-created-an-ecosystem-for-innovations-and-has-initiatives-for-creation-and-transfer-of-knowledge.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://cpberar.co.in/academic/departments/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`14`

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`3`

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has implemented meticulously devised plan of action to develop strong Emotional Quotient of the students through organizing interactive activities to understand societal challenges. Prime organizations enriching college students with this genuine experience are NCC, NSS, Women's Cell and other departmental extension and outreach activities. Various activities organized under these units. The sense of responsibility and imbibed core values of life made the self-sustaining, eventually they represent college, University at State and National level. The participation in the residential camps establishes their rapport with the community, volunteers learn from people and social background in the camp sites. The energy of youth was channelized and the students actively involved in the activities like blood donation, health and hygiene awareness, environmental conservation, cleanliness drives expound moral and ethical values.

Many activities conducted like Tree plantation, Cleanliness in and around the campus and minimization of waste, maintenance of Greenery within the campus have instilled the practice of belongingness amongst students. Students have realized the importance of three R's i.e. reduce, reuse and recycle through the activities. Apart from this, in the holistic development of students the Skills are developed regarding communication and soft skills development. Also conducted respect to national flag activity.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/3.4.1-Extension-activities-are-carried-out-in-the-neighborhood-community-sensitizing-students-to-social-issues-for-their-holistic-development-and-impact-thereof-during-the-year.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

166

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities and resources for teaching learning activities as per rules. Renovation of infrastructural facilities is done as and when required .The college has the building of 47000 sq.ft. With 35 classrooms, library, administrative office, seminar/conference hall, ladies common rooms, ICT enabled classrooms, Computer lab, gym, and playground. Some of the classrooms are equipped with LCD projectors and most of the teachers use audio-visual aids in the classrooms to make the teaching learning process more effective and interactive. Apart from this, each department conducts subject wise best practice for the benefits of students. Separate study rooms for boys and girls are available in the library, where students can sit and study peacefully. More than 74,000 books are available in the central library as well as more than 100 rare books are available of Indian and foreign authors. Verification of books is done regularly. Post graduate faculty (M.A., M. Com.,M.B.A.) and PLACE FOR HIGHER learning and RESEARCH have separate departmental libraries providing books and other related reading materials to the students and faculties. Computer facility with internet are available in the campus for teaching-learning process, the college has maintained central computer lab with

internet facility. All incumbent Students are given access to the computer facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/4.1.1-The-Institution-has-adequate-infrastructure-and-physical-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has created both infrastructural and instructional facilities to bring about all round development for the students including games & sports and extra-curricular activities. Large playing fields support a wide variety of games. A 400-metre athletic track, Volleyball, Handball, Kabaddi Court etc are available to ensure the focus of the institute in providing extra-curricular activities of the students.

Facilities for indoor sports and games that include Carrom, table tennis and chess, gymnasium and goya hall.

The Institute has appointed a full-time qualified Sports Teacher to train and guide students in various sports. Institute teams have been proving their excellence in various Inter and Intra-Institutional, University, National level competitions. Dedicated spaces for Indoor sport is also available.

All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the College Auditorium Hall.

National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag by NCC students. Students present cultural programme on the Yuthotsav annual gathering Day and in National and International Conferences organized by the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/4.1.2-The-Institution-has-adequate-facilities-for-cultural-activities-sports-games-indoor-outdoor-gymnasium-yoga-centre-etc.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/4.3.1-Institution-frequently-updates-its-IT-facilities-including-wi-fi.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2271968

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has been using SLIM21 Version 3.8.0 cloud based software for library automation. The library is fully automated. Supports cloud based latest technology, smart phone, SMS, email, etc. Follow all library latest standards such as MARC-21, Library Congress Standards, AACR-2 Fully documented user manual Best backup & recovery Reports/data export to word, excel, PDF, text, etc College Central Library is situated in college building having more than 74000 books with separate reading rooms for boys and girls. The department of management studies has a separate library. The library is the knowledge resource centre of the college and is automated through Integrated Library Management System, LIBMAN version 11.0 developed by Master Software Pvt. Ltd, Nagpur. The LMS modules Viz. Library Category Master, Item Management, Subscription Management, Bill Management, Library Membership, Item Reservation, Issue Item, Return Item, etc. Web OPAC facility is available in the LMS for the status of a book such as available, issue, accession number, title, author and publisher. Important links are provided on INFLIBNET /N-List, National Digital Library (NDL), etc. Computer Facility in Library: In the Central Library 03 computers with 10 Mbps leased line, up to 75 Mbps UCN and Power backup facilities are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://cpberar.co.in/wp-content/uploads/2024/04/4.2.-Library-as-a-Learning-Resource.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

125632

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a well established mechanism for the upgradation and deployment of information technology infrastructure. Considering the need of the students and teaching along with administrative staff, the institution makes provision in the budget for the same at the very beginning of every academic

year. These IT facilities are updated through various systems as and when required. All the classrooms have continuous power supply. Three classrooms and four laboratories are well equipped with essential facilities like Internet broadband with the speed of 300 MBPS, LCD projectors, designed furniture, antivirus for all computers, etc. The college has 40 computers and 5 laptop with access to internet through LAN that are updated with latest versions of essential software.

There is open access of Wi-Fi (300 MBPS) connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/4.3.1-Institution-frequently-updates-its-IT-facilities-including-wi-fi.pdf

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

765365

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties – cleaning of all rooms, corridors, toilets, compound, etc on regular basis.

There are three laboratories in the College-

1. The computer laboratory offers proficiency programmes in information technology.
2. The Psychology laboratory is maintained by Psychology department. The lab is used as part of the under graduate programme.
3. The Home Economics laboratory is maintained by Home Economics Department.

Library:

The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. The library is under CCTV surveillance.

Sports ground:

The College has a standard ground where outdoors sports activities are held. The college also has an recreation room. The committee supervises the Grounds-men and Grade IV staff assigned for maintenance and repair works.

Computers:

The College information and communication technology committee (ICT) is responsible for the maintenance of computers and smooth functioning of the network facilities in the College.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://cpberar.co.in/wp-content/uploads/2024/04/4.4.2-Procedures-and-policies-for-maintaining-and-utilizing.pdf]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

634

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

634

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://cpberar.co.in/wp-content/uploads/2024/04/5.1.3-Capacity-building-and-skills-enhancement-initiatives-URL.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

257

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

257

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is formed every year following the norms set by the R.T.M. Nagpur University. The academic and administrative atmosphere of the Institution has always been peaceful.

A number of committees work under Student Council such as Cultural Programme Committee, Annual Gathering Committee, College Magazine -Sahitya Sadhana Committee, etc. Each committee consists of a faculty as a chairperson, two to three faculties as members and a Class Representative as a secretary and two to three Class-Representatives as members. The student secretary and the student members of all the committees help the chairperson organize various events.

The General Secretary of the Student Council remains present in all the programs held in the Institution and helps arrange the same with all the members of the Student Council.

All the sports activities are carried out successfully with the help of the student members of the sport Committee. The student members of the Magazine Committee help the chairperson of the committee to publish the College Magazine Sahitya sadhana. They help collect advertisements and articles for the magazine. The student members of the Tour Committee help organize the

educational tours or trips.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/5.3.2-Institution-facilitates-students-representation-and-engagement.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association- "Alumni Association of C. P. & Berar Education Society's College" with the Registration No.: Nagpur/0000252/2021. It has been functioning for many years as a supportive unit of the college. The college has illustrious alumni who are spread over different parts of our country. The Association has been playing a key role in keeping them all connected to their august alma mater. It has consistently taken efforts to implement various activities aiming to add to the overall development and reputation of the college. Meetings of the Executive body are regularly conducted. Current membership of the Alumni Association is 232 . Dr. Madhuri Shrikant Datadkar is the

president of the association.

Financial Contributions: The Alumni Association, has a total collection of Rs. 100000/- (One lakh). Academic year of 2022-23. A good number of alumni have contributed generously. Receipt and expenditure statements are regularly maintained with the year wise audited statements.

Alumni Benefits for Students: 1.Personality Development Program 2. Career and Counselling 3. Industry-Institute Interaction 4. Placement / Project Assistance for final year students

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/5.4.1-Alumni-Engagement.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The empowered team of the college involves Principal, Vice principal, Convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student representative (C.R.), stakeholders, alumni. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination Committee, NSS, NCC, carrier and Counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, Anti ragging committee, College programme committee, college-magazine committee, disciplinary committee, grievance redressal committee, etc. All the committees

take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments is done. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.1.1-Institutional-Vision-and-Leadership.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since establishment of institution the structure of the Institution has remained participative and decentralized. There is a permanent Principal in the Institution. There is post of Vice Principal in the Institution. In the absence of the principal, vice principal is given charges to handle the administrative.

The principal is authorized to take any decision for the welfare of the students and the Institution. They are informed of the important decisions taken and their formal and informal approvals are taken as the case may be.

In the meetings with the member of the C.P.& Berar education society, the Principal gives the reports of the administrative and academic activities of the Institution. The C.P.& Berar education society has always favored the decisions taken for the development of the students and the Institutions.

The Heads of the various Departments are authorized to decide the workloads, distribution of periods, distribution of topics to teach and distribution of papers for assessment among faculties in their respective departments. The Heads of the Departments are also authorized to order books of their respective subjects for the College library as per the budget allocated.

Various committees are formed for the effective running of academic and administrative activities.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.1.2-The-effective-leadership-is-visible-in-various-institutional-practices-such-as-decentralization-and-participative-management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC prepares a Perspective Plan which endeavours to stay relevant for a period of five years. This plan is ratified by the CDC and has the approval of the Principal. It takes into account the vision and mission of the institution and steers the institute in the direction set by these statements. It is the guiding document in stating the policy and accordingly planning all curricular, co-curricular and extra-curricular activities of the institute as also administrative steering. The college authorities provide freedom and opportunities to the faculty members to plan and implement the various academic, extracurricular and extension activities through various committees, which helps enhance and maintain the quality at all levels. Many of the faculty members who are on the various bodies of the university such as the Academic Council, the Boards of Studies, and the Senate do get an opportunity to develop and enhance their leadership qualities. Students' leadership is groomed through the Students' Council, which is formed every year as per the Maharashtra University Act, under the provision of the section 40(2)b.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.2.1-Procpective-Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body

The chairman heads the governing body and the executive committee of the institution. The Correspondent, Secretary and other members of the College Management Board are part of the decision making bodies and committees responsible for the effective management of the College operations. The management gives sufficient authorization to the Principal to function in order to achieve the vision and mission of the institution.

Administrative Set Up:

The Principal effectively takes forward the day-to-day management of the College in its academic and administrative matters. He has his team of Departmental Heads, the IQAC Coordinator, the Teachers, and the Superintendent to assist him in the discharge of this work.

The administrative setup is followed as governing bodies, academic council (principal, vice principal, hods, staffs, students), IQAC coordinator, students council.

Service Rules, Procedures, Recruitment and Promotion Policies:

The Constitution of the college has been amended from time to time based on the requirements.

The recruitment rules for the teaching staff are along with the eligibility criteria designed by the UGC .

The promotional opportunities for teachers and non teaching staff are according to the rules and regulations of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Well-being of the staff is important for effective functioning of the Institute. The institution has effective welfare measures for all the staff members. The institution conducts quality improvement programs for faculty and training programs for non-teaching staff periodically. In order to improve the qualification, update their knowledge/skill sets faculty members are given academic leave or special leave to attend FDPS, Workshops/Seminars/Conferences/Industrial training programs organized by premier institutions. Registration fee is paid by the institute to the faculty to attend to these programs. Faculty is encouraged to register for PhD programs and special leave is given to the faculty to attend to the course work by the affiliating university or premier institution. In addition the following are the welfare Measures that exist for teaching and non-teaching staff of CPBERAR.

- **EPF**
- **Gratuity**
- **Accidental Group Insurance**
- **Medical & Maternity Leave**
- **ESI for Non-Teaching Staff**
- **Promotions**
- **Other Facilities**

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.3.1-PERFORMANCE-APPRAISAL.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

180000

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance Appraisal system works towards the improvement of the overall organisational performance of teams and individuals for ensuring the achievements of the overall organisational mission and vision. An effective performance Appraisal system

plays a crucial role in managing the organisation in an efficient manner. In line with this, the Institute is following Performance Based Appraisal System (PBAS). In this scheme, the performance s are classified into three categories (i) Teaching, Learning and Evaluation related activities (ii) Co-Curricular, Extension and Professional Development related activities (iii) Research Publications and Academic Contributions. These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with senior Professors fix certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to next higher position. As such there is also performance appraisal system followed for non teaching staff in the institute.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.3.5-PERFORMANCE-APPRAISAL-Copy.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College coducts internal and external financial audit regularly

1. The Institution conducts internal and external financial audits regularly. The institution also has a strong financial advisory board for Management of accounts. All daily transactions are tallied by the cashier of the college and verified by the office superintendent.

2. For External Audit- The Management has appointed Chartered Accountants as the External Auditor of the college. At the end of every financial year, annual financial statements are prepared and presented for audit. The auditors review the financial statements, documents, vouchers and bills. They check statutory payments -TDS, Professional Tax, PF etc. The auditors also check Fees Receipts,

disbursement of Scholarship received from Government and other agencies. The auditors verify all financial transactions and submit a detailed report of observations. Based on the observations given, the accountant of the college modifies the statements of accounts as required. In addition, Specific Grants are audited by competent authorities likeICSSR. Salary and Non-Salary Grants are audited by Joint Director; observations are sharedand necessary actions are taken by college administration

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.4.1-Institution-conducts-internal-and-external-financial-audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Along with admission fee, research students fee and funding from alumni are add on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources. All the administrative and academic heads along with coordinators of different cells will submit the

budget requirements for the coming academic year. The finance committee prepares an annual budget estimate. All the major financial decisions are taken by the institute's financial committee. Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and superintendent, accordingly the quotations called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers. The entire process of the procurement of the material is monitored by the IQAC, purchase committee and principal. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.4.3-Institutional-strategies-for-mobilization-of-funds-and-the-optimal-utilization-of-resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students.

• Academic Audit through IQAC : The college takes academic audit of each department every year through IQAC to increase the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

• Implementation of Green practices: The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean Campus, No Vehicle Day, Save Power,

Awareness Programme on Renewable Energy and e- Waste Management. For the better implementation of green practices

• Use and enrichment of ICT infrastructure: IQAC always encouraged teachers to utilize ICT tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments.

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.5.1-Internal-Quality-Assurance-Cell-IQAC-has-contributed.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conduct periodical meetings with the various departments and coordinator of various cell through out the academic year. College has faculty coordination committees separate for Arts and Commerce. The Faculty Coordination Committee conducts an academic review of all departments collecting information on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other activities. Faculty Head (HOD) meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty heads. The teachers and students are interacted regarding the changes in the curriculum, new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in academic. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop. The educational

File Description	Documents
Paste link for additional information	https://cpberar.co.in/wp-content/uploads/2024/04/6.5.2.-Internal-Quality-Assurance-Cell-IQAC.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cpberar.co.in/wp-content/uploads/2024/04/6.5.3-Quality-assurance-initiatives-of-the-institution.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

C.P. & Berar college has a well developed mechanism in place for promotion of gender equity. The college has a Women's Cell which is functional for more than a decade. It works on themes like legal rights of women, women's health, role of gender in society, social equity of genders and promotes leadership of women in all walks of life. The major activity of cell is conducting health check-up sessions of female students in every year as they come

from lower socio-economic background and mostly underweight and having deficiency of haemoglobin. It's also the best practice of the college. The Cell conducted a awareness programme on prevention sexual violence against women. Home Economics department of college conducted Rakhi making workshop, painting workshop, Cake making workshop every year for girls students.

The college has a Girls common room which has a sanitary pad vending machine. The wash room of female students is maintained and cleaned regularly. There is redressal cell for female students and any complaint is resolved speedily. The college also boasts of a separate study room for girl students who are preparing for competitive exams. Girls Kabaddi team has brought laurels to the college.

File Description	Documents
Annual gender sensitization action plan	https://cpberar.co.in/wp-content/uploads/2024/04/7.1.1-Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cpberar.co.in/wp-content/uploads/2024/04/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

One of the institution's principle is to keep the campus in

pristine condition in order to provide a conducive environment for academic and non-academic interests. All stakeholders follow good hygienic practices as well as a comprehensive waste management plan. The core concern is to reduce, reuse and recycle wastes generated in the campus.

The college has different dustbins for different types of waste, such as biodegradable, recyclable and non-degradable. Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus. Plastic usage is prohibited on campus so as to create a plastic-free zone.

For liquid waste management, the water transport system is inspected for leaks in pipes, taps, valves and other components on a regular basis and promptly repaired.

The Physical Education department has a first aid medical kit, where students are more susceptible to minor injuries. The kit's waste such as cotton gauze and plaster are disposed along with non-degradable wastes.

All E-Wastes such as computer, its accessories and all electronic wastes are collected and discarded through the authorized vendor to ensure no hazard to the environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural and spiritual values among the students and staff. Commemorative days are celebrated on the campus not only recreation and amusement but also to generate the feeling of oneness and social harmony. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The college staff and students jointly celebrate the cultural and regional festivals, like Teacher's day, Induction program, plantation, Women's day and Yoga day. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. We have also built up many strong infrastructures for a variety of sports activities for

the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At CPBERAR Institute, we believe in giving holistic education to the students. Sensitizing students on our constitutional rights, values, duties and responsibilities. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum and extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a paper on the Constitution of India at B.A. in political science across all faculty of humanities to create awareness and sensitizing the students and employees to constitution obligation. As a part of strengthening the democratic values. Also, all economics P.G. students take a course on Environment studies in their first year which gives them insight into various environment related acts. In addition to this many regular programs are conducted by Institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like human Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. Every year Republic Day and . Independence Day is celebrated to highlighting the importance of Indian Constitution. And highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cpberar.co.in/wp-content/uploads/2024/04/7.1.9-Sensitization-of-Students-and-employees-of-the-Institution-to-the-constitution.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Institution Celebrate Anniversaries for the great Indian Personalities this include. 1. Teachers day (5th Sept) 2. International Women's day (8th March) 3. International Yoga day (21st June) 4. Independence day(15thAugust) 5. Republic day(26th Jan) 6. Constitution day (26 November) 7. National Unity day (31 Oct.) 8. World environment day (5th June) 9. NSS day (24th Sept).

Birth and Death of anniversary of great personalities: 1. Mahatma Gandhi (2 Oct) 2. Dr. B. R. Ambekar (14 April) 3. Wachan Prerna Diwas. (13 Oct.) 4. National Youth day (12 Jan) etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: AROGYA SAMPADA CLINIC FOR GIRL STUDENTS Objective :

The majority of the students learning in the institution belong to economically and socially backward classes. Mal-nutrition, low level of haemoglobin affects the over-all development of girl students. During Blood-Donation Camp organized by the institution, it has been observed that girl-students can't donate blood on account of low haemoglobin levels and under-weight. So, Women's Cell of the institution decided to medically assist girl-students for better health. better health and freedom of girl students from malnutrition The Practice The clinic Arogya Sampada started in 2012. In session 2022-23 Arogra Sampada Camp organised three time

Best Practice II: Research Methodology Workshop

Objectives of workshop - to provide new and original insights into the problems are the area under investigation The practice Contents of the workshop - Research Topic Research Design Research management Questionnaire preparation Hypothesis Formation Procedure of Research Proposal Sampling Method Resources Required: Resource persons, seminar hall, ICT facilities In the year 2022-23 this best practice could conducted One time .

File Description	Documents
Best practices in the Institutional website	https://cpberar.co.in/wp-content/uploads/2024/04/7.2.1-BEST-PRACTICE.pdf
Any other relevant information	https://cpberar.co.in/wp-content/uploads/2024/04/7.2.1-BEST-PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

While the college has a student centric approach right from inception, I.Q.A.C. realized that actually it was male –student centric approach as the most vocal students in any higher education institution are male students. Therefore an important thrust area of the college for the last five years has been the overall development of girl students.

Numerically the male-female ratio of admitted students in all programmes is in favour of male students. This is also a reason behind the change of priority from concerns of male students to that of girl-students.

In the beginning of academic year Principal discusses the issue of giving priority to concerns of female-students. Accordingly the faculty plans its activities.

The change can be seen in activities for girl students of Home Economics, Sports, Women's Cell, Mentor Mentee scheme, Communication Skills programs, ICT skills programs, doctoral research, participation in research model competitions etc. The patents awarded to female faculty member are more as compare to male faculty members.

Earlier the focus of institution was more on male students as the girl students never came forward with specific demands. But now Co-curricular activities, skill development programs, add-on courses etc. were having greater focus on femal students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

As the college is moving towards the fourth cycle, a systematic approach to its further growth is indispensable. Our plan of action goes like this.

1) To fulfil the recommendation and suggestion of previous NAAC Peer Team (2017-2022).

2) To established language lab to improve soft skills.

3) To increased ICT enabled class rooms.

4) To recruit and retain well qualified motivated faculty

5) To participate NIRF and obtain better NIRF Ranking.

6) To provide holistic value based education and inculcate entrepreneur abilities in students to face the challenges of corporate world.

7) To encourage FDPs, Value Added Courses and Certificate Courses.

8) To build eco-friendly atmosphere in the campus by enhancing greenery all around.

9) To help the UG and PG passed out students for progression and employment.

10) To Strengthening student-centric learning to engage in research, experiential learning, field-based learning, peer-learning and community service through outreach.

11) To Strengthen alumni relations.

12) To Improvement of infrastructure facilities.

13) To more funding ICSSR for organising seminar, conferences FDPs

14) Modernization of laboratories to support practical courses and

research.

15) To improve computer lab with update version computer.

16) To implimentation NEP-2020.