



**C. P. & Berar Education Society's College,
Nagpur,**

Department of English

SESSION 2026-27

Name of the Activity : Course Orientation Programme
on Ability Enhancement Course - I

Brief Report

A Course Orientation Programme for the subject of **Compulsory English** was conducted on **7 October 2026**. The programme aimed to familiarise students with the syllabus, examination pattern, marking scheme, and effective strategies for studying and scoring well in the subject.

During the programme, complete information regarding the **subject syllabus, question paper pattern, and marking scheme** was explained to the students. The core areas of the syllabus—**comprehension skills, writing skills, grammar skills, and speaking skills**—were discussed, with emphasis on the importance of the holistic development of reading, writing, and speaking abilities.

The syllabus comprising four units was explained in detail:

- Unit I – Prose Comprehension
- Unit II – Grammar Skills: Prepositions, Degrees of Comparison, Auxiliaries and Modals
- Unit III – Letter Writing
- Unit IV – Description: My Home, My Appearance, and My Life

Students were guided on how to approach the subject effectively, including identifying comparatively easy and challenging topics, practising grammar systematically, improving comprehension skills, and preparing effectively for letter writing and descriptive writing. They were also given tips on expressing and describing different topics clearly and articulately in English. The importance of English in today's academic and professional world was highlighted.

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The unit-wise marking scheme was explained to the students in detail. The question paper pattern was also displayed clearly on the screen in the virtual classroom so that students could understand the structure of the examination.

A total of 31 students attended the programme. The students were attentive and actively listened to the guidance provided. The air-conditioned classroom provided a comfortable learning environment. Printed notes containing relevant guidance were also distributed to the students for their future reference.

Overall, the programme served as a **comprehensive orientation and academic guide** to the subject of Compulsory English. It helped students gain a clear understanding of the syllabus, examination requirements, preparation strategies, and the importance of developing essential language skills.

Permission Letter

Permission Letter

Dt : 6-10-2026

Place : Nagpur

To,

The Principal

C.P. & Beras College,

Tulsi Bag Mahal, Nagpur - 440032

Hon'ble Sir,

Subject: Seeking permission for conducting a course orientation programme on Ability Enhancement Course - reg.

I most humbly seek your kind permission to conduct a course orientation programme on the subject Ability Enhancement Course - I, which is a compulsory subject to all the B.A first semester students. The programme is proposed to be held on 7-10-2026 at 10:00 am in the Virtual Classroom.

The purpose of conducting this programme is to give complete information regarding the syllabus, question paper pattern and marking scheme of the subject. All the printed notes will be made available to students on that day.

Therefore, I request you to give permission for the smooth conduction of this intended programme, for which act of kindness, I shall forever pray.

Thank You.

Yours faithfully
Mahika Kshirsagar
Course Programme
Coordinator

H.O.D.
English Department,
C.P. & Beras College
Dr. Arvind Savani

Principal
C.P. & Beras College
Nagpur
The Principal,
C.P. & Beras College
Nagpur

Notice

C. P & Berar College, Nagpur

NOTICE

Date: 7-10-2026

Venue: Virtual Classroom, C.P & Berar College

All students are hereby informed that a **Course Orientation Programme for Compulsory English** will be conducted on **7 October 2026** in the Virtual Classroom.

Course Objectives

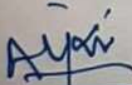
The programme aims to:

- Familiarise students with the **complete syllabus** of Compulsory English.
- Explain the **question paper pattern and marking scheme**.
- Introduce students to the key areas of **comprehension, writing, grammar and speaking skills**.
- Provide guidance on effective methods of studying the subject and preparing for examinations.
- *Help students understand strategies for improving their performance in grammar, letter writing and descriptive writing.*
- Emphasise the importance of developing essential English language skills for academic and professional growth.

Purpose of the Programme

The orientation programme is intended to provide students with a **clear and comprehensive understanding of the course requirements**, examination pattern and effective preparation strategies, enabling them to approach the subject with greater confidence and clarity.

Attendance of all students is mandatory. All students are instructed to attend the programme without fail and participate attentively.


Principal
C.P. & Berar E.S's. College

Nagpur
C.P & Berar College, Nagpur

C.P & Berar College, Nagpur
Department of English

Conducts

A Course Orientation Session on

Ability Enhancement Course- I

Under the guidance of:

- 1. Dr. Arvind Sovani**
- 2. Dr. Rupali Bhave**
- 3. Malvika Kshirsagar**

Attendance Sheet

C.P. & Berar Education Society's College
Tulsibagh, Mahal, Nagpur
Department of English
Orientation Programme For Revised N.E.P B.A. Sem -I Syllabus
Major/Minor/A.E.C.
Attendance Sheet

date	Name of Student	Cell number	Signature
Sr. No			
1.	Kalyani V. Halami	8793994750	Raunmi
2.	Prkita S. Kamble	7057146775	Prkita
3.	Nandini S. Zade	71841021449	Nandini
4.	Rupali J. Sunarwar	7972791340	Rupali
5.	Prachi N. Chavare	9272040451	Chavare
6.	Kajal M. Dote	7666049548	AmDote
7.	Poonali B. Chaudhari	8668326941	Chaudhari
8.	Neelima D. Narsimhan	8766678078	Neelima
9.	Harshal R. Phaulhari	9309787691	Phaulhari
10.	Arpit A. Jamgade	9156986833	Jamgade
11.	Amrisha Rewatkar	951120871	Amrisha
12.	Arbaz M. Khan	8600755286	Arbaz
13.	Harshal G. Mankar	8830535076	Harshal
14.	Jatin Chhabade	9822580299	Chhabade
15.	Rashan P. Patil	8983642604	Rashan
16.	Varsh B. Gedam	8766661039	Varsh
17.	Prachi S. Padmal	9356895886	Prachi
18.	Prachi S. Padmal	9764320504	Prachi

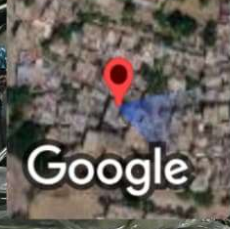
C.P. & Berar Education Society's College
Tulsibagh, Mahal, Nagpur
Department of English
Orientation Programme For Revised N.E.P. B.A. Sem-I Syllabus
Major/Minor/A.E.C.
Attendance Sheet

Date	Sr. No	Name of Student	Cell number	Signature
	19	Virendra T. Godange	930861026	Godange
	20	Aditya Sahare		Aditya
	21	Om ORO RAUT	9209866118	Omrout
	22	Bomesh P. Bharnade	9960185152	Bharmade
	23	Rohit A. Bond	7385515180	Rohit Bond
	24	Kalyani.R. Kumbhare	9527802399	Kalyani
	25	Kiran V. Bawane	7038413180	K.Bawande
	26	Jyoti Beisen	8962626122	Jyoti
	27	Kiran Godange	9356227873	K.Godang
	28	Hrush.D. Mothe	8805593441	A.Mothes
	29	English Rajiyi Chugale	9766510584	Chugale
	30	Ashwin.B. Panikar	8830738195	Ashwin Panikar
	31	Priya D. Kolhe	9595211880	P.Kolhe

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Photographs



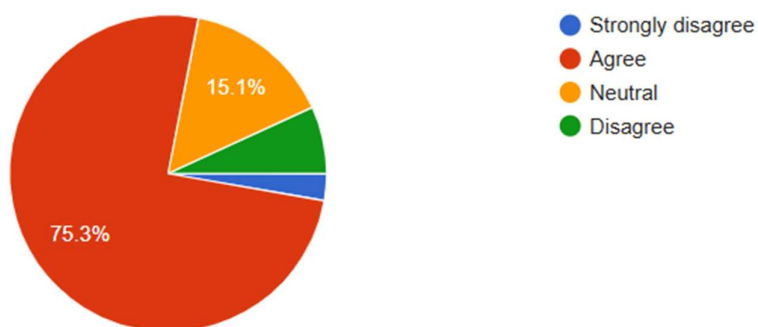


Nagpur, Maharashtra, India 
780, Naik Rd, Mangalwari, Mahal, Nagpur,
Maharashtra 440032, India
Lat 21.141281° Long 79.10945°
Wednesday, 07/10/2026 10:43 AM GMT +05:30

Feedback Form

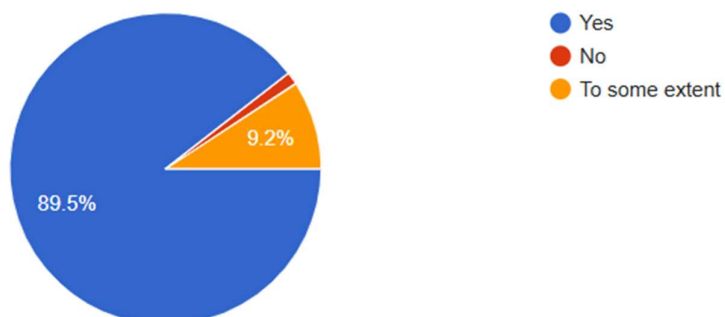
The course orientation gave adequate information of the subject.

73 responses



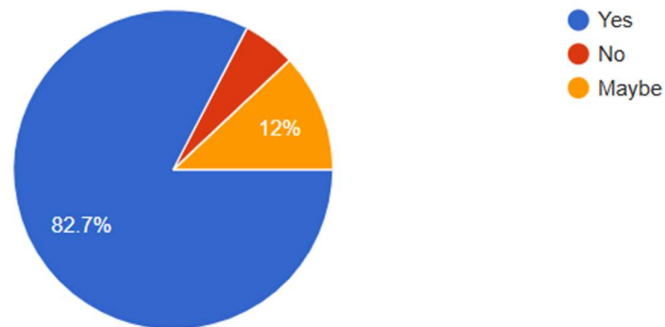
The co-ordinator explained syllabus and exam pattern in detail.

76 responses



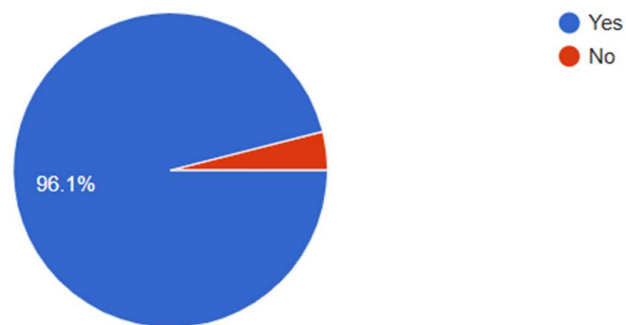
The coordinators were friendly and helpful.

75 responses



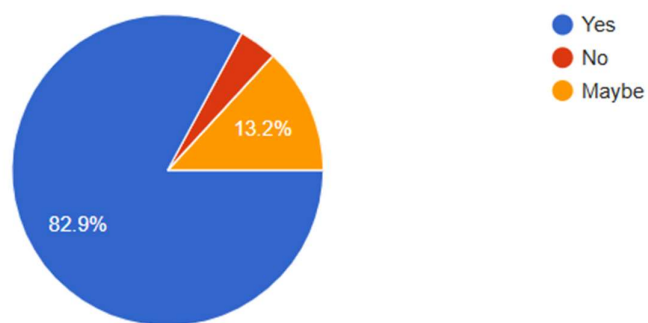
The Course Coordinator was helpful.

76 responses



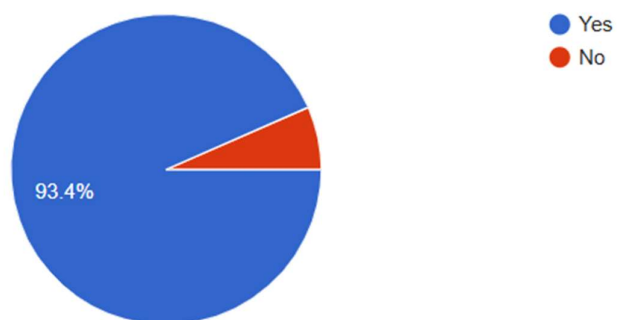
The question paper pattern was explained in detail.

76 responses



The aim of the course was explained clearly.

76 responses



The textbooks, notes and other academic materials were given to you by the co-ordinators.

76 responses

