



C. P. & BERAR EDUCATION SOCIETY'S COLLEGE, NAGPUR

Re-Accredited with Grade B++ by NAAC Bangalore



AQAR 2023-24

Criterion - I

CURRICULAR ASPECTS

1.3 - Curriculum Enrichment

1.3.2- Number of Courses that include experiential Learning through project works/ field work/ internship during the year

DECLARATION



“ न हि ज्ञानेन सदृशं पवित्रमिह विद्यते ”

OFFICE OF THE PRINCIPAL

C.P. & BERAR EDUCATION SOCIETY'S COLLEGE

TULSIBAG, MAHAL, NAGPUR -440032.

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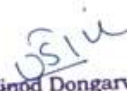
REF. No.-0/13/CPBC/025

Date:8/01/2025

DECLARATION

The Information, report, true copies of the supporting documents, numerical data etc. furnished in this file is verified by IQAC and found correct.

Hence this Certificate


Dr. Vinod Dongarwar
IQAC Co-ordinator
C.P. & Berar Education
Society's College, Nagpur




Off. Principal
C. P. & Berar E.S. College
Nagpur

1.3.2.- Number of Courses that include experiential Learning through project works/ field work/ internship during the year

List of Courses that include experiential Learning

Sr. No.	Name of the Course	Project Work /Field Work/Internship
1.	M.Com. II Semester	Internship
2.	M.A. I Semester Economics	Field Work
3.	M.A. II Semester Economics	Internship
4.	M.A. II Semester Marathi	Internship
5.	M.A. II Semester English	Internship
6.	M.B.A. IV Semester	Project Work
	Total	06

R.T.M.N. University Guideline

M.Com. II & IV Semester

- 1) <https://nagpuruniversity.ac.in/writereaddata/fckimagefile/DETAILS%20ON%20OJT,SIP,FP%20,CEP,AND%20RP%20FOR%20MCOM-07182023011354.pdf>
- 2) [Master of Commerce \(2 Yrs\) Scheme of Examination \(adccoring to NEP 2020\)](#)
- 3) [https://nagpuruniversity.ac.in/writereaddata/fckimagefile/2%20YEAR%20MASTER%20OF%20COMMERCE%20\(MCOM\)-07182023004842.pdf](https://nagpuruniversity.ac.in/writereaddata/fckimagefile/2%20YEAR%20MASTER%20OF%20COMMERCE%20(MCOM)-07182023004842.pdf)

M.A. II & IV Semester Economics

- 1) <https://nagpuruniversity.ac.in/writereaddata/fckimagefile/Master%20of%20Arts%20in%20%20Economics%20Syllabus%20Sem%20I%20&%20II.pdf>

M.A. II & IV Semester Marathi

- 1) https://nagpuruniversity.ac.in/writereaddata/fckimagefile/MA%20in%20Marathi%20Syllabus%20Sem%20I%20to%20IV%20as%20per%20NEP-2020_compressed.pdf

M.A. II & IV Semester English

- 1) https://nagpuruniversity.ac.in/writereaddata/fckimagefile/MA%20in%20English%20Syllabus%20Sem%20I%20to%20IV%20as%20per%20NEP-2020_compressed.pdf

M.B.A. IV Semester

- 1) https://www.nagpuruniversity.ac.in/pdf/Ordinance/Direction_No_9_of_2021_09032021.pdf
- 2) https://www.nagpuruniversity.ac.in/pdf/Corrigendum_to_Direction_n_o_9_of_2021_15062021.pdf

R.T.M.N. University Guideline M. Com.

DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

Annexure – III

DETAILS OF 'ON JOB TRAINING/SUMMER INTERNSHIP PROJECT', 'FIELD PROJECT', 'COMMUNITY ENGAGEMENT PROJECT' AND 'RESEARCH PROJECT'


[A] GUIDELINES FOR 'ON JOB TRAINING/SUMMER INTERNSHIP PROJECT/FIELD PROJECT/COMMUNITY ENGAGEMENT PROJECT'

Semester II – 4 Credits

1. Learning Outcomes

CO1	Student will be able to construct and explain the company profile by compiling the brief history, management structure, products / services offered, key achievements and market performance for his / her organization of internship/OJT OR Student will be able to describe the UN SDG to which the 'Field Project', or 'Community Engagement Project' is related.
CO2	For his / her organization of internship/OJT, the student will be able to assess its Strengths, Weaknesses, Opportunities and Threats (SWOT). OR Student will be able to list the goals, objectives or outcomes of the 'Field Project', or 'Community Engagement Project' undertaken by him
CO3	Student will be able to determine the challenges and future potential for his / her internship/OJT organization in particular and the sector in general. OR Student will be able to describe the profile of respondents / community involved in the 'Field Project', or 'Community Engagement Project' undertaken by him
CO4	Student will be able to correlate theoretical classroom learning and its application in practical situations by accomplishing the tasks undertaken during On Job Training/Summer Internship Project, 'Field Project', or 'Community Engagement Project'.
CO5	Student will be able to apply various soft skills such as time management, positive attitude, and communication skills during performance of the tasks assigned during On Job Training/Summer Internship Project, 'Field Project', or 'Community Engagement Project'
CO6	Student will be able to suggest improvements in processes/systems at the Organization(s)/Community where On Job Training/Summer Internship Project, 'Field Project', or 'Community Engagement Project' is undertaken

2. Every student admitted to M. Com. Second Semester is compulsorily required to undergo this course bearing 4 credits.
3. At the end of second semester, all students will have to undergo summer training of 6-8 weeks (120 Hours) with an industrial, business or service organization by taking a project study.
4. The condition of successfully completing the program shall not be deemed to have been satisfied unless a student undergoes summer training under the supervision of the department executive in organizations as approved by the Director/ Principal/ Head / Faculty from time to time. Alternatively, Director/ Principal/ Head / Faculty of the Department/ College/ Institute may allocate the sector/ industry/ company specific project to the individual student.
5. Each student will be required to submit a detailed report to the Department/ College/ Institute for the work undertaken during this period **within 7 days of completion of the training** following which the

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSTIY 

DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

- evaluation and assessment for OJT/SIP will be done by the college/institute concerned. The Report submitted must be according to the Learning outcomes and in tune with the rubric for evaluation.
6. A student is also allowed to conduct a Field Project or Community Engagement Project in lieu of On Job Training. However, such a Field or Community Engagement Project need to have a duration of 6-8 weeks (120 Hours) and a student is required to submit the report to college/institute as mentioned above.
 7. College/institute is required to assign Supervisor/Mentor to students for OJT/SIP/FP/CEP who will guide the students in attaining the outcomes of this course.
 8. The College/Institute, on receipt of the report from student, shall immediately schedule the open defence seminar by a student.
 9. The open defence seminar by a student shall be evaluated by the supervisor/mentor assigned to a student (as an internal examiner) and an external examiner appointed by the college/institute.
 10. **Appointment of External Examiner:** It is desirable to appoint an external examiner from the company/organization where a student has completed his 'OJT/SIP/FP/CEP'. However, the Principal may appoint any other industry professional or subject expert as an external examiner. The remuneration (Rs. 100 per student), TA/DA or Conveyance Allowance to external examiner may be paid by the college/institute which will be reimbursed by the university as per established rules.
 11. The Internal Examiner and External Examiner shall jointly evaluate the report submitted by the student and her/his seminar and shall immediately submit the evaluation report in the prescribed format provided along with.
 12. The College/Institute shall submit marks obtained by students to the university as per prevalent system within 3 days of evaluation.

[A-1] EVALUATION REPORT OF SUMMER INTERNSHIP/ON JOB TRAINING

Master of Commerce (Major Subject) Examination, _____

Name of Student: _____

OJT/SIP Title: _____

Roll No. _____

Max. Marks: 100

CRITERION	Parameters	Score out of 20
Description of Organizational Profile	Company profile, Historical evolution, Management structure, Organization structure, Products / services offered, Key achievements, Market performance	
Analysis of organization & Sector.	SWOT analysis, Key challenges & opportunities, Company Analysis, Sector Analysis, Competitive analysis	
Application of theoretical knowledge.	Details of the work done, Job Description, specification. Project implemented. Identify the various issues in organization and its processes.	
Conclusions and Recommendations	Specific Conclusions based on empirical evidences. Recommendations based on practical feasibility	
Feedback from organization.	Authentic Company Certificate of completion clearly classifying the performance of the student as Excellent / Above Average or Good/Average or Satisfactory /below average .	



DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

Total Marks Scored out of 100	
Name and Signature of Internal Examiner	Name and Signature of External Examiner

Rubric for Evaluation of Summer Internship/On Job Training

Criterion	Substantial Achievement (16-20 Marks)	Moderate Achievement (10-15 Marks)	Poor Achievement (0-9 Marks)
Description of Organizational Profile	Writes a clear description of company profile including its history, management structure, products/services offered, key achievements and market performance.	Writes a limited description of company profile. However, a majority of the points are covered.	Writes a very brief description of company profile excluding majority of the points.
Analysis of Organization and Sector	Performance a SWOT analysis for the company and presents all the key challenges & opportunities of the sector in general and company in particular.	A limited analysis of the company and the sector is performed. All the key elements of challenges & opportunities have not been identified.	Is unable to perform a proper SWOT analysis and identify the challenges & opportunities of the sector in general and company in particular.
Application of theoretical knowledge	Details of the work done or project implemented during internship is documented in detail. Theoretical basis is used to identify the various issues in organization and its processes.	Work done or project implemented during internship is documented but with limited details. No proper theoretical basis for identification of issues in organization and its processes.	Documentation of work done or project implemented during internship is vaguely defined. No attempt has been made to relate theory with organizational or procedural problems.
Conclusions and Recommendations	Conclusions drawn are not global but specific and based on empirical evidences. Recommendations given are practical and methodology of implementing the same is discussed.	Conclusions drawn are specific but empirical evidences are not properly presented. Recommendations given seem to be practical and feasible. However, methodology of implementing the	Conclusions drawn are of global nature not based on empirical evidences. Recommendations given don't seem practical and feasibility and methodology of implementing the same is not discussed.



DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

		same is not discussed	
Feedback from Organization	Overall Performance Feedback from organization is "Excellent or Above Average"	Overall Performance Feedback from organization is "Good or Average"	Overall Performance Feedback from organization is "Satisfactory or below average "

[A-2] EVALUATION REPORT OF FIELD PROJECT/COMMUNITY ENGAGEMENT PROJECT

Master of Commerce (Major Subject) Examination, _____

Name of Student: _____

FP/CEP Title: _____

Roll No. _____

Max. Marks: 100

CRITERION	Parameters	Score out of 20
Description UN SDG Related to FP/CEP	Detailed Description of ALL UN SDGs related to FP/CEP Undertaken by the student. The degree and extent of such related SDGs should be clearly mentioned	
Description of Respondent Profile/Community Profile & Listing of goals/objectives/Outcomes of FP/CEP	A detailed description (Including Statistical Data) of the respondents / community where the FP/CEP is being undertaken. Clear Mention of issues/problems under study to be included. Comprehensive Listing of goals/objectives/Outcomes of FP/CEP	
Application of theoretical knowledge.	Details of the work done or project implemented during FP/CEP is documented in detail. Theoretical basis is used to identify the various issues related to problem under consideration	
Conclusions and Recommendations	Specific Conclusions based on empirical evidences. Recommendations based on practical feasibility	
Feedback from concerned organization/Community Head	Authentic Company Certificate of completion /appreciation clearly classifying the performance of the student as Excellent / Above Average or Good/ Average or Satisfactory /below average.	
Total Marks Scored out of 100		
Name and Signature of Internal Examiner		Name and Signature of External Examiner

RUBRIC FOR EVALUATION OF FIELD PROJECT/COMMUNITY ENGAGEMENT PROJECT

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DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

Criterion	Substantial Achievement (16-20 Marks)	Moderate Achievement (10-15 Marks)	Poor Achievement (0-9 Marks)
Description UN SDG Related to FP/CEP	Written a clear description of UN SDG(s) associated with the project	Writes a limited description of UN SDG(s) associated with the project. However, a majority of the points are covered	Writes a very brief description of UN SDG(s) associated with the project excluding majority of the points
Description of Respondent Profile/Community Profile & Listing of goals/objectives/Outcomes of FP/CEP	Written Detailed and statistical Description of Respondent Profile/Community Profile & Clear Listing of goals/objectives/Outcomes of FP/CEP	Written Detailed but non-statistical Description of Respondent Profile/Community Profile & Clear Listing of goals/objectives/Outcomes of FP/CEP	Written brief and non-statistical Description of Respondent Profile/Community Profile & unclear Listing of goals/objectives/Outcomes of FP/CEP
Application of theoretical knowledge	Details of the work done or project implemented during FP/CEP is documented in detail. Theoretical basis is used to identify the various issues related to problem under consideration	Work done or project implemented during FP/CEP is documented but with limited details. No proper theoretical basis for identification of issues related to problem under consideration	Documentation of work done or project implemented during FP/CEP is vaguely defined. No attempt has been made to relate theory with Community or procedural problems
Conclusions and Recommendations	Conclusions drawn are not global but specific and based on empirical evidences. Recommendations given are practical and methodology of implementing the same is discussed	Conclusions drawn are specific but empirical evidences are not properly presented. Recommendations given seem to be practical and feasible. However, methodology of implementing the same is not discussed	Conclusions drawn are of global nature not based on empirical evidences. Recommendations given don't seem practical and feasibility and methodology of implementing the same is not discussed
Feedback from concerned organization(s)/Community Head(s)	Overall Performance Feedback from concerned organization(s) and or Community Head(s) is "Excellent or Above Average"	Overall Performance Feedback from concerned organization(s) and or Community Head(s) is "Good or Average"	Overall Performance Feedback from concerned organization(s) and or Community Head(s) is "Satisfactory or below Average"

[B] GUIDELINES FOR RESEARCH PROJECT

Semester III – 4 Credits

Semester IV – 6 Credits

1. Learning Outcomes:

On completion of the research project, the learner will be able to –

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DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

CO1	Formulate a research problem statement under a given state of conditions
CO2	Carry out Review of Literature in the context of defined research problem and identify research gap
CO3	Develop Constructs, design data collection instruments and collect data using appropriate sampling technique and procedure
CO4	Analyse data to arrive at meaningful findings and conclusions using appropriate statistical tools with reference to defined research problem
CO5	Write a project report explaining research problems, hypotheses (if any), data collection, analysis of data, findings, conclusions, and recommendations
CO6	Defend the research design, methods, and findings in the Open Defence Examination

2. The research project is a compulsory course carrying 10 credits (3rd Semester – 4 Credits and 4th Semester – 6 Credits) to become eligible for award of degree of Master of Commerce under this scheme of examination.
3. The research project of a student should be corresponding to the 'Major Subject' selected by a student.
4. College/Institute is required to assign Supervisor to students for Research Project who will guide the students in attaining the outcomes of this course. One such supervisor can supervise maximum 20 students in a session.
5. Appointment of Supervisor: A supervisor shall be a full-time teacher working with the college/institute concerned. However, in case of non-availability of adequate number of full-time teachers, an ad-hoc or CHB teacher can be appointed as a supervisor. In certain cases, an industry professional or subject expert can also be appointed as a supervisor by the Principal of college. Supervisors shall not claim any additional remuneration/honorarium for guiding students.
6. Guidelines for Research Project:
 - a. Objective:- Every student will be assigned a project in 3rd and 4th Semesters and it will be pursued by him/her under the supervision of an internal supervisor. The objective of the Project Work is to help the student develop his/her ability to apply multidisciplinary concepts, tools and techniques to solve organizational problems and/or to evolve new/innovative theoretical frame work.
 - b. Types of Project: The Project may take any one of the following forms (not limited to these):
 - i. Comprehensive case study (covering single organization/ multifunctional area problem, formulation, analysis and recommendations)
 - ii. Inter-organisational study aimed at inter-organisational comparison/ validation of theory/survey of management services.
 - iii. Evolution of any new conceptual / theoretical framework. iv) Business Plan/Viability Studies
 - iv. Field study (Empirical study).
 - v. Software analysis, Design and solutions for organisational achievement (Applicable to IT/Ecommerce)
 - c. Selection of Project Topic:-
 - Project topic has to be selected with respect to the programme of study and area elected by the student.
 - Title of the project should clearly specify the objective and scope of the study. It should be specific and neither too vague nor centralistic. The topics should be designed meticulously. It can be designed like "Employee Welfare Measures" – A case study of XYZ Ltd.



DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

CO1	Formulate a research problem statement under a given state of conditions
CO2	Carry out Review of Literature in the context of defined research problem and identify research gap
CO3	Develop Constructs, design data collection instruments and collect data using appropriate sampling technique and procedure
CO4	Analyse data to arrive at meaningful findings and conclusions using appropriate statistical tools with reference to defined research problem
CO5	Write a project report explaining research problems, hypotheses (if any), data collection, analysis of data, findings, conclusions, and recommendations
CO6	Defend the research design, methods, and findings in the Open Defence Examination

2. The research project is a compulsory course carrying 10 credits (3rd Semester – 4 Credits and 4th Semester – 6 Credits) to become eligible for award of degree of Master of Commerce under this scheme of examination.
3. The research project of a student should be corresponding to the 'Major Subject' selected by a student.
4. College/Institute is required to assign Supervisor to students for Research Project who will guide the students in attaining the outcomes of this course. One such supervisor can supervise maximum 20 students in a session.
5. Appointment of Supervisor: A supervisor shall be a full-time teacher working with the college/institute concerned. However, in case of non-availability of adequate number of full-time teachers, an ad-hoc or CHB teacher can be appointed as a supervisor. In certain cases, an industry professional or subject expert can also be appointed as a supervisor by the Principal of college. Supervisors shall not claim any additional remuneration/honorarium for guiding students.
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 - ii. Inter-organisational study aimed at Inter-organisational comparison/ validation of theory/survey of management services.
 - iii. Evolution of any new conceptual / theoretical framework. iv) Business Plan/Viability Studies
 - iv. Field study (Empirical study).
 - v. Software analysis, Design and solutions for organisational achievement (Applicable to IT/Ecommerce)
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 - Title of the project should clearly specify the objective and scope of the study. It should be specific and neither too vague nor centralistic. The topics should be designed meticulously. It can be designed like "Employee Welfare Measures" – A case study of XYZ Ltd.



DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

• Project selection has to be made in consultation with the supervisor who will act as a Project guide for the student. The Project Guide/Supervisor shall approve the title and project synopsis in the initial phase of the project.

- d. **Scope of Work:** - The student is expected to carry out following activities in the project:
1. Prepare a synopsis and get it approved by the supervisor as assigned by the respective Institutes. **Approved synopsis shall be part of final report as appendix.**
 2. Undertake a detailed literature survey on the subject matter.
 3. Make relevant data collection/observation.
 4. Consult experts of the field.
 5. Visit related organizations/institutions/industries.
 6. Compile data in proper format.
 7. Make proper conclusion/recommendations.
 8. Prepare a Project Report.
 9. The volume of the project-report should be ranging from 60-80 pages.
 10. Obtain approval of Project Report by project supervisor.
 11. Submit a hard-bound copy of the Project Report at the Institute.

- e. **Submission of the Research Project Report:** Every student shall submit a Hard Copy of the Research Project Report duly signed by the student and supervisor to the college/institute one month prior to the date of the commencement of the 3rd and 4th Semester Examinations for M. Com. Following documents are required to be submitted with the Research Project Report:
- i. A certificate from the Supervisor to the effect that the candidate has satisfactorily completed the Project work for not less than one session and that the Project work is the result of the candidates own work and is of sufficiently high standard to warrant its presentation for examination
 - ii. A declaration by the candidate that the Project is the result of his/her own research work and the same has not been previously submitted to any examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.
 - iii. A certificate obtained through anti-plagiarism software stating that the original content of the project work report is more than 80% must be attached at the beginning of the project report and/or A certificate from the Supervisor to the effect that the candidate has not copied / plagiarised the contents of project report and that the supervisor has ensured the originality & authenticity of data /contents incorporated in the project report.

- f. **General Format of the Report:** The project report should preferably be written in the following format (The format may vary depending on the nature of research topic):
- i. Executive Summary
 - ii. Introduction to topic
 - iii. Research Methodology
 - iv. Analysis and Findings of the study
 - v. Conclusions and Recommendations
 - vi. Bibliography

7. The College/Institute, on receipt of the report from student, shall schedule the open defence seminar by a student before commencement of Session End Examination.



DETAILS OF OJT/SIP/FP/CEP AND RP FOR M. COM. (ALL MAJOR SUBJECTS)

8. The open defence seminar by a student shall be evaluated by the supervisor/mentor assigned to a student (as an internal examiner) and an external examiner appointed by the college/institute.
9. **Appointment of External Examiner:** The External Examiner for evaluation of Research Project Report shall be appointed by the University through its established rules and procedures. The remuneration (Rs. 100 per student), TA/DA or Conveyance Allowance to external examiner may be paid by the college/institute which will be reimbursed by the university as per established rules.
10. The Internal Examiner and External Examiner shall jointly evaluate the report submitted by the student and her/his seminar and shall immediately submit the evaluation report in the prescribed format provided along with.
11. The College/Institute shall submit marks obtained by students to the university as per prevalent system within 3 days of evaluation.



R.T.M.N. University Guideline M.A. Economics

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
Details of OJT/Apprenticeship, Field Project and Research Project/Dissertation
M.A in Economics (New NEP 2023-24)
Semester – II (4 Credits)
GUIDELINES FOR ON-JOB TRAINING (OJT)/APPRENTICESHIP

Learning Outcomes:

1. Develop work habits and attitudes necessary for job success.
2. Develop communication, interpersonal and other critical skills in the job interview process.
3. Build a record of work experience.
4. Acquire employment contacts leading directly to a full-time job following graduation from college.

General Guideline:

1. Every student admitted to M.A (Economics) Second Semester is compulsorily required to undergo this course bearing 4 credits.
2. At the end of second semester, all students will have to undergo summer training of 6-8 weeks (120 Hours) with an Industrial, Business or service organisation.
3. Each student will be required to submit a detailed report to the Department/College/Institute for the work undertaken during this period within 7 days of completion of the training following which the evaluation and assessment for OJT/Apprenticeship will be done by the college/institute concerned. The report submitted must be according to the learning outcomes and in tune with the rubric for evaluation.
4. College/institute is required to assign Supervisor/Mentor to students for OJT who will guide the students in attaining the outcomes of this course.
5. The open defence seminar of a student shall be evaluated by the supervisor/mentor assigned to a student (as an internal examiner) and an external examiner appointed by the college/institute.
6. Appointment of external examiner from the nearby college /organisation should be done by the Principal where a student has completed his/her OJT. However, the Principal may appoint any other industry professional or subject expert as an external examiner if required.
7. The internal and external examiner shall jointly evaluate the report submitted by the student and her/his seminar and shall immediately submit the evaluation report in the prescribed format provided along with.
8. The college/institute shall submit marks obtained by students to the university as per prevalent system.

MANAGEMENT OF OJT

1. A letter for the Head of the Institution or Organisation where OJT is proposed should be prepared by the Teacher. The format for the letter is given as Annexure 1.
2. An agreement should be signed between the Principal and the representative of the Industry or Organisation. The format for agreement is given as Annexure 2.
3. Teachers or Trainers should communicate to students about the documents that need to be maintained for OJT as per the format. The format for Student Attendance Sheet, Student Logbook and OJT Report are given as Annexures 3 to 5.
4. Principal/Menter shall endorse and sign the documents to facilitate OJT. He/she should also routinely check with the subject teacher on the progress of OJT via meetings/emails.
5. Teachers or Trainers should collect OJT related data and maintain the same in the college.
6. The Principal/Menter should visit OJT site, at least two times during the training period to collect first-hand information from the students and the Trainers or Supervisors.
7. Principal/Menter should ensure that students carry their ID cards while going for OJT and are dressed in college uniform or the uniform suggested by the Instructor/Trainer.
8. Principal/Menter should monitor that adequate measures have been taken to ensure the safety and security of students during OJT.
9. Principal/Menter should monitor the status and progress of OJT by interacting periodically with the students, Teacher and Trainer and the representative of the Industry or Organisation.
10. An OJT completion certificate is to be given by the Industry or Organisation to the Students or Trainees who have successfully completed OJT. The format for certificate is given as Annexure 7.
11. The report of the OJT should be included in the portfolio of the student and the peer's review.
12. The report of the OJT should be submitted to the university by the college.

TRAINING PLAN FORM

1. Training Title: _____
2. Target Group: _____
3. Date: _____ Day(s): _____ Times: _____
4. Location: _____
5. Goal of Training: _____
6. Learning Outcomes: _____

- Instructors/Trainers Details _____
7. Training Materials to be used: (including that required for Children with Special Needs): _____
8. Logistics _____
9. Arrangements made for hiring Translators and/or sign language interpreters (for Children with Special Needs): _____
10. Arrangement for Refreshment/Food during training sessions: _____
11. Any other information: _____

Annexure 1

Format of Letter for Organisation of OJT in an Industry/Enterprise/Organisation

Date: _____

To, _____

Sub: On-the-Job Training in your Industry/ Enterprise/ Organisation - reg.

Dear Sir/Madam,

The _____ (name of the college) is implementing the scheme of OJT. Under this scheme, there is a provision for conducting On-the-Job Training (OJT) of 6-8 weeks (120 Hours). The primary objective of OJT is to enable the students to acquire skills by getting hands-on-training in the real work environment.

We have identified your esteemed Organisation/ Industry/ Establishment for imparting OJT to the students of _____ (PG). Around ____ (no.) students would be participating in the OJT. We would like to seek your cooperation in organizing the OJT at your organisation.

On hearing from you, the Teacher _____ (name) will be contacting you with details of the training you are requested kindly facilitate OJT of students in your organisation.

With kind regards,

(Name of Principal)

Copy to: (Name of the Teacher)

Encl.: as above

Annexure 2

Format of Agreement between School Principal and Representative of Industry/Organisation

AGREEMENT

This agreement is made between the Principal college and representative of the Industry or Organisation for On-the-Job training with provision to be made by the Industry/Enterprise or Organisation on the following:

1. Assigning a Trainer or Supervisor for On-the-Job Training of students by the Industry/Organisation.
2. Engaging students on subject-specific work and providing required guidance or support to ensure their learning.
3. Monitoring the attendance and work completed by students on daily basis.
4. Provide experience letter/certificate of On-the-Job Training to students on completion of the training.
5. In case students need to extend beyond agreed hours, prior intimation shall be taken from Principal.
 - (i) Abide by Prevention of Sexual Harassment Act (POSH) for students undergoing training.
 - (ii) Information shall be provided to trainees regarding working conditions of the job, such as physical requirements potential hazards, health risks, noise levels, etc.

Signature of Representative
Industry/ Organisation

Signature of The Principal

Date:

As per the POSH Act, 'sexual harassment' includes unwelcome sexually tinted behaviour, whether directly or by implication, such as (i) physical contact and advances, (ii) demand or request for sexual favours, (iii) making sexually remarks, (iv) showing pornography, or (v) any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature.

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Details of OJT/Apprenticeship, Field Project and Research Project/Dissertation

M.A in Economics (New NEP 2023-24)

Semester – II (4 Credits)

GUIDELINES FOR FIELD PROJECT

Learning Outcome:

The Field Project is one of the three critical field practice components of MA Economics programme which aims to enhance the research and analytical skills of students and their ability to engage with a social issue in-depth.

General Guideline:

1. A student is also allowed to conduct a Field Project. However, such a Filed Project need to have a duration of 6-8 weeks (120 Hours) and a student is required to submit the report to college/institute as mentioned in OJT.
2. Students can design a development project of their interest in a rigorous and systematic way over a period of three months. They are guided throughout the process by faculty mentors.
3. Post graduate students have to successfully complete field projects within the semester. Field project is worth 4 credits.

Evaluation Report of Field Project

Components	Marks
Faculty Supervisor (Overall work)	50 Marks
Field Work	30 Marks
External Viva Voce Examination	20 Marks
Total	100 Marks

Kindly award marks for each item in the columns provided below:

Sr. No.	Items	Maximum Marks	Marks Awarded
1	Punctuality and Regularity	10	
2	Commitment, Interest & Motivation in acquiring knowledge from Field work	10	
3	Attitude towards the Economic behaviour	10	
4	Proficiency in economic Skills (Communication, Networking etc.)	10	
5	Ability to adhere to Social Values and Ethical Standards	10	
6	Competency in applying theoretical knowledge in practice	10	
7	Competency in practicing the Methods of Society (as applicable to the Agency)	10	
8	Ability to maintain positive relationship with others (Staff of the Agency)	10	
9	Self-Discipline and positive personal behaviour	10	
10	Ability to comply with the requirements and the norms of the Organisation (Initiative and willingness to take up Responsibilities, Team Work etc. in the projects/ programmes involved in)	10	
	TOTAL	100	

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Details of OJT/Apprenticeship, Field Project and Research Project/Dissertation

M.A in Economics (New NEP 2023-24)

Semester – III & IV (4 Credits)

GUIDELINES FOR RESEARCH PROJECT/DISSERTATION

Credit = 4/6 (120 hrs./180 hrs)

Guidelines for Project Work

As a part of the curriculum students are required to take up a research Project work. This project will be assessed on the submission of the hard copy of project report. The hard copy of project report should submit to the Principal and Principal will sent it to the university as per the university process.

It is an intensive study on a topic. It explores the subject in depth and elucidates information about the problem investigated, the methods used to solve the problem, the results of the investigation and the conclusions inferred and a set of recommendations that can be implemented.

The project taken for study can be related to a particular organization. It can be comparison study of many organizations. A project should preferably be conducted in the organization where the student is employed (in case of employed student). Before embarking on the Project study, the student should identify the problem he intends to study and know the subject under study. He can facilitate this by reading material on the intended study. As a case study, the student can select his own organization in which he is employed (in case of employed student) or choose some other organization or could take up an industry vertical. If the topic selected happens to be a general one, then the student can do research from the internet or go through books/periodicals and obtain relevant information for his project.

The study should highlight its application in day to day functioning or in a specific area of your specialization field. The data collected could be primary i.e., gathered by your own observation, or it may be secondary i.e. taken from the records of the organization where the research is being undertaken like balance sheets, control figures, performance reports, sales reports etc. Students must ensure that the project undertaken must be an original study.

Guidelines for Dissertation

The dissertation is worth 90% of the total mark for the dissertation module. There is no minimum word length and concise expositions are encouraged. The dissertation should be a maximum length of 70 – 80 typed pages in Times New Roman, excluding acknowledgements, appendices, footnotes, words in graphs, tables, notes to tables and the bibliography. Note there is a limit of 15 pages for the appendices, footnotes, and tables. Abstract words, quotations and citations count towards the word limit.

We recommend that you use Microsoft Word for the finalisation of Project report / dissertation. The first page of the dissertation itself should include the title, your name along with roll no. and date, Name of the Supervisor, University and College name should also be

mention properly, any preface and acknowledgements. Pages and sections must be numbered. Every dissertation will normally include:

- Introduction
- Research Methodology (Research Problem, Objectives, Hypothesis, & Research Design etc.)
- Literature Review (Reputed Books, Reference Books, Journals, Articles, etc.)
- Data collection
- Data Analysis /Results/Discussion/Policy
- Conclusion (Findings, Recommendations, Further Research Scope)
- References

References should be collected at the back in alphabetical order and should contain sufficient detail to allow them to be followed up if required: at a minimum you should cite author, date of publication, and title of book or article, journal of publication or book publishing company.

STRUCTURE OF THE PROJECT REPORT

- a) **INTRODUCTION** - To the topic under study and the related information should be given.
- b) **BACKGROUND** - A brief background about the company/organization under study, like Name, Location etc. and also relevant details like organization structure, existing systems related to the particular subject under study and a brief write up of the problem you want to study in that organization.
- c) **METHODOLOGY** – It forms the crux of the report. It should clearly identify the Problem, the main objectives of the study, the scope which indicates the usefulness of the project, how applicable it is, and how it can be used by the organization for improved performance.
 - 1) Review of Literature can be done included, which indicates the research done so far with regard to the particular subject.
 - 2) The relevant data gathered should be presented in the form of tables, graphs, flow charts etc.
 - 3) Detailed discussion about the present practices related to the subject. If new practices/augments have been introduced, a discussion of the same may be done.
 - 4) Analysis of the data collected or the effect of the new practices on the existing one.
- d) **CONCLUSIONS & RECOMMENDATIONS:**

Based on the study done, what conclusions/inferences can be drawn? Recommendations are based on the conclusions of the study. It is important to indicate that a set of recommendations should follow from the conclusions inferred. The recommendations should have value to the organization. If possible quantify the benefits

that can be gained from following the recommendations. Indications as to what other techniques can be applied to improve the systems viz. Cost saving techniques, precautions.

e) **LIMITATIONS** of the study if any should be highlighted.

IMPORTANT GUIDELINES FOR WRITING THE PROJECT

1. Students should use simple and good English/Marathi while writing the report. Avoid grammatical errors.
2. The report should be typed in English/Marathi standard fonts as per the Ph. D. Direction of the RTMNU.
3. The problem and objectives should be specific and clearly stated. Avoid ambiguity.
4. No aspects of the structure of the report should be omitted.
5. Important to include Bibliography and List of tables.
6. The report should also include Certificate from the guide (if help from a guide has been taken) and acknowledgements (if any)
7. Plagiarism certificate should mandatorily attach with the report.
8. The report should be in about 70-80 pages minimum.
9. CD / Pen drive of the Final Report should attach.

OTHER DETAILS TO BE CONTAINED IN THE REPORT

The following should be included in the Project Report in the same sequence as given below:

- 1) Acknowledgment - to all those who have helped the student complete the project.
- 2) Certificate from the guide (if help from a guide has been taken) (See appendix I)
- 3) Table of contents, chapter wise with the appropriate page numbers.
- 4) Actual project content following the given format.
- 5) Bibliography - It is important for students to list the Books

MARKS FOR THE PROJECT

The project work will carry 100 marks. The minimum for passing will be 50% for the project work. Procedure in case of non-submission of Project report: Students who could not submit their project report even after the above period:

- a) They will be required to pay re-exam fee of the university.
- b) Their project will be evaluated only in the next semester.
- c) Their marks as well as certificates will be issued in next semester i.e. the entire process will be late by six months.

RTM Nagpur University, Nagpur
M.A (Part-I) Second Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)

S. B. Patil *Prashant* *P. S. Patil* *Prashant*

2. Project Work (2 Credit)

GENERAL GUIDELINES FOR PROJECT WORK

Project work is an integral part of academic curriculum of tea department. It is an initiative to bridge gap between knowledge and application through a series of interventions that will enable student to gain insights and exposure. The project work serves the twinge purposes of providing critical economics and business insights to students. It will help to provide post graduates of high caliber to industries.

OBJECTIVES:

1. To provide an opportunity for students to apply theoretical concept in real life situations.
2. To enable students to manage resources, work under deadlines, identify and carry out specific goal-oriented tasks.

TENTATIVE FRAME WORK OF PROJECT WORK

- a. SELECTION OF A TOPIC AND ORGANIZATION FOR STUDY.
- b. TENTATIVE CHAPTER SCHEME.

1. Chapter 1 - Conceptual framework.
2. Chapter 2 - Review of literature
3. Chapter 3 - Research Methodology
 - i. Research Gap
 - ii. Significance of Study
 - iii. Formulative of Research Problems
 - iv. Research Objectives
 - v. Data sources – (Primary/ Secondary)
 - vi. Collection of data
 - vii. Tools of analysis (Analytical Framework
 - ix. Relevance of Study
 - x. Limitation of Study
4. Chapter 4 - Data Base
5. Chapter 5 - Data analysis and interpretation
6. Chapter 6 - Conclusions, suggestions and policy implication
7. Appendices - i) Bibliography ii) Questionnaire/schedule

LENGTH OF THE PROJECT

1. Report length 40 to 60 pages.
2. Alignment – Justifiable
3. Font Size - 12
4. Font Times – Times New Roman
5. Line Spacing – 1.5

RTM Nagpur University, Nagpur
M.A (Part-II) Third Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS -NEP)



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III. Elective Course

1. Project Work/Dissertation

Credit = 2

Period = 30 Hrs.

The objective of this paper would be to expose the student's pursuing MA in Economics to the real world outside and develop their writing and presentation skills. The students would be therefore required to do field work and submit a dissertation/project report.

General Guidelines for Project work:

Project work is an integral part of academic curriculum of the Department. It is an initiative to bridge the gap between knowledge and application through a series of interventions that will enable students to gain insights and exposure. The project work serves the twin purposes of providing critical economic and business insights to students and providing industry with graduates of a high caliber who are ready to get ahead in the world from day one.

The MA students in the final semester would be required to do project work/dissertation. The project work is to be related to the specialization area chosen by the student. For example, a student who has chosen International Economics as specialization will have to do a project/field work related to International Economics and submit a dissertation. Dissertation would be based on the field work conducted by the student and would be evaluated by Internal Examiners appointed by the Department for marks of 75 (Seventy-five). Remaining 25 (Twenty-five) marks would be for Viva-Voce that will be conducted by the Department as per the rules and regulations of the University. 50% in the viva would be given to the field work done by the candidate and 50% on the project dissertation submitted.

Components of Project Evaluation	Marks
Internal Evaluation	25
Dissertation (External)	50
Viva-Voce (External)	25
Total	100

Project/Dissertation evaluation shall be conducted at the end of the programme. Project/Dissertation evaluation shall be conducted by one external examiner and one internal examiner. The components and mark division for internal and external assessment shall be decided by the respective Board of Studies.

The student may be allowed to choose his theme either in a concept area or in an application area. Live project may be encouraged to make student feel the problem, describe it & document in the language of research.

Objectives:

- To provide an opportunity for students to apply theoretical concepts in real life situations;
- To enable students to manage resources, work under deadlines, identify and carry out specific goal-oriented tasks

Tentative Framework:

1. Selection of a Topic
2. Chapter -1: Conceptual Framework
3. Chapter – 2: Review of Literature and Methodology
 - Research Gap
 - Significance of the Study
 - Formulation of Research Questions /Issues
 - Research objectives
 - Data source (Primary/Secondary)
 - Coverage (Universe/ Sample & period of study)
 - Tools of analysis (Analytical Framework)
 - Relevance of the study
 - Limitations of the study
 - Chapter outlines
4. Chapter -3: Secondary data based
5. Chapter -4: Data analysis and Interpretation
6. Chapter -5: Conclusion Chapter
7. Bibliography
8. Appendice

Length of the Project:

1. Report length 40 to 60 pages excluding App2.
2. Alignment: Justify
3. Font: Times New roman
4. Font size: 12
5. Line spacing: 1.5

General Instructions:

As per the University BOS decision:

- 1 The project work must be guided by teachers with research experience.
- 2 The project work will be carried out in the fourth semester, but the guide allocation and topics will be finalized in the third semester
- 3 The topics assigned by the respective guides for the project work shall be approved by the department council in third semester.
- 4 The project work dissertation will be evaluated for 70 Marks and there will be viva for 30 Marks.
- 5 The Viva will be conducted by the concerned BOE in the presence of the guide.
- 6 Project may also include field work/internship. The modalities can be worked out by the concerned teacher with the approval of department council

The Concerned Guides are requested to see that the

1. The final project must pass through test of plagiarism/similarity test by an accepted software eg., Turnitin or Urkund or any other standard software.
2. The similarity index should not exceed 20%.
3. The text of the project work must have a certificate of originality by the Guide/Supervisor

R.T.M.N. University Guideline M.A. Marathi

राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ, नागपूर
Rashtra Sant Tukdoji Maharaj Nagpur University
NAGPUR
Structure and Credit Distribution of
PG Degree Programme
Two Year / One Year P.G.
M.A.
MARATHI

राष्ट्रीय शैक्षणिक धोरण २०२० (NEP) आधारित
सुधारित अभ्यासक्रम
NEP BASED REVISED SYLLABUS
सत्र २०२३-२०२४ (पासून पुढे)

M.A. (MARATHI) I, II Year
(I, II, III, IV Semester)

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**NEP - 2020 आधारीत पदव्युत्तर अभ्यासक्रम
M.A. MARATHI (Two Years/One Year P.G.)
with Credit Distribution Structure**

1 Year (2 Year P.G.) प्राथमिक स्तर अवकाश	2 Level (सत पाठ्य)	3 Semester (सत्र संख्या)	4 Major (मुख्य विषय)		5 R. M. (Research Methodology (समीक्षा पद्धती))	6 O.T.T.P. (on Job Training/ Internship/ Apprenticeship (शिक्षण / ट्रेनिंग शिफ्ट) (ऑन-जॉब))	7 R.P. (Research Project) समीक्षा प्रकल्प	8 Cumulative Credits (एकूण क्रेडिट)	9 Degree (सर्वोच्च पाठ्य)
			Mandatory (अनिवार्य)	Elective (वैकल्पिक)					
	UG	Year I	MRT 101 इतिहास व सांस्कृतिक परिवर्तन प्रवेश (4 Credits) MRT 102 साहित्यशास्त्र (4 Credits) MRT 103 सांस्कृतिक परंपरा व संस्कृती (4 Credits) MRT 104 सांस्कृतिक भाषा व भाषा (4 Credits) एकूण क्रेडिट (Credits) 14	MRT 105(A) निम्न पदव्युत्तरासाठी आवश्यक MRT 105(B) निम्न पदव्युत्तरासाठी आवश्यक - B, च, टिप्पणी (4 Credits) MRT 105(C) निम्न पदव्युत्तरासाठी आवश्यक (4 Credits)	Mandatory MRT 105 अवकाश	-	-	20-22	पदव्युत्तर पदवी PG Diploma (after 2 years Degree)
		Year II	MRT 201 सांस्कृतिक भाषा व साहित्यशास्त्र प्रवेश (4 Credits) MRT 202 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 203 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 204 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) एकूण क्रेडिट (Credits) 14	सामाजिकीय क्षेत्रासाठी आवश्यक MRT 205(A) भाषा व साहित्यशास्त्र (4 Credits) MRT 205(B) भाषा व साहित्यशास्त्र (4 Credits) MRT 205(C) भाषा व साहित्यशास्त्र (4 Credits)	-	Mandatory समीक्षा कार्य शिफ्ट ऑन-जॉब	-	20-22	
Cumulative Credit for PG Diploma			एकूण क्रेडिट (एकूण क्रेडिट)	20-28	8	4	-	40-44	
EXIT OPTION : PG DIPLOMA (40-44 CREDIT) AFTER THREE YEAR UG DEGREE (निम्न पाठ्य)									

(हस्ताक्षर)

**NEP - 2020 आधारीत पदव्युत्तर अभ्यासक्रम
M.A. MARATHI (Two Years/One Year P.G.)
with Credit Distribution Structure**

1 Year (2 Year P.G.) प्राथमिक स्तर अवकाश	2 Level (सत पाठ्य)	3 Semester (सत्र संख्या)	4 Major (मुख्य विषय)		5 R. M. (Research Methodology (समीक्षा पद्धती))	6 O.T.T.P. (on Job Training/ Internship/ Apprenticeship (शिक्षण / ट्रेनिंग शिफ्ट) (ऑन-जॉब))	7 R.P. (Research Project) समीक्षा प्रकल्प	8 Cumulative Credits (एकूण क्रेडिट)	9 Degree (सर्वोच्च पाठ्य)
			Mandatory (अनिवार्य)	Elective (वैकल्पिक)					
	PG	Year II	MRT 301 इतिहास व सांस्कृतिक परंपरा (4 Credits) MRT 302 भाषा व साहित्यशास्त्र (4 Credits) MRT 303 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 304 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) एकूण क्रेडिट (Credits) 14	MRT 305(A) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 305(B) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 305(C) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits)	-	-	Research Project समीक्षा प्रकल्प	20-22	PG Degree After 2 years or PG Degree After 4 Year U.G. Diploma (after 3 years Degree)
		Year IV	MRT 401 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 402 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 403 सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) एकूण क्रेडिट (Credits) 12	सामाजिकीय क्षेत्रासाठी आवश्यक MRT 405(A) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 405(B) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits) MRT 405(C) सांस्कृतिक भाषा व साहित्यशास्त्र (4 Credits)	-	-	समीक्षा प्रकल्प	20-22	
Cumulative Credit for 1 Year PG Degree			एकूण क्रेडिट	22-26	8	10	40-44		
Cumulative Credit for 2 Years PG Degree			एकूण क्रेडिट	44-54	10	4	10-44		

2 Years - 4 Sem. PG Degree (40 Credits) after three year UG Degree OR
1 Year - 2 Sem. PG Degree (20 Credits) after four Year UG Degree.

(हस्ताक्षर)

R.T.M.N. University Guideline M.A. English



**Rashtrasant Tukadoji Maharaj Nagpur University,
Nagpur.**

**REVISED SYLLABUS PRESCRIBED FOR
M.A. ENGLISH
Part I and Part II**

**Semester Pattern Scheme of Examination
for M.A. in English with NEP-20 Credit System
(To be implemented from the session 2023-24)**

Master of Arts (M.A.) English Part-I First Semester			
Code	Option	Title	Credits
1T1	Paper I Compulsory	English Poetry from Chaucer to the Eighteenth Century	04
1T2	Paper II Compulsory	English Drama from the Elizabethan Age to Restoration Period	04
1T3	Paper III Compulsory	The English Novel-I	04
1T4	Paper IV Compulsory	The English Prose-I	02
1T5 (A)	Paper V Elective (Any One)	Asian Literature	04
1T5 (B)		Travel Literature	
1T5 (C)		Dalit Literature	
1T6	Paper VI Compulsory	Research Methodology	04

Master of Arts (M.A.) English Part-I Second Semester			
Code	Option	Title	Credits
2T1	Paper I Compulsory	English Poetry from the Romantic to Postmodern Age	04
2T2	Paper II Compulsory	Modern English Drama	04
2T3	Paper III Compulsory	The English Novel-II	04
2T4	Paper IV Compulsory	The English Prose-I	02
2T5 (A)	Paper V Elective (Any One)	American Literature	04
2T5 (B)		Trauma Studies	
2T5 (C)		Tribal Literature	
	Skill Based Activity	On Job Training/Field Project	04



Master of Arts (M.A.) English Part-II Third Semester			
Code	Option	Title	Credits
3T1	Paper I Compulsory	Indian Writing in English	04
3T2	Paper II Compulsory	Literary Criticism and Theory-I	04
3T3	Paper III Compulsory	Cultural Studies	04
3T4	Paper IV Compulsory	The English Essay	02
3T5 (A)	Paper V Elective (Any One)	African and Afro-American Literature	04
3T5 (B)		Pandemic Studies and Literature	
3T5 (C)		The History of Language-I	
	Skill Based Activity	Research Project [To be continued to the fourth semester]	04

Master of Arts (M.A.) English Part-II Fourth Semester			
Code	Option	Title	Credits
4T1	Paper I Compulsory	Indian Diaspora Writings	04
4T2	Paper II Compulsory	Literary Criticism and Theory-II	04
4T3	Paper III Compulsory	Postcolonial Literature	04
4T4 (A)	Paper V Elective (Any One)	European Fiction and Drama	04
4T4 (B)		Disability Studies	
4T4 (C)		The History of Language-II	
	Skill Based Activity	Research Project (Carried on from the third semester)	06

S. Harsh

Appli

Jalukar

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R.T.M.N. University Guideline M.B.A.

Appendix 1

Course Summary for MBA Program

Semester	Course Code	Course Type	Name of Course/Subject
I	1T1	Core	Managerial Economics
	1T2	Core	Management Information Systems
	1T3	Core	Business Research
	1T4	Core	Organizational Behaviour
	1T5	Core	Financial Reporting, Statements and Analysis
	1T6	Core	Business Statistics and Analytics for Decision Making
	1T7	Core	Legal and Business Environment
	1T8	Core	Managerial Skills for Effectiveness
II	2T1	Core	Financial Management
	2T2	Core	Marketing Management
	2T3	Core	Human Resource Management
	2T4	Core	Operations Management
	2T5	Core	Strategic Management
	2T6	Core	International Business
	2T7	Core	CSR and Sustainability
	2T8	Core	Cost Accounting
III	3P1	Elective	Summer Internship Project
	3T1	Elective	Elective I - Paper 1
	3T2	Elective	Elective I - Paper 2
	3T3	Elective	Elective I - Paper 3
	3T4	Elective	Elective II - Paper 1
	3T5	Elective	Elective II - Paper 2
	3T6	Elective	Elective II - Paper 3
	3T7	Core	Management Case Analysis
IV	4T1	Elective	Elective I - Paper 4
	4T2	Elective	Elective II - Paper 4
	4M1	Elective	MOOC 1
	4M2	Elective	MOOC 2
	4P1	Elective	Project Work & Viva Voce
	4P2	Elective	Exit Seminar -& Open Defense



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR,

(Established by Government of Central Provinces Education Department by Notification No. 511, dated the 1st of August, 1923 & presently a State University governed by Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017))

(Academic Section)

Rashtrasant Tukadoji Maharaj Nagpur University, Jinnalal Bajaj Administrative Building, Mahatma Jyotiba Phule Educational Premises, Campus Square to Ambazari T-Point Road, Nagpur-440033

No.Acad./Notification/2021/ 33

Dated : 15th June, 2021

CORRIGENDUM TO DIRECTION NO. 9 OF 2021

It is notified to the all concerned that there was a typographical mistake in the Direction No. 9 of 2021 issued by the University on 8th March 2021 regarding "Admissions and Examinations Leading To The Award of Degree of Master of Business Administration (Outcome Based CBCS)". The corrected summary of subjects in Semester I, II,III and IV under Clause no. 13 to be read as under:

Semester-I

Course Code	Course Name	Internal/ University Examination	Instruction Hours	Tutorial Hours	Total Hours	Marks			Credits
						Semester End Exam.	Internal Assessment	Total	
1T1	Managerial Economics	Uni.	20	10	30	80	20	100	3
1T2	Management Information Systems	Uni.	20	10	30	80	20	100	3
1T3	Business Research	Uni.	10	20	30	80	20	100	3
1T4	Organizational Behaviour	Uni.	25	05	30	80	20	100	3
1T5	Financial Reporting, Statements and Analysis	Uni.	20	10	30	80	20	100	3
1T6	Business Statistics and Analytics for Decision Making	Uni.	20	10	30	80	20	100	3
1T7	Legal and Business Environment	Uni.	25	05	30	80	20	100	3
1P8	Managerial Skills for Effectiveness	Internal	10	20	30	00	100	100	3
Total			150	90	240	560	240	800	24

Semester-II

Course Code	Course Name	Internal/ University Examination	Instruction Hours	Tutorial Hours	Total Hours	Marks			Credits
						Semester End Exam.	Internal Assessment	Total	
2T1	Financial Management	Uni.	20	10	30	80	20	100	3
2T2	Marketing Management	Uni.	25	05	30	80	20	100	3
2T3	Human Resource Management	Uni.	25	05	30	80	20	100	3
2T4	Operations Management	Uni.	20	10	30	80	20	100	3
2T5	International Business	Uni.	25	05	30	80	20	100	3
2T6	CSR and Sustainability	Uni.	25	05	30	80	20	100	3
2T7	Cost Accounting	Uni.	20	10	30	80	20	100	3
2T8	Management Case Analysis	Internal	20	20	40	00	100	100	4
Total			180	70	250	560	240	800	25

Semester-III

Course Code	Course Name	Internal/ University Examination	Instruction Hours	Tutorial Hours	Total Hours	Marks			Credits
						Semester End Exam.	Internal Assessment	Total	
3P1	Summer Internship Project Assessment	Internal	15	45	60	00	100	100	6
3T2	Elective I - Paper 1	Uni.	30	10	40	80	20	100	4
3T3	Elective I - Paper 2	Uni.	30	10	40	80	20	100	4
3T4	Elective I - Paper 3	Uni.	30	10	40	80	20	100	4
3T5	Elective II - Paper 1	Uni.	30	10	40	80	20	100	4
3T6	Elective II - Paper 2	Uni.	30	10	40	80	20	100	4
3T7	Elective II - Paper 3	Uni.	30	10	40	80	20	100	4
3T8	Strategic Management	Uni.	25	05	30	80	20	100	3
Total			220	110	330	560	240	800	33

Semester-IV

Course Code	Course Name	Internal/ University Examination	Instruction Hours	Tutorial Hours	Total Hours	Marks			Credits
						Semester End Exam.	Internal Assessment	Total	
4T1	Elective I - Paper 4	Uni.	30	10	40	80	20	100	4
4T2	Elective II - Paper 4	Uni.	30	10	40	80	20	100	4
4M3	MDOC 1	MDOC Assessment	20	20	40	00	100	100	2
4M4	MDOC 2	MDOC Assessment	20	20	40	00	100	100	2
4P5	Project Work and Viva Voce	Uni.	10	30	40	50	50	100	4
4S6	Exit Seminar and Open Defense	Uni.	10	30	40	100	00	100	4
Total			120	120	240	310	290	600	20

Summary of the Total Marks and Credits

Sr. No.		Instruction Hours	Tutorial Hours	Total Hours	Marks			Credits
					Semester End Exam.	Internal Assessment	Total	
1	Semester - I	150	90	240	560	240	800	24
2	Semester - II	180	70	250	560	240	800	25
3	Semester - III	220	110	330	560	240	800	33
4	Semester - IV	120	120	240	310	290	600	20
Total		670	390	1060	1990	1010	3000	102

Yours faithfully

(Dr. Anil Hirekhan)
Registrar

3m/21
Off. Principal
C. P. & Berar E.S. College
Nagpur



US/11
Dr. Vinod Dongarwar
IQAC Co-ordinator
C.P. & Berar Education
Society's College, Nagpur